

CHINO BASIN WATERMASTER



NOTICE OF MEETING

Thursday, February 27, 2014

11:00 a.m. – Watermaster Board Meeting

LUNCH WILL BE SERVED

*AT THE CHINO BASIN WATERMASTER OFFICES
9641 San Bernardino Road
Rancho Cucamonga, CA 91730
(909) 484-3888*

CHINO BASIN WATERMASTER

Thursday, February 27, 2014

11:00 a.m. – Watermaster Board Meeting

AGENDA

**CHINO BASIN WATERMASTER
WATERMASTER BOARD MEETING**

11:00 a.m. – February 27, 2014

WITH

Mr. Robert "Bob" Craig – Chair

Mr. Steve Elie – Vice-Chair

At The Offices Of

Chino Basin Watermaster

9641 San Bernardino Road

Rancho Cucamonga, CA 91730

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

AGENDA - ADDITIONS/REORDER

I. CONSENT CALENDAR

Note: All matters listed under the Consent Calendar are considered to be routine and non-controversial and will be acted upon by one motion in the form listed below. There will be no separate discussion on these items prior to voting unless any members, staff, or the public requests specific items be discussed and/or removed from the Consent Calendar for separate action.

A. MINUTES

1. Minutes of the Annual Watermaster Board Meeting held January 23, 2014 *(Page 1)*

B. FINANCIAL REPORTS

1. Cash Disbursements for the month of December 2013 *(Page 7)*
2. Watermaster VISA Check Detail for the month of December 2013 *(Page 21)*
3. Combining Schedule for the Period July 1, 2013 through December 31, 2013 *(Page 25)*
4. Treasurer's Report of Financial Affairs for the Period December 1, 2013 through December 31, 2013 *(Page 29)*
5. Budget vs. Actual Report for the Period July 1, 2013 through December 31, 2013 *(Page 33)*

II. BUSINESS ITEMS

A. WATERMASTER MID-YEAR REVIEW AND BUDGET AMENDMENT

Consider (1) Receive and file the Mid-Year Review Report for the period of July 1, 2013 through December 31, 2013 as presented. (2) Approve Budget Amendment Form A-13-12-01 as presented. *(Page 47)*

B. PHONE SYSTEM

Approve staff-recommend purchase of a ShoreTel telephone system (hardware, software, installation and support) from Business Telecommunication Systems, Inc. (BTS) as presented. *(Page 75)*

III. REPORTS/UPDATES

A. LEGAL COUNSEL REPORT

1. CDA Request
2. City of Fontana – Resolution Discussion
3. Recommendation on Watermaster Board Practices in Conformance with SB 751

B. CFO REPORT

C. ENGINEERING REPORT

1. CASGEM Compliance and Basin Prioritization

D. GM REPORT

1. Safe Yield Recalculation
2. Hydraulic Control
3. Overlying Non-Agricultural Pool Available Water Per Judgment Exhibit “G”
4. Dry Year Yield Program
5. Agricultural Pool Water Quality Sampling Results Transmittal
6. Other

IV. INFORMATION

1. Cash Disbursements for January, 2014 (*Page 83*)

V. BOARD MEMBER COMMENTS

VI. OTHER BUSINESS

VII. CONFIDENTIAL SESSION - POSSIBLE ACTION

Pursuant to Article 2.6 of the Watermaster Rules & Regulations, a Confidential Session may be held during the Watermaster committee meeting for the purpose of discussion and possible action.

1. City of Fontana Motion

VII. FUTURE MEETINGS AT WATERMASTER

2/24/14	Mon	12:00 p.m.	Watermaster Board Briefing 2014 (at CBWCD)
2/27/14	Thu	11:00 a.m.	Watermaster Board
3/03/14	Mon	10:00 a.m.	2 nd Technical (GW Model) Group (at WEI Offices)
3/13/14	Thu	9:00 a.m.	Appropriative Pool Committee
3/13/14	Thu	11:00 a.m.	Non-Agricultural Pool Committee
3/13/14	Thu	1:30 p.m.	Agricultural Pool Committee
3/20/14	Thu	8:00 a.m.	Dry Year Yield
3/20/14	Thu	9:00 a.m.	Advisory Committee
3/20/14	Thu	10:00 a.m.*	Joint IEUA/CBWM Recharge Improvement Projects AND RMPU Steering Committee
3/25/14	Tue	9:00 a.m.	GRCC (at CBWCD)
3/27/14	Thu	11:00 a.m.	Watermaster Board

***Note:** This meeting will take place immediately following the Advisory Committee Meeting.

ADJOURNMENT

CHINO BASIN WATERMASTER

I. CONSENT CALENDAR

A. MINUTES

1. Annual Watermaster Board Meeting held on
January 23, 2014

DRAFT MINUTES
CHINO BASIN WATERMASTER
ANNUAL WATERMASTER BOARD MEETING
January 23, 2014

The Annual Watermaster Board meeting was held at the offices of the Chino Basin Watermaster, 9641 San Bernardino Road, Rancho Cucamonga, CA on January 23, 2014.

WATERMASTER BOARD MEMBERS PRESENT

Robert "Bob" Craig, Chair
Steve Elie, Vice-Chair
Mark Kinsey
J. Arnold Rodriguez
Geoffrey Vanden Heuvel
Ken Jeske, for Bob Bowcock
David DeJesus, for Bob Kuhn
Paul Hofer
Charles Field

Jurupa Community Services District
Inland Empire Utilities Agency
Monte Vista Water District
Santa Ana River Water Company
Agricultural Pool – Dairy
California Steel Industries
Three Valleys Municipal Water District
Agricultural Pool – Crops
Western Municipal Water District

WATERMASTER BOARD MEMBERS ABSENT

Bob Kuhn
Bob Bowcock

Three Valleys Municipal Water District
Vulcan Materials Company (Calmat Division)

WATERMASTER STAFF PRESENT

Peter Kavounas
Danielle Maurizio
Joseph Joswiak
Anna Truong

General Manager
Assistant General Manager
Chief Financial Officer
Recording Secretary

WATERMASTER CONSULTANTS PRESENT

Scott Slater
Mark Wildermuth

Brownstein Hyatt Farber Schreck, LLP
Wildermuth Environmental, Inc.

OTHERS PRESENT

Todd Corbin
Pete Hall
Dave Crosley
Ryan Shaw
Scott Burton
Terry Catlin
Larry Dimock
Marty Zvirbulis
Sheri Rojo
Curtis Paxton
Justin Scott-Coe
Jeff Pierson
Jo Lynne Russo-Pereyra
Brian Geye
Manny Martinez
Art Kidman
Darron Poulsen
Bob Feenstra

Jurupa Community Services District
State of California, CIM
City of Chino
City of Ontario
City of Ontario
Inland Empire Utilities Agency
State of California, CIM
Cucamonga Valley Water District
Fontana Water Company
Chino Basin Desalter Authority
Monte Vista Water District
Agricultural Pool – Crops
Cucamonga Valley Water District
Auto Club Speedway
Monte Vista Water District
Monte Vista Water District
City of Pomona
Agricultural Pool – Dairy

CALL TO ORDER

Mr. DeJesus, alternate to Chairman Kuhn, chaired the meeting and called the Annual Watermaster Board meeting to order at 11:03 a.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

There were no public comments.

AGENDA - ADDITIONS/REORDER

There were no additions.

INTRODUCTIONS - CALENDAR YEAR 2014 WATERMASTER BOARD MEMBERS

Overlying (Ag) Pool	Paul Hofer
Overlying (Ag) Pool	Geoffrey Vanden Heuvel
Overlying (Non-Ag) Pool	Bob Bowcock
Appropriative Pool	Robert "Bob" Craig
Appropriative Pool	J. Arnold Rodriguez
Appropriative Pool	Mark Kinsey
Three Valleys MWD	Bob Kuhn
Western MWD	Charles Field
Inland Empire Utilities Agency	Steve Elie

I. CALENDAR YEAR 2014 OFFICERS – ACTION

A. ELECTION OF OFFICERS

1. Nominations will be heard for Watermaster Board Chair
2. Nominations will be heard for Watermaster Board Vice-Chair
3. Nominations will be heard for Watermaster Board Secretary/Treasurer

(0:03:50)

Motion by Mr. Geoffrey Vanden Heuvel, second by Mr. Ken Jeske, and carried unanimously
Moved to approve Mr. Robert "Bob" Craig to serve as Watermaster Chair for calendar year 2014.

(0:04:36)

Motion by Mr. Geoffrey Vanden Heuvel, second by Mr. Mark Kinsey, and carried unanimously
Moved to approve Mr. Steve Elie to serve as Watermaster Vice-Chair for calendar year 2014.

(0:05:27)

Motion by Mr. Geoffrey Vanden Heuvel, second by Mr. Steve Elie, and carried unanimously
Moved to approve Mr. J. Arnold Rodriguez to serve as Watermaster Secretary/Treasurer for calendar year 2014.

(0:05:58) Mr. Robert "Bob" Craig, the newly elected Board Chair took over the meeting at this time.

II. CONSENT CALENDAR

(0:06:11) Mr. Geoffrey Vanden Heuvel requested that Consent Calendar, Item IIC be pulled for separate discussion.

A. MINUTES

1. Minutes of the Watermaster Board Meeting held December 19, 2013

B. FINANCIAL REPORTS

1. Cash Disbursements for the month of November 2013
2. Watermaster VISA Check Detail for the month of November 2013
3. Combining Schedule for the Period July 1, 2013 through November 30, 2013
4. Treasurer's Report of Financial Affairs for the Period November 1, 2013 through November 30, 2013
5. Budget vs. Actual Report for the Period July 1, 2013 through November 30, 2013

D. CHINO BASIN WATERMASTER INVESTMENT POLICY

Adopt Resolution 2014-01 – Resolution of the Chino Basin Watermaster, San Bernardino County, California, Re-Authorizing the Watermaster's Investment Policy

E. LOCAL AGENCY INVESTMENT FUND

Adopt Resolution 2014-02 – Resolution Authorizing Investment of Monies in the Local Agency Investment Fund (LAIF)

(0:06:42)

Motion by Mr. Steve Elie, second by Mr. Ken Jeske, and by unanimous vote

Moved to approve Consent Calendar, Items II A, B, D, and E as presented.

C. NOTICE OF INTENT

Annual Filing of Notice of Intent Regarding the Determination of Operating Safe Yield

(0:06:55) Mr. Geoffrey Vanden Heuvel asked for clarification on this issue. A discussion ensued. Mr. Geoffrey Vanden Heuvel raised a question inquiring if Watermaster were to change Operating Safe Yield in 2014, would we be relying on notice that was given in 2008 or 2009?

(0:09:03) Mr. Scott Slater responded with "I think the notice that would be relied on to recalculate Safe Yield actually originates in the year 2000. And the first notice derives from the adoption of the OBMP Implementation Plan which prescribed a very specific methodology, time period hydrology to recalculate the Safe Yield that was then brought forward into the Watermaster Rules and Regulations, and a specific provision was included in Rules and Regulations 6.5 which indicates that the Safe Yield shall be recalculated in year 2010/11 based upon the data from the ten-year period 2001 to 2009/10 and it was a requirement; "shall" is a "must" consequence. So, consistent with that, Watermaster every year since 2000 has annually provided the Notice which also comports with Appendix I indicating that a change would be forthcoming. So, since there has been notice each and every year since 2000, there has been at least five years notice prior to 2009, and then again in 2009 and carried forward. So, the answer is not *just* 2009, but harkening back to the adoption of the OBMP and then the Rules and Regulations."

(0:10:43) Mr. Geoffrey Vanden Heuvel thanked Legal Counsel for the information. He found it enlightening and helpful as everyone votes on the item on the agenda before them.

(0:10:56)

Motion by Mr. Geoffrey Vanden Heuvel, second by Mr. Mark Kinsey and by unanimous vote

Moved to approve Consent Calendar, Item II C as presented.

III. BUSINESS ITEMS**A. NOTICE OF OVERLYING (NON-AGRICULTURAL) POOL AVAILABLE WATER PER JUDGMENT EXHIBIT "G" (Discussion Only – No Action)**

(0:15:18) Mr. Kavounas gave a report.

IV. REPORTS/UPDATES**A. LEGAL COUNSEL REPORT**

1. City of Fontana – Resolution Discussion
2. CDA Request

(0:16:49) Mr. Slater gave a report on the two items and a discussion ensued. Mr. Vanden Heuvel requested a report at the March 2014 Watermaster Board meeting on the status on the CDA Request and the status of addressing the Chino Airport plume, and the RWQCB's involvement and timeline with respect to the plume. Mr. Elie commented that the Board should also understand where the CDA and their member agencies are on the issue so that that the Board can have a full report on the topic and have the necessary knowledge to determine what action(s) needs to be taken.

B. CFO REPORT

1. Assessment Invoices

(0:26:45) Mr. Joswiak gave a report.

C. GM REPORT

1. Safe Yield Recalculation Update
2. Joint IEUA/CBWM Projects Committee Update
3. 2013 Amendment to the 2010 Recharge Master Plan Implementation Update
4. Board Orientation
5. Other

(0:27:23) Mr. Kavounas gave an update on the Safe Yield Recalculation and mentioned the process is moving along; many topics have been discussed among many parties and Staff has now held four workshops. The second workshop focused on the model, and Watermaster received questions in writing. After Workshops #3 and #4, we have responded to all the technical questions.

The Appropriative Pool requested a technical discussion among its technical experts and WEI. Watermaster and WEI will be accommodating that request with a technical session on January 30, 2014 at 9:00 a.m. at WEI offices and this first technical session will likely be followed by another in order to address questions that will arise. While detailed technical issues will be handled through the technical session(s), we will be working to address issues/questions related to agreements.

On the basis of actual physical measurements, Staff believes there has been change in storage beyond the approved overdraft. This change in storage is likely attributable to using a Safe Yield that was higher than actual input/replenishment over a period of time. In addition, there has been an accumulation of stored water credits, and that, if withdrawn, may contribute to a further adverse change in storage. Regardless of cause and whether this condition has stabilized, Staff sees this additional overdraft as an indication of the need to set the Safe Yield properly to avoid future unintended consequences, including mining of the Basin.

Staff is working to re-determine the Safe Yield as guided by existing agreements. Some of the parameters of the re-determination, though thought to be appropriate in 2000, may be improved. In addition, some of the policies that were set in the agreements are now being questioned by some of the Parties. Staff is proceeding with the intention of discharging the obligation of calculating the Safe Yield as stated in these agreements, and at the same time, helping the Committees develop advice and recommendations for Watermaster to propose a recalculated Safe Yield based on improved parameters before going to Court to have the re-determined Safe Yield adopted and before production rights are impacted. Staff presented this approach to the Board in December as well, and will be happy to answer any questions. A discussion ensued.

(0:49:06) Mr. Kavounas gave a brief update on the IEUA/CBWM Joint Recharge Improvement Projects.

(0:50:43) Mr. Kavounas gave an update on the 2013 Amendment to the 2010 Recharge Master Plan Implementation Update.

(0:51:51) Mr. Kavounas mentioned that Watermaster staff will be working with the Chair and Vice-Chair to select a date for the 2014 Watermaster Board briefing as well as assist in developing the meeting content.

V. INFORMATION

1. Cash Disbursements for December 2013

VI. BOARD MEMBER COMMENTS

(0:52:52) Chair Craig thanked the Board for their confidence in him and stated he is looking forward to working with everyone.

VII. OTHER BUSINESS

VIII. CONFIDENTIAL SESSION - POSSIBLE ACTION

Pursuant to Article 2.6 of the Watermaster Rules & Regulations, a Confidential Session may be held during the Watermaster committee meeting for the purpose of discussion and possible action.

Chair Craig called for a Closed Session at 11:56 a.m. to discuss the following:

1. City of Fontana Motion

Closed Session concluded at 12:39 p.m. with no reportable action.

IX. FUTURE MEETINGS AT WATERMASTER

1/21/14	Tue	1:30 p.m.	Safe Yield Recalculation Workshop #4
1/23/14	Thu	11:00 a.m.	Annual & Election Watermaster Board Meeting
1/27/14	Mon	2:00 p.m.	City of Fontana – Resolution Discussion Meeting #4
1/30/14	Thu	9:00 a.m.	Technical (GW Model) Group meeting (At WEI offices)
2/13/14	Thu	9:00 a.m.	Appropriative Pool Committee Meeting
2/13/14	Thu	11:00 a.m.	Non-Agricultural Pool Committee Meeting
2/13/14	Thu	1:30 p.m.	Agricultural Pool Committee Meeting
2/18/14	Tue	1:30 p.m.	Agricultural Pool Committee Meeting (Rescheduled)

2/20/14 Thu 8:00 a.m. IEUA DYY Meeting
2/20/14 Thu 9:00 a.m. Advisory Committee Meeting
2/20/14 Thu 10:00 a.m.* Joint IEUA/CBWM Projects Update Meeting
2/27/14 Thu 11:00 a.m. Watermaster Board Meeting

***Note:** The Joint IEUA/CBWM Projects Update Meeting will take place immediately following the Advisory Committee Meeting.

ADJOURNMENT

Chair Craig adjourned the Annual Watermaster Board meeting at 12:39 p.m.

Secretary: _____

Minutes Approved: _____

CHINO BASIN WATERMASTER

I. CONSENT CALENDAR

B. FINANCIAL REPORTS

1. Cash Disbursements for the Month of December 2013
2. Watermaster VISA Check Detail for the Month of December 2013
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CHINO BASIN WATERMASTER

9641 San Bernardino Road, Rancho Cucamonga, Ca 91730
Tel: 909.484.3888 Fax: 909.484.3890 www.cbwm.org

PETER KAVOUNAS, P.E.
General Manager

STAFF REPORT

DATE: February 27, 2014
TO: Board Members
SUBJECT: Cash Disbursement Report - Financial Report B1 (December 31, 2013)

SUMMARY

Issue: Record of cash disbursements for the month of December 31, 2013.

Recommendation: Receive and file Cash Disbursements for December 31, 2013 as presented.

Financial Impact: Funds disbursed were included in the FY 2013-2014 Watermaster Budget.

Future Consideration

Watermaster Board: February 27, 2014; Receive and File (Normal Course of Business)

ACTIONS:

February 13, 2014 – Appropriative Pool – Unanimously approved
February 13, 2014 – Non-Agricultural Pool – Moved unanimously to receive and file, without approval
February 18, 2014 – Agricultural Pool – Unanimously approved
February 20, 2014 – Advisory Committee – Unanimously approved
February 27, 2014 – Watermaster Board –

BACKGROUND

A monthly cash disbursement report is provided to keep all members apprised of Watermaster expenditures.

DISCUSSION

Total cash disbursements during the month of December 2013 were \$512,821.13. The most significant expenditures during the month were to Brownstein Hyatt Farber Schreck in the amounts of \$92,608.14 and \$63,636.58 (check number 17408 dated December 2, 2013 and check number 17462 dated December 18, 2013); and Wildermuth Environmental, Inc. in the amount of \$65,718.22 (check number 17463 dated December 18, 2013)

ATTACHMENTS

1. Financial Report - B1

CHINO BASIN WATERMASTER
Cash Disbursements For The Month of
December 2013

Financial Report B-1

Type	Date	Num	Name	Memo	Account	Paid Amount
Bill Pmt -Check	12/02/2013	17407	ARROWHEAD MOUNTAIN SPRING WATER	0023230253	1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013	0023230253		Office Water Bottle - November 2013	6031.7 · Other Office Supplies	75.82
TOTAL						75.82
Bill Pmt -Check	12/02/2013	17408	BROWNSTEIN HYATT FARBER SCHRECK		1012 · Bank of America Gen'l Ckg	
Bill	10/31/2013	549370		549370	6078 · BHFS Legal - Miscellaneous	7,879.34
				549370	8375 · BHFS Legal - Appropriative Pool	453.13
				549370	8475 · BHFS Legal - Agricultural Pool	429.40
				549370	8575 · BHFS Legal - Non-Ag Pool	429.40
Bill	10/31/2013	549371		Employment	6073 · BHFS Legal - Personnel Matters	4,932.53
Bill	10/31/2013	549372		Audit Response	6078 · BHFS Legal - Miscellaneous	231.30
Bill	10/31/2013	549373			6907.34 · Santa Ana River Water Rights	184.75
Bill	10/31/2013	549374			6907.32 · Chino Airport Plume	2,222.68
Bill	10/31/2013	549375			6907.33 · Desalter/Hydraulic Control	4,149.00
Bill	10/31/2013	549376			6275 · BHFS Legal - Advisory Committee	1,140.35
Bill	10/31/2013	549377			6375 · BHFS Legal - Board Meeting	4,821.29
Bill	10/31/2013	549378			8375 · BHFS Legal - Appropriative Pool	1,638.00
Bill	10/31/2013	549379			8475 · BHFS Legal - Agricultural Pool	1,764.00
Bill	10/31/2013	549380			8575 · BHFS Legal - Non-Ag Pool	6,074.55
Bill	10/31/2013	549381			6907.39 · Recharge Master Plan	9,413.07
Bill	10/31/2013	549382			6907.40 · Storage Agreements	1,134.00
Bill	10/31/2013	549383			6907.42 · Safe Yield Recalculation	18,931.50
Bill	10/31/2013	549384			6078.12 · CCG Motion	2,735.02
Bill	10/31/2013	549385			6907.43 · RMPU - City of Fontana Motion	24,244.83
TOTAL						92,608.14
Bill Pmt -Check	12/02/2013	17409	CHEF DAVE'S CAFE & CATERING	4011	1012 · Bank of America Gen'l Ckg	
Bill	11/21/2013	4011		Lunch for 11/21/2013 Board Meeting	6312 · Meeting Expenses	639.80
TOTAL						639.80
Bill Pmt -Check	12/02/2013	17410	COMPUTER NETWORK	88963	1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013	88963		Microphones for conference calling	6055 · Computer Hardware	534.60
TOTAL						534.60
Bill Pmt -Check	12/02/2013	17411	DAN VASILE		1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013			Drug test/Physical for candidate-AT	6016 · New Employee Search Costs	120.00
TOTAL						120.00
Bill Pmt -Check	12/02/2013	17412	DIRECTV	019447404	1012 · Bank of America Gen'l Ckg	

CHINO BASIN WATERMASTER
Cash Disbursements For The Month of
December 2013

Financial Report B-1

Type	Date	Num	Name	Memo	Account	Paid Amount
Bill	11/26/2013	019447404		11/19/13 -12/18/13	6031.7 · Other Office Supplies	94.99
TOTAL						94.99
Bill Pmt -Check	12/02/2013	17413	GREAT AMERICA LEASING CORP.	14476312	1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013	14476312		Invoice	6043.1 · Ricoh Lease Fee	3,221.64
TOTAL						3,221.64
Bill Pmt -Check	12/02/2013	17414	GUARANTEED JANITORIAL SERVICE, INC.	10-29989	1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013	10-29989		Janitorial Service - November 2013	6024 · Building Repair & Maintenance	865.00
TOTAL						865.00
Bill Pmt -Check	12/02/2013	17415	HOGAN LOVELLS	2778406	1012 · Bank of America Gen'l Ckg	
Bill	10/31/2013	2778406		Non-Ag Pool Legal Services - October 2013	8567 · Non-Ag Legal Service	1,565.27
TOTAL						1,565.27
Bill Pmt -Check	12/02/2013	17416	IAAP	9567544	1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013	9567544		Annual dues for J. Wilson IAAP membership	6111 · Membership Dues	133.00
TOTAL						133.00
P10 Bill Pmt -Check	12/02/2013	17417	OFFICE TEAM	39198006	1012 · Bank of America Gen'l Ckg	
Bill	11/15/2013	39198006		Week ending 11/15/13	6017.1 · Executive Assistant Services	1,459.84
				Overtime week ending 11/15/13	6017.1 · Executive Assistant Services	132.07
TOTAL						1,591.91
Bill Pmt -Check	12/02/2013	17418	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	Payor #3493	1012 · Bank of America Gen'l Ckg	
General Journal	11/23/2013	11/23/13	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	CalPERS Retirement for 11/10/13-11/23/13	2000 · Accounts Payable	3,310.52
General Journal	11/23/2013	11/23/13	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	CalPERS Retirement for 11/10/13-11/23/13	2000 · Accounts Payable	6,802.37
TOTAL						10,112.89
Bill Pmt -Check	12/02/2013	17419	SOFTCHOICE	2543517	1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013	2543517		Software upgrade	6054 · Computer Software	2,821.80
TOTAL						2,821.80
Bill Pmt -Check	12/02/2013	17420	STAPLES BUSINESS ADVANTAGE	8027739069	1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013	8027739069		Miscellaneous office supplies	6031.7 · Other Office Supplies	168.26
TOTAL						168.26
Bill Pmt -Check	12/02/2013	17421	STATE COMPENSATION INSURANCE FUND	1970970-13	1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013	1970970.13		Premium on account 11/26/13-12/26/13	60183 · Worker's Comp Insurance	786.42
TOTAL						786.42

CHINO BASIN WATERMASTER
Cash Disbursements For The Month of
December 2013

Type	Date	Num	Name	Memo	Account	Paid Amount
Bill Pmt -Check	12/02/2013	17422	THE LAWTON GROUP	6017	1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013	20672		Week ending 11/17/13	6017 · Temporary Services	659.20
TOTAL						659.20
Bill Pmt -Check	12/02/2013	17423	VERIZON BUSINESS	74936514	1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013	74936514		74936514	6053 · Internet Expense	1,622.63
TOTAL						1,622.63
Bill Pmt -Check	12/02/2013	17424	VISION SERVICE PLAN	00-101789-0001	1012 · Bank of America Gen'l Ckg	
Bill	11/26/2013	001017890001		Vision Premium - December 2013	60182.2 · Dental & Vision Ins	87.57
TOTAL						87.57
Bill Pmt -Check	12/04/2013	17425	CUCAMONGA VALLEY IAAP	Dec. 4, 2013 Chapter Meeting and Holiday Party	1012 · Bank of America Gen'l Ckg	
Bill	12/02/2013			Fee-Wilson/Ruiz-attend Dec. 4, 2013 Meeting	6192 · Training & Seminars	70.00
TOTAL						70.00
Bill Pmt -Check	12/04/2013	17426	PARK PLACE COMPUTER SOLUTIONS, INC.	481	1012 · Bank of America Gen'l Ckg	
Bill	11/30/2013	481		IT Consulting Services - November 2013	6052.1 · Park Place Comp Solutn	3,525.00
TOTAL						3,525.00
General Journal	12/07/2013	12/07/2013	Payroll and Taxes for 11/24/13-12/07/13	Payroll and Taxes for 11/24/13-12/07/13	1012 · Bank of America Gen'l Ckg	
				Direct Deposits for 11/24/13-12/07/13	1012 · Bank of America Gen'l Ckg	20,279.17
				Garnishment for 11/24/13-12/07/13	1012 · Bank of America Gen'l Ckg	125.76
				Payroll Taxes for 11/24/13-12/07/13	1012 · Bank of America Gen'l Ckg	6,735.24
				Payroll Checks for 11/24/13-12/07/13	1014 · Bank of America P/R Ckg	1,028.84
			ICMA-RC	457 Employee Deductions for 11/24/13-12/07/13	1012 · Bank of America Gen'l Ckg	3,127.22
			ICMA-RC	401(a) Employee Deductions for 11/24/13-12/07/13	1012 · Bank of America Gen'l Ckg	923.03
TOTAL						32,219.26
Bill Pmt -Check	12/09/2013	17427	CHARLES Z. FEDAK & COMPANY		1012 · Bank of America Gen'l Ckg	
Bill	11/30/2013			Progress Billing - November 2013	6062 · Audit Services	410.00
TOTAL						410.00
Bill Pmt -Check	12/09/2013	17428	COMPUTER NETWORK	VOID: 88593	1012 · Bank of America Gen'l Ckg	
TOTAL						
Bill Pmt -Check	12/09/2013	17429	DGO AUTO DETAILING		1012 · Bank of America Gen'l Ckg	
Bill	11/25/2013			Wash 4 trucks-11/07/13 and 4 trucks-11/22/13	6177 · Vehicle Repairs & Maintenance	200.00
TOTAL						200.00

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Type	Date	Num	Name	Memo	Account	Paid Amount
Bill Pmt -Check	12/09/2013	17430	EGOSCUE LAW GROUP	10515	1012 - Bank of America Gen'l Ckg	
Bill	11/30/2013	10515		Ag Pool Legal Service - November 2013	8467 - Ag Legal & Technical Services	4,785.00
TOTAL						<u>4,785.00</u>
Bill Pmt -Check	12/09/2013	17431	JOHN J. SCHATZ	July-October 2013	1012 - Bank of America Gen'l Ckg	
Bill	10/31/2013			App. Pool Legal Services for July-October 2013	8367 - Legal Service	27,487.27
TOTAL						<u>27,487.27</u>
Bill Pmt -Check	12/09/2013	17432	OFFICE TEAM	39228887	1012 - Bank of America Gen'l Ckg	
Bill	11/25/2013	39228887		Week ending 11/22/13	6017.1 - Executive Assistant Services	1,687.94
				Overtime week ending 11/22/13	6017.1 - Executive Assistant Services	68.43
TOTAL						<u>1,756.37</u>
Bill Pmt -Check	12/09/2013	17433	PAYCHEX	2013112700	1012 - Bank of America Gen'l Ckg	
Bill	11/30/2013	2013112700		November 2013	6012 - Payroll Services	362.95
TOTAL						<u>362.95</u>
P12 Bill Pmt -Check	12/09/2013	17434	QUILL	7441851	1012 - Bank of America Gen'l Ckg	
Bill	11/20/2013	7441851		6 packs of refill paper for minute books	6031.7 - Other Office Supplies	343.37
TOTAL						<u>343.37</u>
Bill Pmt -Check	12/09/2013	17435	THE LAWTON GROUP	6017	1012 - Bank of America Gen'l Ckg	
Bill	11/29/2013	20689		Week ending 11/24/13	6017 - Temporary Services	659.20
TOTAL						<u>659.20</u>
Bill Pmt -Check	12/09/2013	17436	VERIZON		1012 - Bank of America Gen'l Ckg	
Bill	11/26/2013	012561121521714508		012561121521714508	7405 - PE4-Other Expense	184.55
Bill	11/29/2013	012519116950792103		012519116950792103	6022 - Telephone	519.23
TOTAL						<u>703.78</u>
Bill Pmt -Check	12/09/2013	17437	YUKON DISPOSAL SERVICE	08-K2 213849	1012 - Bank of America Gen'l Ckg	
Bill	12/04/2013	08-k2 213849		Service for December 2013	6024 - Building Repair & Maintenance	106.53
TOTAL						<u>106.53</u>
Bill Pmt -Check	12/10/2013	17438	APPLIED COMPUTER TECHNOLOGIES	2433	1012 - Bank of America Gen'l Ckg	
Bill	11/30/2013	2433		Database Services - November 2013	6052.2 - Applied Computer Technol	3,747.80
TOTAL						<u>3,747.80</u>
Bill Pmt -Check	12/10/2013	17439	BOWCOCK, ROBERT	11/21/13 Advisory Committee Meeting	1012 - Bank of America Gen'l Ckg	

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Type	Date	Num	Name	Memo	Account	Paid Amount
Bill	11/21/2013	11/21 Advisory Comm		11/21/13 Advisory Committee Meeting	6311 · Board Member Compensation	125.00
TOTAL						125.00
Bill Pmt -Check	12/10/2013	17440	COMPUTER NETWORK	88996	1012 · Bank of America Gen'l Ckg	
Bill	12/03/2013	88996		Roxio software	6054 · Computer Software	32.39
TOTAL						32.39
Bill Pmt -Check	12/10/2013	17441	COSTCO WHOLESALE	7003-7309-1000-2744	1012 · Bank of America Gen'l Ckg	
Bill	11/30/2013	7003730910002744		Miscellaneous office supplies	6031.7 · Other Office Supplies	567.88
TOTAL						567.88
Bill Pmt -Check	12/10/2013	17442	CRAIG, ROBERT		1012 · Bank of America Gen'l Ckg	
Bill	11/14/2013	11/14 Appro Pool Mtg		11/14/13 Appropriative Pool Meeting	6311 · Board Member Compensation	125.00
Bill	11/21/2013	11/21 Advisory Comm		11/21/13 Advisory Committee Meeting	6311 · Board Member Compensation	125.00
TOTAL						250.00
Bill Pmt -Check	12/10/2013	17443	CURATALO, JAMES	11/07/13 Safe Yield Recalculation Meeting	1012 · Bank of America Gen'l Ckg	
Bill	11/07/2013	11/07 SY Recalc		11/07/13 Safe Yield Recalculation Meeting	6311 · Board Member Compensation	125.00
TOTAL						125.00
Bill Pmt -Check	12/10/2013	17444	DE BOOM, NATHAN	Ag Pool Member Meeting Compensation	1012 · Bank of America Gen'l Ckg	
Bill	11/14/2013	11/14 Ag Pool Mtg		11/14/13 Ag Pool Meeting	8411 · Compensation	25.00
				Ag Pool Member Meeting Compensation	8470 · Ag Meeting Attend -Special	100.00
TOTAL						125.00
Bill Pmt -Check	12/10/2013	17445	DURRINGTON, GLEN	11/14/13 Ag Pool Meeting	1012 · Bank of America Gen'l Ckg	
Bill	11/14/2013	11/14 Ag Pool Mtg		11/14/13 Ag Pool Meeting	8411 · Compensation	25.00
				11/14/13 Ag Pool Meeting	8470 · Ag Meeting Attend -Special	100.00
TOTAL						125.00
Bill Pmt -Check	12/10/2013	17446	FEENSTRA, BOB		1012 · Bank of America Gen'l Ckg	
Bill	11/14/2013	11/14 Ag Pool Mtg		11/14/13 Ag Pool Meeting	8470 · Ag Meeting Attend -Special	125.00
Bill	11/21/2013	11/21 Board Mtg		11/21/13 Board Meeting	8470 · Ag Meeting Attend -Special	125.00
TOTAL						250.00
Bill Pmt -Check	12/10/2013	17447	HALL, PETE*		1012 · Bank of America Gen'l Ckg	
Bill	11/14/2013	11/14 Ag Pool Mtg		11/14/13 Ag Pool Meeting	8470 · Ag Meeting Attend -Special	125.00
Bill	11/14/2013	11/14 Appro Pool Mtg		11/14/13 Appropriative Pool Meeting	8470 · Ag Meeting Attend -Special	125.00
Bill	11/21/2013	11/21 Advisory Comm		11/11/13 Advisory Committee Meeting	8470 · Ag Meeting Attend -Special	125.00
Bill	11/21/2013	11/21 Board Mtg		11/11/13 Board Meeting	8470 · Ag Meeting Attend -Special	125.00

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Type	Date	Num	Name	Memo	Account	Paid Amount	
Bill	11/21/2013	11/21 IEUA Mtg		11/21/13 Joint IEUA/WM Projects Update Meeting	8470 · Ag Meeting Attend -Special	125.00	
TOTAL						<u>625.00</u>	
Bill Pmt -Check	12/10/2013	17448	HUITSING, JOHN	Ag Pool Member Compensation	1012 · Bank of America Gen'l Ckg		
Bill	11/14/2013	11/14 Ag Pool Mtg		11/14/13 Ag Pool Meeting	8411 · Compensation	25.00	
				Ag Pool Member Compensation	8470 · Ag Meeting Attend -Special	100.00	
TOTAL						<u>125.00</u>	
Bill Pmt -Check	12/10/2013	17449	KOOPMAN, GENE	Ag Pool Member Meeting Compensation	1012 · Bank of America Gen'l Ckg		
Bill	11/14/2013	11/14 Ag Pool Mtg		11/14/13 Ag Pool Meeting	8411 · Compensation	25.00	
				Ag Pool Member Meeting Compensation	8470 · Ag Meeting Attend -Special	100.00	
TOTAL						<u>125.00</u>	
Bill Pmt -Check	12/10/2013	17450	KUHN, BOB		1012 · Bank of America Gen'l Ckg		
Bill	11/07/2013	11/07 Safe Yield Rec		11/07/13 Safe Yield Recalculation Meeting	6311 · Board Member Compensation	125.00	
Bill	11/14/2013	11/14 Appro Pool Mtg		11/14/13 Appropriative Pool Meeting	6311 · Board Member Compensation	125.00	
TOTAL						<u>250.00</u>	
P14	Bill Pmt -Check	12/10/2013	17451	MIJAC ALARM	345755	1012 · Bank of America Gen'l Ckg	
	Bill	12/01/2013	345755	Fire monitoring 12/01/13-2/28/14	6026 · Security Services	450.00	
TOTAL						<u>450.00</u>	
Bill Pmt -Check	12/10/2013	17452	OFFICE TEAM	39267628	1012 · Bank of America Gen'l Ckg		
Bill	11/30/2013	39267628		Week ending 11/29/13	6017.1 · Executive Assistant Services	1,094.88	
				Overtime week ending 11/29/13	6017.1 · Executive Assistant Services	17.11	
TOTAL						<u>1,111.99</u>	
Bill Pmt -Check	12/10/2013	17453	PETTY CASH	2455-2461	1012 · Bank of America Gen'l Ckg		
Bill	11/30/2013			Purchase safety shoes-McLaughlin, Nakano	6152 · Safety Shoes	181.42	
				Purchase cake for office birthdays	6141.3 · Admin Meetings	27.99	
				Purchase supplies for Water Fair, CFO travel exp.	6192 · Training & Seminars	31.49	
				Purchase wiper blades for field truck	6177 · Vehicle Repairs & Maintenance	23.74	
				Purchase folders for Ag. Pool Presentation	6031.7 · Other Office Supplies	31.36	
TOTAL						<u>296.00</u>	
Bill Pmt -Check	12/10/2013	17454	PIERSON, JEFFREY		1012 · Bank of America Gen'l Ckg		
Bill	11/14/2013	11/14 Ag Pool Mtg		11/14/13 Ag Pool Meeting	8470 · Ag Meeting Attend -Special	125.00	
Bill	11/21/2013	11/21 Advisory Comm		11/21/13 Advisory Committee Meeting	8470 · Ag Meeting Attend -Special	125.00	
Bill	11/21/2013	11/21 Board Mtg		11/21/13 Board Meeting	8470 · Ag Meeting Attend -Special	125.00	
Bill	11/21/2013	11/21 IEUA Mtg		11/21/13 Joint IEUA/WM Projects Update Meeting	8470 · Ag Meeting Attend -Special	125.00	

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	<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
TOTAL							500.00
	Bill Pmt -Check	12/10/2013	17455	ROGERS, PETER	11/21/13 Advisory Committee Meeting	1012 · Bank of America Gen'l Ckg	
	Bill	11/21/2013	11/21 Advisory Comm		11/21/13 Advisory Committee Meeting	6311 · Board Member Compensation	125.00
TOTAL							125.00
	Bill Pmt -Check	12/10/2013	17456	THE LAWTON GROUP	6017	1012 · Bank of America Gen'l Ckg	
	Bill	11/30/2013	20709		Week ending 12/01/13	6017 · Temporary Services	494.40
TOTAL							494.40
	Bill Pmt -Check	12/10/2013	17457	UNION 76	300-732-989	1012 · Bank of America Gen'l Ckg	
	Bill	11/30/2013	300732989		Vehicle Fuel - November 2013	6175 · Vehicle Fuel	160.77
TOTAL							160.77
	Bill Pmt -Check	12/10/2013	17458	USA-FACT INC	2167813-IN	1012 · Bank of America Gen'l Ckg	
	Bill	12/07/2013	2167813-IN		Background check for candidate-AT	6016 · New Employee Search Costs	227.07
TOTAL							227.07
P15	Bill Pmt -Check	12/10/2013	17459	VANDEN HEUVEL, ROB	Ag Pool Member Compensation	1012 · Bank of America Gen'l Ckg	
	Bill	11/14/2013	11/14 Ag Pool Mtg		11/14/13 Ag Pool Meeting	8411 · Compensation	25.00
					Ag Pool Member Compensation	8470 · Ag Meeting Attend -Special	100.00
TOTAL							125.00
	Bill Pmt -Check	12/10/2013	17460	WESTERN DENTAL SERVICES, INC.	11882	1012 · Bank of America Gen'l Ckg	
	Bill	12/09/2013	11882		Dental Premium - December 2013	60182.2 · Dental & Vision Ins	30.00
TOTAL							30.00
	Check	12/16/2013	12/16/2013	Service Charge	Service Charge	1012 · Bank of America Gen'l Ckg	
					Service Charge	6039.1 · Banking Service Charges	411.29
TOTAL							411.29
	Bill Pmt -Check	12/16/2013	17461	ONTARIO, CITY OF		1012 · Bank of America Gen'l Ckg	
	Bill	12/16/2013			Encroachment permit for water quality samples	7103.3 · Grdwtr Qual-Engineering	298.00
TOTAL							298.00
	Bill Pmt -Check	12/18/2013	17462	BROWNSTEIN HYATT FARBER SCHRECK		1012 · Bank of America Gen'l Ckg	
	Bill	11/30/2013	551483		Employment	6073 · BHFS Legal - Personnel Matters	8,142.14
	Bill	11/30/2013	551484		551484	6907.33 · Desalter/Hydraulic Control	1,093.50
	Bill	11/30/2013	551486		551486	6375 · BHFS Legal - Board Meeting	2,733.75
	Bill	11/30/2013	551487		551487	8375 · BHFS Legal - Appropriative Pool	1,617.30

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Type	Date	Num	Name	Memo	Account	Paid Amount
Bill	11/30/2013	551488		551488	8475 · BHFS Legal - Agricultural Pool	1,617.30
Bill	11/30/2013	551489		551489	8575 · BHFS Legal - Non-Ag Pool	11,858.22
Bill	11/30/2013	551490		551490	6907.39 · Recharge Master Plan	3,089.25
Bill	11/30/2013	551491		551491	6907.40 · Storage Agreements	1,039.50
Bill	11/30/2013	551492		551492	6907.42 · Safe Yield Recalculation	9,336.67
Bill	11/30/2013	551493		551493	6907.43 · RMPU - City of Fontana Motion	20,344.50
Bill	11/30/2013	551482		551482	6078 · BHFS Legal - Miscellaneous	1,082.25
				551482	8375 · BHFS Legal - Appropriative Pool	54.62
				551482	8475 · BHFS Legal - Agricultural Pool	54.62
				551482	8575 · BHFS Legal - Non-Ag Pool	54.61
Bill	11/30/2013	551485		551485	6275 · BHFS Legal - Advisory Committee	1,436.43
				551485	6375 · BHFS Legal - Board Meeting	81.92
TOTAL						63,636.58
P16						
Bill Pmt -Check	12/18/2013	17463	WILDERMUTH ENVIRONMENTAL INC		1012 · Bank of America Gen'l Ckg	
Bill	11/30/2013	2013355		2013355	6906 · OBMP Engineering Services	983.67
Bill	11/30/2013	2013356		2013356	6906.7 · OBMP - Data Requests	5,042.50
Bill	11/30/2013	2013357		2013357	6906.71 · OBMP - Misc. GM Requests	3,298.75
Bill	11/30/2013	2013358		2013358	6906.72 · OBMP - Data Requests-Non CBWM	3,370.25
Bill	11/30/2013	2013359		2013359	6906 · OBMP Engineering Services	775.00
Bill	11/30/2013	2013360		2013360	6906.1 · OBMP - Watermaster Model Update	8,012.50
Bill	11/30/2013	2013361		2013361	7103.3 · Grdwtr Qual-Engineering	852.50
Bill	11/30/2013	2013362		2013362	7104.3 · Grdwtr Level-Engineering	12,494.38
Bill	11/30/2013	2013363		2013363	7107.61 · Grd Level-Chino Hills ASR	2,557.50
Bill	11/30/2013	2013364		Michael C. Carpenter	7107.6 · Grd Level-Contract Svcs	3,694.91
				2013364	7107.2 · Grd Level-Engineering	5,616.46
Bill	11/30/2013	2013365		2013365	7108.3 · Hydraulic Control-Engineering	4,008.75
Bill	11/30/2013	2013366		2013366	7108.7 · Hydraulic Control - Prado Basin	577.50
Bill	11/30/2013	2013367		2013367	7202.3 · Comp Recharge-Implementation	1,484.80
Bill	11/30/2013	2013368		2013368	7402 · PE4-Engineering	10,276.25
Bill	11/30/2013	2013369		2013369	7502 · PE6&7-Engineering	387.50
Bill	11/30/2013	2013370		2013370	7108.7 · Hydraulic Control - Prado Basin	215.00
Bill	11/30/2013	2013371		2013371	6906.73 · OBMP - Safe Yield	2,070.00
TOTAL						65,718.22
Bill Pmt -Check	12/19/2013	17464	ACWA JOINT POWERS INSURANCE AUTHORITY	0253005	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013	0253005		Prepayment - January 2014	1409 · Prepaid Life, BAD&D & LTD	0.10
				December 2013	60191 · Life & Disab.Ins Benefits	4.80
TOTAL						4.90

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Type	Date	Num	Name	Memo	Account	Paid Amount
Bill Pmt -Check	12/19/2013	17465	BANK OF AMERICA	XXXX-XXXX-XXXX-9341	1012 · Bank of America Gen'l Ckg	
Bill	11/30/2013	XXXX-XXXX-XXXX-9341		PK meeting w/Approp. Pool Members & counsel	8312 · Meeting Expenses	87.83
				Reference book for office	6031.7 · Other Office Supplies	16.69
				Probe assembly for water quality	7103.6 · Grdwtr Qual-Supplies	645.97
				Christmas Cards for office	6031.7 · Other Office Supplies	130.13
				Headset extension cable	6031.7 · Other Office Supplies	19.13
				PK hotel expense for GRA Conf. in Sacramento	6191 · Conferences - General	18.11
				Fastrack Replenishment	6174 · Transportation	30.00
				PK mtg w/Dr. Mathis re Recruitment	6016 · New Employee Search Costs	42.73
				PK mtg w/Dr. Mathis re Personnel	6016 · New Employee Search Costs	15.42
				Subscription for GoToMeeting Conferencing	6022 · Telephone	374.40
				Membership for A. Truong in IAAP	6111 · Membership Dues	148.00
				ACWA 2013 Fall Conf. registration for D. Maurizio	6191 · Conferences - General	645.00
				ACWA 2013 Fall Conf. registration for D. Maurizio	6191 · Conferences - General	55.00
TOTAL						2,208.41
Bill Pmt -Check	12/19/2013	17466	CALPERS	1394905143	1012 · Bank of America Gen'l Ckg	
Bill	12/18/2013	1394905143		Medical Premiums - January 2014	60182.1 · Medical Insurance	5,492.62
TOTAL						5,492.62
Bill Pmt -Check	12/19/2013	17467	COMPUTER NETWORK		1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013	89077		Cisco Small Business 200 Series Switch	6055 · Computer Hardware	675.00
Bill	12/17/2013	89105		4-Port powered USB hub	6055 · Computer Hardware	28.08
TOTAL						703.08
Bill Pmt -Check	12/19/2013	17468	CORELOGIC INFORMATION SOLUTIONS	81025466	1012 · Bank of America Gen'l Ckg	
Bill	11/30/2013	81025466		81025466	7103.7 · Grdwtr Qual-Computer Svc	62.50
				81025466	7101.4 · Prod Monitor-Computer	62.50
TOTAL						125.00
Bill Pmt -Check	12/19/2013	17469	CUCAMONGA VALLEY WATER DISTRICT	Lease due January 1, 2014	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013			Lease due January 1, 2014	1422 · Prepaid Rent	6,160.00
TOTAL						6,160.00
Bill Pmt -Check	12/19/2013	17470	HOGAN LOVELLS	2785441	1012 · Bank of America Gen'l Ckg	
Bill	11/30/2013	2785441		Non-Ag Pool Legal Services - November 2013	8567 · Non-Ag Legal Service	6,800.85
TOTAL						6,800.85
Bill Pmt -Check	12/19/2013	17471	LEGAL SHIELD	111802	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013	0111802		Employee deductions - December 2013	60194 · Other Employee Insurance	51.80

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TOTAL	Type	Date	Num	Name	Memo	Account	Paid Amount
							51.80
	Bill Pmt -Check	12/19/2013	17472	OFFICE TEAM		1012 · Bank of America Gen'l Ckg	
	Bill	12/04/2013	39312430		Conversion fee to Watermaster	6017.1 · Executive Assistant Services	9,222.72
	Bill	12/06/2013	39314946		Week ending 12/06/13	6017.1 · Executive Assistant Services	729.92
TOTAL							<u>9,952.64</u>
	Bill Pmt -Check	12/19/2013	17473	PREMIERE GLOBAL SERVICES	15049331	1012 · Bank of America Gen'l Ckg	
	Bill	11/30/2013	15049331		Confidential call on 11/14	6022 · Telephone	18.82
					Moderator charge on 11/26	6022 · Telephone	49.00
					SY call on 10/29	6909.1 · OBMP Meetings	19.04
					SY calls on 10/30	6909.1 · OBMP Meetings	64.98
					Agenda call on 11/05	8300 · Approp Pl-WM & Pool Admin	2.84
					Agenda call on 11/05	8412 · Meeting Expenses	2.85
					Agenda call on 11/05	8512 · Meeting Expense	2.85
					Wineville Basin calls on 11/06	7209.2 · Wineville Basin	32.69
					Meeting preparation call on 11/13	8312 · Meeting Expenses	4.65
					Meeting preparation call on 11/13	8412 · Meeting Expenses	4.65
					Meeting preparation call on 11/13	8512 · Meeting Expense	4.65
					Non-Ag Pool mtg call on 11/14	8512 · Meeting Expense	11.58
					RWQCB letter call on 11/19	6909.1 · OBMP Meetings	14.92
					Moderator charge on 11/26	6022 · Telephone	49.00
TOTAL							<u>282.52</u>
	Bill Pmt -Check	12/19/2013	17474	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	Payor #3493	1012 · Bank of America Gen'l Ckg	
	General Journal	12/07/2013		PUBLIC EMPLOYEES' RETIREMENT SYSTEM	CalPERS Retirement for 11/24/13-12/07/13	2000 · Accounts Payable	6,884.60
TOTAL							<u>6,884.60</u>
	Bill Pmt -Check	12/19/2013	17475	STAPLES BUSINESS ADVANTAGE		1012 · Bank of America Gen'l Ckg	
	Bill	12/08/2013	8027981326		Miscellaneous office supplies	6031.7 · Other Office Supplies	422.55
	Bill	12/18/2013	8028060543		Miscellaneous office supplies	6031.7 · Other Office Supplies	104.07
TOTAL							<u>526.62</u>
	Bill Pmt -Check	12/19/2013	17476	STAULA, MARY L	Retiree Medical	1012 · Bank of America Gen'l Ckg	
	Bill	12/31/2013	Dec.		Dec. 2013	60182.4 · Retiree Medical	29.19
TOTAL							<u>29.19</u>
	Bill Pmt -Check	12/19/2013	17477	THE LAWTON GROUP	6017	1012 · Bank of America Gen'l Ckg	
	Bill	12/08/2013	20725		Week ending 12/08/13	6017 · Temporary Services	659.20
TOTAL							<u>659.20</u>

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Type	Date	Num	Name	Memo	Account	Paid Amount	
Bill Pmt -Check	12/19/2013	17478	VERIZON BUSINESS	61876888	1012 - Bank of America Gen'l Ckg		
Bill	12/16/2013	61876888		61876888	6053 - Internet Expense	499.10	
TOTAL						499.10	
Bill Pmt -Check	12/19/2013	17479	VERIZON WIRELESS	9716092720	1012 - Bank of America Gen'l Ckg		
Bill	12/16/2013	9716092720		Monthly service	6022 - Telephone	370.46	
TOTAL						370.46	
Bill Pmt -Check	12/19/2013	17480	LAW OFFICES OF JAMES P. STONEMAN, II		1012 - Bank of America Gen'l Ckg		
Bill	12/19/2013				6073 - BHFS Legal - Personnel Matters	19,000.00	
TOTAL						19,000.00	
Bill Pmt -Check	12/19/2013	17481	MOLINO, SHERRI L.		1012 - Bank of America Gen'l Ckg		
Bill	12/19/2013				6073 - BHFS Legal - Personnel Matters	60,000.00	
TOTAL						60,000.00	
P 1 9	General Journal	12/21/2013	12/21/2013	Payroll and Taxes for 12/08/13-12/21/13	Payroll and Taxes for 12/08/13-12/21/13	1012 - Bank of America Gen'l Ckg	
					Direct Deposits for 12/08/13-12/21/13	1012 - Bank of America Gen'l Ckg	21,611.05
					Garnishments for 12/08/13-12/21/13	1012 - Bank of America Gen'l Ckg	125.76
					Payroll Taxes for 12/08/13-12/21/13	1012 - Bank of America Gen'l Ckg	15,633.17
					Payroll Checks for 12/08/13-12/21/13	1012 - Bank of America Gen'l Ckg	12,923.96
				ICMA-RC	Employee 457 Deductions for 12/08/13-12/21/13	1012 - Bank of America Gen'l Ckg	3,127.10
				ICMA-RC	Employee 401(a) Deductions for 12/08/13-12/21/13	1012 - Bank of America Gen'l Ckg	923.03
TOTAL						54,344.07	
Bill Pmt -Check	12/23/2013	17482	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	Payor #3493	1012 - Bank of America Gen'l Ckg		
General Journal	12/21/2013	12/21/2013	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	CalPERS Retirement for 12/08/13-12/21/13	2000 - Accounts Payable	7,091.52	
TOTAL						7,091.52	
General Journal	12/31/2013	12/31/2013	Wage Works FSA Direct Debits - December 2013	Wage Works FSA Direct Debits - December 2013	1012 - Bank of America Gen'l Ckg		
				Wage Works FSA Direct Debits - December 2013	1012 - Bank of America Gen'l Ckg	393.08	
				Wage Works FSA Direct Debits - December 2013	1012 - Bank of America Gen'l Ckg	-1,100.00	
				Wage Works FSA Direct Debits - December 2013	1012 - Bank of America Gen'l Ckg	573.08	
				Wage Works FSA Direct Debits - December 2013	1012 - Bank of America Gen'l Ckg	573.08	
				Wage Works FSA Direct Debits - December 2013	1012 - Bank of America Gen'l Ckg	76.25	
				Wage Works FSA Direct Debits - December 2013	1012 - Bank of America Gen'l Ckg	724.00	
TOTAL						1,239.49	
Total Disbursements:						512,821.13	

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CHINO BASIN WATERMASTER

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PETER KAVOUNAS, P.E.
General Manager

STAFF REPORT

DATE: February 27, 2014
TO: Board Members
SUBJECT: VISA Check Detail Report - Financial Report B2 (December 31, 2013)

SUMMARY

Issue: Record of VISA credit card payment disbursed for the month of December 31, 2013.

Recommendation: Receive and file VISA Check Detail Report for December 31, 2013 as presented.

Financial Impact: Funds disbursed were included in the FY 2013-2014 Watermaster Budget.

Future Consideration

Watermaster Board: February 27, 2014; Receive and File (Normal Course of Business)

ACTIONS:

February 13, 2014 – Appropriative Pool – Unanimously approved
February 13, 2014 – Non-Agricultural Pool – Moved unanimously to receive and file, without approval
February 18, 2014 – Agricultural Pool – Unanimously approved
February 20, 2014 – Advisory Committee – Unanimously approved
February 27, 2014 – Watermaster Board –

BACKGROUND

A monthly VISA Check Detail report is provided to keep all members apprised of Watermaster expenditures charged against the General Manager, Assistant General Manager and Chief Financial Officer's Bank of America VISA card.

DISCUSSION

Total cash disbursement during the month of December 2013 was \$2,208.41. This payment was processed by check number 17465 dated December 19, 2013. The monthly charges for December 2013 were for routine and customary expenditures and properly documented with receipts.

ATTACHMENTS

1. Financial Report - B2

CHINO BASIN WATERMASTER
VISA Check Detail Report
December 2013

Type	Num	Date	Name	Memo	Account	Paid Amount
Bill Pmt -Check	12/19/2013	17465	BANK OF AMERICA	XXXX-XXXX-XXXX-9341	1012 · Bank of America Gen'l Ckg	
Bill	11/30/2013	XXXX-XXXX-XXXX-9341		PK meeting w/Approp. Pool Members & counsel	8312 · Meeting Expenses	67.83
				Reference book for office	6031.7 · Other Office Supplies	16.69
				Probe assembly for water quality	7103.6 · Grdwtr Qual-Supplies	645.97
				Christmas Cards for office	6031.7 · Other Office Supplies	130.13
				Headset extension cable	6031.7 · Other Office Supplies	19.13
				PK hotel expense for GRA Conf. in Sacramento	6191 · Conferences - General	18.11
				Fastrack Replenishment	6174 · Transportation	30.00
				PK mtg w/Dr. Mathis re Recruitment	6016 · New Employee Search Costs	42.73
				PK mtg w/Dr. Mathis re Personnel	6016 · New Employee Search Costs	15.42
				Subscription for GoToMeeting Conferencing	6022 · Telephone	374.40
				Membership for A. Truong in IAAP	6111 · Membership Dues	148.00
				ACWA 2013 Fall Conf. registration for D. Maurizio	6191 · Conferences - General	645.00
				ACWA 2013 Fall Conf. registration for D. Maurizio	6191 · Conferences - General	55.00
					Total Disbursements:	2,208.41

TOTAL

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PETER KAVOUNAS, P.E.
General Manager

STAFF REPORT

DATE: February 27, 2014
TO: Board Members
SUBJECT: Combining Schedule of Revenue, Expenses and Changes in Working Capital for the Period July 1, 2013 through December 31, 2013 - Financial Report B3 (December 31, 2013)

SUMMARY

Issue: Record of Revenue, Expenses and Changes in Working Capital for the Period July 1, 2013 through December 31, 2013.

Recommendation: Receive and file Combining Schedule of Revenue, Expenses and Changes in Working Capital for the Period July 1, 2013 through December 31, 2013 as presented.

Financial Impact: Funds disbursed were included in the FY 2013-2014 Watermaster Budget.

Future Consideration

Watermaster Board: February 27, 2014; Receive and File (Normal Course of Business)

ACTIONS:

February 13, 2014 – Appropriative Pool – Unanimously approved
February 13, 2014 – Non-Agricultural Pool – Moved unanimously to receive and file, without approval
February 18, 2014 – Agricultural Pool – Unanimously approved
February 20, 2014 – Advisory Committee – Unanimously approved
February 27, 2014 – Watermaster Board –

BACKGROUND

A Combining Schedule of Revenue, Expenses and Changes in Working Capital for the period July 1, 2013 through December 31, 2013 is provided to keep all members apprised of the FY 2013-2014 cumulative Watermaster revenues, expenditures and changes in working capital for the period listed.

DISCUSSION

The Combining Schedule of Revenue, Expenses and Changes in Working Capital has been created from various financial reports and statements created from QuickBooks Enterprise Solutions 13.0, the Watermaster accounting system. The Combining Schedule provided balances to the supporting documentation in the Watermaster accounting system as presented.

ATTACHMENTS:

1. Financial Report - B3

CHINO BASIN WATERMASTER
 COMBINING SCHEDULE OF REVENUE, EXPENSES AND CHANGES IN WORKING CAPITAL
 FOR THE PERIOD JULY 1, 2013 THROUGH DECEMBER 31, 2013

Financial Report - B3

	WATERMASTER ADMINISTRATION	OPTIMUM BASIN MANAGEMENT	POOL ADMINISTRATION & SPECIAL PROJECTS			GROUNDWATER OPERATIONS			GRAND TOTALS	BUDGET 2013-2014
			APPROPRIATIVE POOL	AG POOL	NON-AG POOL	GROUNDWATER REPLENISHMENT	SB222 FUNDS	LAIF VALUE ADJ.		
Administrative Revenues:										
Administrative Assessments			6,301,470		251,300				6,552,770	6,602,605
Interest Revenue			5,147	628	159				5,934	29,700
Mutual Agency Project Revenue	153,036								153,036	154,581
Grant Income									-	0
Miscellaneous Income									-	0
Total Revenues	153,036	-	6,306,617	628	251,459	-	-	-	6,711,740	6,786,886
Administrative & Project Expenditures:										
Watermaster Administration	796,884								796,884	705,399
Watermaster Board-Advisory Committee	73,597								73,597	205,657
Ag Pool Misc. Expense - Ag Fund				94					94	400
Pool Administration			48,908	90,627	54,358				193,894	599,649
Optimum Basin Mgmt Administration		635,816							635,816	1,237,798
OBMP Project Costs		1,003,666							1,003,666	3,723,076
Debt Service		406,127							406,127	456,093
Basin Recharge Improvements		89,136							89,136	655,544
Education Funds Use									-	0
Mutual Agency Project Costs									-	10,000
Total Administrative/OBMP Expenses	870,481	2,134,745	48,908	90,627	54,358	-	-	-	3,199,213	7,593,616
Net Administrative/OBMP Expenses	(717,445)	(2,134,745)								
Allocate Net Admin Expenses To Pools	<u>717,445</u>		510,115	182,276	25,054				-	
Allocate Net OBMP Expenses To Pools		<u>1,728,618</u>	1,229,075	439,177	60,366				-	
Allocate Debt Service to App Pool		<u>406,127</u>	406,127						-	
Agricultural Expense Transfer*			<u>712,080</u>	<u>(712,080)</u>					-	
Total Expenses			2,906,305	94	139,778	-	-	-	3,199,213	7,593,616
Net Administrative Income			3,400,312	533	111,681	-	-	-	3,512,527	(806,730)
Other Income/(Expense)										
Replenishment Water Assessments			421,361		24,865				446,227	0
Non-Ag Stored Water Purchases			3,873,239						3,873,239	0
Interest Revenue						704			704	0
MWD Water Purchases									-	0
Non-Ag Stored Water Purchases			(3,873,239)						(3,873,239)	0
MWD Water Purchases									-	0
Groundwater Replenishment									-	0
Interest Expense - CalPERS Side Fund									-	0
Refund-Excess Reserves			(9,493)		(2,491)				(11,984)	0
Refund-Recharge Debt									-	0
Net Other Income/(Expense)			411,868	-	22,374	704	-	-	434,947	0
Net Transfers To/(From) Reserves		3,947,473	3,812,181	533	134,055	704	-	-	3,947,473	(806,730)
Working Capital, July 1, 2013			4,759,923	478,917	156,647	667,399	158,251	1,763	6,222,901	
Working Capital, End Of Period			8,572,103	479,451	290,703	668,103	158,251	1,763	10,170,374	10,170,374
12/13 Assessable Production			96,433.754	34,458.009	4,736.325				135,628.088	
12/13 Production Percentages			71.102%	25.406%	3.492%				100.000%	

*Fund balance transfer as agreed to in the Peace Agreement.

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PETER KAVOUNAS, P.E.
General Manager

STAFF REPORT

DATE: February 27, 2014
TO: Board Members
SUBJECT: Treasurer's Report of Financial Affairs for the Period December 1, 2013 through December 31, 2013 - Financial Report B4 (December 31, 2013)

SUMMARY

Issue: Record of increases or decreases in the cash position, assets and liabilities of Watermaster for the Period of December 1, 2013 through December 31, 2013.

Recommendation: Receive and file Treasurer's Report of Financial Affairs for the Period December 1, 2013 through December 31, 2013 as presented.

Financial Impact: Funds disbursed were included in the FY 2013-2014 Watermaster Budget.

Future Consideration

Watermaster Board: February 27, 2014; Receive and File (Normal Course of Business)

ACTIONS:

February 13, 2014 – Appropriative Pool – Unanimously approved
February 13, 2014 – Non-Agricultural Pool – Moved unanimously to receive and file, without approval
February 18, 2014 – Agricultural Pool – Unanimously approved
February 20, 2014 – Advisory Committee – Unanimously approved
February 27, 2014 – Watermaster Board –

BACKGROUND

A Treasurer's Report of Financial Affairs for the Period December 1, 2013 through December 31, 2013 is provided to keep all members apprised of the total cash in banks (Bank of America, LAIF, and CalTRUST) and on hand at the Watermaster office (petty cash) at the end of the period stated. The Treasurer's Report details the change (increase or decrease) in the overall cash position of Watermaster, as well as the changes (increase or decrease) to the assets and liabilities section of the balance sheet. The report also provides a detailed listing of all deposits and/or withdrawals in the California State Treasurer's Local Agency Investment Fund (LAIF) and/or CalTRUST, the most current effective yield as of the last quarter, and the ending balance in LAIF as of the reporting date.

DISCUSSION

The Treasurer's Report of Financial Affairs has been created from various financial reports and statements created from QuickBooks Enterprise Solutions 13.0, the Watermaster accounting system. The Treasurer's Report provided, balances to the supporting documentation in the Watermaster accounting system, as well as the supporting bank statements.

ATTACHMENTS

1. Financial Report - B4

CHINO BASIN WATERMASTER
TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE PERIOD
DECEMBER 1, 2013 THROUGH DECEMBER 31, 2013

Financial Report - B4

DEPOSITORIES:

Cash on Hand - Petty Cash		\$	500
Bank of America			
Governmental Checking-Demand Deposits	\$	1,853,201	
Zero Balance Account - Payroll	\$	-	1,853,201
Local Agency Investment Fund - Sacramento			<u>10,089,444</u>
TOTAL CASH IN BANKS AND ON HAND	12/31/2013		\$ 11,943,145
TOTAL CASH IN BANKS AND ON HAND	11/30/2013		<u><u>4,075,394</u></u>
PERIOD INCREASE (DECREASE)			<u><u>\$ 7,867,750</u></u>

CHANGE IN CASH POSITION DUE TO:

Decrease/(Increase) in Assets: Accounts Receivable	\$	(3,076)
Assessments Receivable		8,394,611
Prepaid Expenses, Deposits & Other Current Assets		(13,812)
(Decrease)/Increase in Liabilities: Accounts Payable		3,860,546
Accrued Payroll, Payroll Taxes & Other Current Liabilities		(19,507)
Transfer to/(from) Reserves		<u>(4,351,012)</u>
PERIOD INCREASE (DECREASE)		<u><u>\$ 7,867,750</u></u>

<u>SUMMARY OF FINANCIAL TRANSACTIONS:</u>	Petty Cash	Govt'l Checking Demand	Zero Balance Account Payroll	Local Agency Investment Funds	Totals
Balances as of 11/30/2013	\$ 500	\$ 285,450	\$ -	\$ 3,789,444	\$ 4,075,394
Deposits	-	8,380,571	-	6,300,000	14,680,571
Transfers	-	(6,388,214)	78,463	-	(6,309,751)
Withdrawals/Checks	-	(424,607)	(78,463)	-	(503,070)
Balances as of 12/31/2013	<u>\$ 500</u>	<u>\$ 1,853,201</u>	<u>\$ -</u>	<u>\$ 10,089,444</u>	<u>\$ 11,943,145</u>
PERIOD INCREASE OR (DECREASE)	<u>\$ -</u>	<u>\$ 1,567,750</u>	<u>\$ -</u>	<u>\$ 6,300,000</u>	<u>\$ 7,867,750</u>

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CHINO BASIN WATERMASTER
 TREASURER'S REPORT OF FINANCIAL AFFAIRS FOR THE PERIOD
 DECEMBER 1, 2013 THROUGH DECEMBER 31, 2013

INVESTMENT TRANSACTIONS

Effective Date	Transaction	Depository	Activity	Redeemed	Days to Maturity	Interest Rate(*)	Maturity Yield
12/19/2013	Deposit		\$ 4,900,000				
12/23/2013	Deposit		\$ 1,400,000				
TOTAL INVESTMENT TRANSACTIONS			\$ 6,300,000	-			

* The earnings rate for L.A.I.F. is a daily variable rate; 0.26% was the effective yield rate at the Quarter ended December 31, 2013.

INVESTMENT STATUS
 December 31, 2013

<u>Financial Institution</u>	Principal Amount	Number of Days	Interest Rate	Maturity Date
Local Agency Investment Fund	\$ 10,089,444			
TOTAL INVESTMENTS	\$ 10,089,444			

Funds on hand are sufficient to meet all foreseen and planned Administrative and project expenditures during the next six months.

All investment transactions have been executed in accordance with the criteria stated in Chino Basin Watermaster's Investment Policy.

Respectfully submitted,



Joseph S. Joswiak
 Chief Financial Officer
 Chino Basin Watermaster



CHINO BASIN WATERMASTER

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PETER KAVOUNAS, P.E.
General Manager

STAFF REPORT

DATE: February 27, 2014
TO: Board Members
SUBJECT: Budget vs. Actual Report for the Period July 1, 2013 through December 31, 2013 -
Financial Report B5 (December 31, 2013)

SUMMARY

Issue: Record of revenues and expenses of Watermaster for the Period of July 1, 2013 through December 31, 2013.

Recommendation: Receive and file Budget vs. Actual Report for the Period July 1, 2013 through December 31, 2013 as presented.

Financial Impact: Funds disbursed were included in the FY 2013-2014 Watermaster Budget.

Future Consideration

Watermaster Board: February 27, 2014; Receive and File (Normal Course of Business)

ACTIONS:

February 13, 2014 – Appropriative Pool – Unanimously approved
February 13, 2014 – Non-Agricultural Pool – Moved unanimously to receive and file, without approval
February 18, 2014 – Agricultural Pool – Unanimously approved
February 20, 2014 – Advisory Committee – Unanimously approved
February 27, 2014 – Watermaster Board –

BACKGROUND

A Budget vs. Actual Report for the period July 1, 2013 through December 31, 2013 is provided to keep all members apprised of the total revenues and expenses for the current fiscal year. The expense section is categorized into four distinct sections. Those sections are: General and Administrative Expenses; Optimum Basin Management Program Expenses; Project Expenses; and Other Income/Expenses.

DISCUSSION

The Budget vs. Actual report has been created from QuickBooks Enterprise Solutions 13.0, the Watermaster accounting system. The Budget vs. Actual report provided, balances to the supporting documentation in the Watermaster accounting system, as well as the supporting bank statements.

There was a Budget Amendment approved during the October 2013 meetings as a result of increased costs related to the Wineville Proof of Concept Project. Budget Amendment Form (A-13-10-01) in the amount of \$62,150 increased the Amended FY 2013/14 budget from \$7,531,466 to \$7,593,616. Budget Amendment Form (A-13-10-01) was recorded to the accounting records for the accounting period ending November 30, 2013, and is included in this financial report. The amount of \$62,150 was included in account (7209.2) Wineville Basin.

Year-To-Date (YTD) for the six months ending December 31, 2013, all but three categories were at or below the projected budget. Overall, the (YTD) Actual Expenses were \$1,785,402 or 36.2% below the (YTD) Budgeted Expenses of \$4,926,379. The three categories above budget were the Watermaster Administrative Salary/Benefits Costs (6010's) over budget by the amount of \$142,241; Watermaster Legal Services (6070's) over budget by the amount of \$78,747; and Insurance expenses (6080's) over budget by the amount of \$7,285. Please note that the Watermaster Administrative Salary/Benefits Costs (6010's) are not the grand total of all Watermaster salary costs. The category (6010's) captures the portion of the total Watermaster Salary/Benefits Costs allocated to specific Administrative tasks. The consolidated Watermaster Salaries expenses and Watermaster Legal Services expenses are discussed in greater detail within their specific sections.

The Insurance budget was developed by Watermaster staff with the assumption of maintaining the existing levels of business insurance coverage as the previous fiscal years. There was no intent to add any new coverage(s). However, it was decided that Watermaster should apply and purchase Directors and Officers Liability Insurance, which had not been part of the Watermaster insurance policies in the past. The application for coverage was submitted by our insurance broker to approximately ten to fifteen insurance carriers in June 2013 and Watermaster was accepted and approved for coverage. The cost of the D&O coverage was approximately \$7,500 which included the annual broker fee. Within the next few months, as the current fiscal year progresses, a Budget Transfer Form could be submitted to adjust this budget category shortfall.

SALARIES EXPENSE

Watermaster utilizes an in-house database time and attendance system to allocate staff's actual hours worked and also allocates the hours to a specific project or activity. Watermaster staff time could be charged to Administrative, OBMP, or Implementation Project categories. Recently, some Watermaster staff spent more time on administrative related tasks and less time on specific OBMP or project related areas. When the FY 2013/14 budget was developed, basic assumptions were used in allocating how staff's time would be spent and on which projects or activities. The staffing dollars were then allocated into those specific areas and budgeted on a 1/12 monthly budget. When actual staffing activities vary from the budgeted assumptions, a positive or negative variance can be created. This is what is currently occurring within the Administrative Salary/Benefit costs category.

As of December 31, 2013, the total (YTD) Watermaster salary expenses are \$8,392 or 1.2% below the (YTD) budgeted amount of \$712,405. The budget was developed with a staffing level of nine Full-Time Equivalents (FTE's). As of December 31, 2013, the actual staffing level was nine Full-Time Equivalents (FTE's). For the months of July 2013 through November 2013, the vacant Executive Assistant position was being filled by a temporary employee from an Employment Agency. Those temporary employee costs are included as part of the Salaries expenses listed below. Regarding the Executive Assistant position, the position has been filled by Anna Truong who started officially as a Watermaster employee on Wednesday, December 4, 2013.

Please be advised that the unexpected expense of \$60,000 related to the settlement agreement of a personnel related matter is not included as part of the chart below. These costs are included in Budget Amendment Form A-13-12-01 in the amount of \$60,000 and recommended to offset the budget shortfall.

The table summarizes the Year-To-Date (YTD) Actual Watermaster salary costs compared to the Year-To-Date (YTD) Budget as of December 31, 2013. Please be advised that the "\$ Over Budget" and the "% of Budget" columns are a comparison of the (YTD) Actual to the (YTD) Budget, not the 12-month Annual Budget. The 12-month Annual Budget column is presented only to provide the data in a full and complete format.

The table listed below shows how on a consolidated basis, the Watermaster employee activity compares with the budgeted activity. In some cases, the activity is above the budget, and in most cases, the activity is below the budget. The following details are provided:

	<u>Jul '13 - Dec '13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
WM Salary Expense					
6011 · WM Staff Salaries	340,495.85	295,063.89	45,431.96	115.4%	585,623.00
6011.2 · WM Staff - Admin. Paid Leave	0.00	0.00	0.00	0.0%	0.00
6017.1 · Temp Services - Executive Assistant	53,274.46	0.00	53,274.46	100.0%	0.00
6201 · Advisory Committee - WM Staff Salaries	5,949.82	9,960.01	-4,010.19	59.74%	19,768.00
6301 · Watermaster Board - WM Staff Salaries	8,080.28	16,777.58	-8,697.30	48.16%	33,299.00
8301 · Appropriative Pool - WM Staff Salaries	10,754.16	13,691.02	-2,936.86	78.55%	27,173.00
8401 · Agricultural Pool - WM Staff Salaries	8,546.94	11,770.86	-3,223.92	72.61%	23,362.00
8501 · Non-Agricultural Pool - WM Staff Salaries	3,132.98	7,161.69	-4,028.71	43.75%	14,214.00
6901 · OBMP - WM Staff Salaries	79,373.66	106,759.97	-27,386.31	74.35%	211,890.00
7101.1 · Production Monitor - WM Staff Salaries	29,736.41	40,760.65	-11,024.24	72.95%	80,899.00
7102.1 · In-line Meter - WM Staff Salaries	1,665.52	5,361.42	-3,695.90	31.07%	10,641.00
7103.1 · Grdwater Quality - WM Staff Salaries	24,326.01	32,377.66	-8,051.65	75.13%	64,261.00
7104.1 · Grdwater Level - WM Staff Salaries	24,156.07	29,986.41	-5,830.34	80.56%	59,515.00
7105.1 · Sur Wtr Qual - WM Staff Salaries	0.00	0.00	0.00	0.0%	0.00
7107.1 · Grd Level Monitoring - WM Staff Salaries	0.00	0.00	0.00	0.0%	0.00
7108.1 · Hydraulic Control - WM Staff Salaries	112.14	1,186.56	-1,074.42	9.45%	2,355.00
7108.11 · Prado Basin - WM Staff Salaries	2,354.99	3,822.98	-1,467.99	61.6%	7,646.00
7201 · Comp Recharge - WM Staff Salaries	9,473.69	26,326.99	-16,853.30	35.99%	52,252.00
7301 · PE3&5 - WM Staff Salaries	182.76	7,086.59	-6,903.83	2.58%	14,065.00
7401 · PE4 - WM Staff Salaries	1,682.13	4,313.91	-2,631.78	38.99%	8,562.00
7501.1 · PE 6&7 - WM Staff Salaries (Plume)	0.00	3,110.74	-3,110.74	0.0%	6,174.00
7501 · PE6&7 - WM Staff Salaries	224.28	2,044.61	-1,820.33	10.97%	4,058.00
7601 · PE8&9 - WM Staff Salaries	2,268.78	9,546.87	-7,278.09	23.77%	18,948.00
7701 · Inactive Well - WM Staff Salaries	0.00	0.00	0.00	0.0%	0.00
Subtotal WM Staff Costs	605,790.93	627,110.41	-21,319.48	96.6%	1,244,705.00
60185 · Vacation	52,500.57	31,159.98	21,340.59	168.49%	60,320.00
60185.2 · Comp Time Accrual Adjustment	0.00	0.00	0.00	0.0%	0.00
60185.3 · Vacation Accrual Adjustment	0.00	0.00	0.00	0.0%	0.00
60186 · Sick Leave	7,961.38	21,654.00	-13,692.62	36.77%	43,308.00
60186.1 · Sick Leave Accrual Adjustment	0.00	0.00	0.00	0.0%	0.00
60187 · Holidays	37,760.66	32,481.00	5,279.66	116.26%	43,308.00
Subtotal WM Paid Leaves	98,222.61	85,294.98	12,927.63	115.16%	146,936.00
Total WM Salary Costs	704,013.54	712,405.39	-8,391.85	98.82%	1,391,641.00

BROWNSTEIN HYATT FARBER SCHRECK EXPENSES

As of December 31, 2013, the total (YTD) BHFS legal expenses are \$142,133 or 34.3% above the (YTD) budgeted amount of \$414,212. Some of the specific legal categories were under budget for the month, while other categories were over the budget.

The Watermaster Legal Services budget was developed jointly by the Watermaster staff and Brownstein Hyatt Farber Schreck staff with specific assumptions regarding the tasks and legal activities that would occur during FY 2013/14. The total budget was developed by multiplying the number of hours that would be required to complete the specific tasks by the hourly rate. Unfortunately, three specific activities were never included as part of the budget when initially developed and approved, and while another activity was anticipated and budgeted for, it was not budgeted at the level of legal support required. These activities were Personnel Matters (6073), CCG Motion (6078.12), Safe Yield Recalculation (6907.42), and RMPU-City of Fontana Motion (6907.43). Budget Amendment Form A-13-12-01 in the amount of \$150,000 is recommended by staff to offset the budget shortfall.

CCG Motion, Safe Yield Recalculation and RMPU-City of Fontana Motion: As new legal activities are established, an account code is developed and assigned to capture the costs. To date, there have been three new accounts created. As of December 31, 2013 the CCG Motion (6078.12) has cumulative year-to-date costs of \$67,578; Safe Yield Recalculation (6907.42) has cumulative year-to-date costs of \$70,125; and RMPU-City of Fontana Motion (6907.43) has cumulative year-to-date costs of \$79,118. Please note these costs were not anticipated or expected when the FY 2013/14 legal services budget was developed and approved.

Personnel Matters: As reported during the current monthly meetings, Watermaster's legal counsel filed an appeal with CalPERS regarding CalPERS original determination (from February 2013) which rejected the base salary of the former CEO, Desi Alvarez, with regards to his retirement pension benefit. There have been several filings of appeal and we are awaiting CalPERS determination. On December 9, 2013 CalPERS notified the attorneys of record that the CalPERS Legal Office received the case on November 22, 2013 and we would be notified when the case has been assigned to an attorney who will represent CalPERS regarding the appeal. Aside from the Alvarez appeal and a separate issue, a former employee's attorney had recently informed Watermaster of a potential wrongful termination suit against Watermaster. As of December 31, 2013 both activities totaled \$84,739 and these activities were not part of the original fiscal year budget amount of \$757,490. As reported during the Watermaster Board meeting of December 19, 2013 after the closed session, the wrongful termination matter has been settled through mediation in December, 2013. These two separate legal activity expenses are recorded under Personnel Matters (6073).

The anticipated activity for this category was the General Manager's annual evaluation, along with the development of the General Manager's employment contract. All of the ongoing employment related costs for the General Manager was budgeted at \$7,000. The cost to date for this activity is \$6,084.

As approved during the June 2013 meetings, the Pools, Advisory Committee and the Board meeting for the month of July 2013 were not held. However, there were several other special and confidential meetings held during the month of July for the Appropriative Pool, Agricultural Pool and Board. As a result, the related meeting expenses from (BHFS) within the accounts (6275, 6375, 8375, 8475 and 8575) were lower than budgeted. Overall, this category of legal expenses as of December 31, 2013 was \$12,157 or 11.1% below the budgeted amount of \$109,320.

The OBMP legal expenses were above the budget for the month. As mentioned above, there were two new accounts added to the OBMP section. The accounts were the Safe Yield Recalculation (6907.42) and the RMPU-City of Fontana Motion (6907.43). Both accounts do not have budget dollars allocated. The Recharge Master Plan legal expenses were \$37,118 or 93.5% above the budget of \$39,700. As of December 31, 2013 this category of legal expenses was \$75,543 or 43.9% above the budgeted amount of \$172,225.

The table listed below summarizes the Brownstein Hyatt Farber Schreck (BHFS) expenses as of December 31, 2013 compared to the Year-To-Date (YTD) budget. Please be advised that the "\$ Over Budget" and the "% of Budget" columns are a comparison of the (YTD) Actual to the (YTD) Budget, not the 12-month Annual Budget. The 12-month Annual Budget column is presented only to provide the data in a full and complete format. The following details are provided:

	<u>Jul '13 - Dec '13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
6070 · Watermaster Legal Services					
6071 · BHFS Legal - Court Coordination	4,531.09	18,762.52	-14,231.43	24.15%	37,525.00
6072 · BHFS Legal - Annotated Judgment	17,122.47	30,291.66	-13,169.19	56.53%	36,350.00
6073 · BHFS Legal - Personnel Matters	90,822.96	7,000.00	83,822.96	1,297.47%	7,000.00
6074 · BHFS Legal - Interagency Issues	0.00	25,200.00	-25,200.00	0.0%	50,400.00
6075 · BHFS Legal - Replenishment Water	0.00	0.00	0.00	0.0%	0.00
6076 · BHFS Legal - Storage Issues	0.00	0.00	0.00	0.0%	0.00
6077 · BHFS Legal - Party Status Maintenance	0.00	12,849.98	-12,849.98	0.0%	25,700.00
6078 · BHFS Legal - Miscellaneous (Note 1)	31,359.71	16,362.52	14,997.19	191.66%	32,725.00
6078.10 · BHFS Legal - Refresh, Recharge, Reunite	0.00	0.00	0.00	0.0%	0.00
6078.11 · BHFS Legal - Safe Yield Recalculation	0.00	0.00	0.00	0.0%	0.00
6078.12 · BHFS Legal - CCG Motion	67,577.74	0.00	67,577.74	100.0%	0.00
6078.20 · BHFS Legal - Approp. Pool Issue Resolution	0.00	22,200.00	-22,200.00	0.0%	44,400.00
Total 6070 · Watermaster Legal Services	211,413.97	132,666.68	78,747.29	159.36%	234,100.00
6275 · BHFS Legal - Advisory Committee	6,387.85	16,800.00	-10,412.15	38.02%	33,600.00
6375 · BHFS Legal - Board Meeting	38,847.70	42,120.00	-3,272.30	92.23%	84,240.00
8375 · BHFS Legal - Appropriative Pool	10,188.02	16,800.00	-6,611.98	60.64%	33,600.00
8475 · BHFS Legal - Agricultural Pool	9,955.49	16,800.00	-6,844.51	59.26%	33,600.00
8575 · BHFS Legal - Non-Ag Pool (Note 2)	31,783.66	16,800.00	14,983.66	189.19%	33,600.00
Total BHFS Legal Services	97,162.72	109,320.00	-12,157.28	88.88%	218,640.00
6907.3 · WM Legal Counsel					
6907.30 · Peace II - CEQA	0.00	0.00	0.00	0.0%	0.00
6907.31 · Archibald South Plume	0.00	14,237.48	-14,237.48	0.0%	28,475.00
6907.32 · Chino Airport Plume	8,381.69	30,600.00	-22,218.31	27.39%	61,200.00
6907.33 · Desalter/Hydraulic Control	9,166.95	24,549.98	-15,383.03	37.34%	49,100.00
6907.34 · Santa Ana River Water Rights	1,150.45	14,199.98	-13,049.53	8.1%	28,400.00
6907.35 · Paragraph 31 Motion	0.00	0.00	0.00	0.0%	0.00
6907.36 · Santa Ana River Habitat	684.45	11,250.00	-10,565.55	6.08%	22,500.00
6907.37 · Water Auction	0.00	0.00	0.00	0.0%	0.00
6907.38 · Reg. Water Quality Cntrl Board	0.00	6,425.02	-6,425.02	0.0%	12,850.00
6907.39 · Recharge Master Plan	76,817.90	39,700.00	37,117.90	193.5%	39,700.00
6907.40 · Storage Agreements	2,322.90	9,350.02	-7,027.12	24.84%	18,700.00
6907.41 · Prado Basin Habitat Sustainability	0.00	9,350.02	-9,350.02	0.0%	18,700.00
6907.42 · Safe Yield Recalculation	70,125.35	0.00	70,125.35	100.0%	0.00
6907.43 · RMPU - City of Fontana Motion	79,118.36	0.00	79,118.36	100.0%	0.00
6907.90 · WM Legal Counsel - Unanticipated	0.00	12,562.50	-12,562.50	0.0%	25,125.00
Total 6907 · WM Legal Counsel	247,768.05	172,225.00	75,543.05	143.86%	304,750.00
Total Brownstein, Hyatt, Farber, Schreck Costs	556,344.74	414,211.68	142,133.06	134.31%	757,490.00

Note 1: The types of legal activities that have been charged against the "Miscellaneous" legal category account 6078 are as follows: (1) Correspondence and discussions with Watermaster staff regarding current issues/topics; (2) Correspondence with Watermaster staff regarding special projects (assessment package, annual report, audit report, business plan, etc.); (3) Brownstein's status review of ongoing Watermaster projects and issues; (4) Brownstein's update of the outstanding issues list; (5) Coordination of ongoing Watermaster projects; (6) Review of draft documents; and (7) Miscellaneous legal research on current and pending issues.

Note 2: The Non-Ag Pool meeting costs appear high because Brownstein has been recording work related to Non-Ag water transfers and invoicing issues in this category.

OBMP ENGINEERING SERVICES AND LEGAL COSTS

For December 31, 2013, the accounts 6901-6906 (Optimum Basin Mgmt Program) section was below the Year-To-Date (YTD) budget by \$61,201 or 19.7%.

Within the category 6907 (Optimum Basin Mgmt Program Legal Fees) are the remaining Brownstein Hyatt Farber Schreck (BHFS) Watermaster's legal expenses. Within the legal expense category, some individual line item activities were above the budget by \$186,361 while some other line item activities were below the budget by \$110,818. Above the budget line items were the Recharge Master Plan of \$37,118; the Safe Yield Recalculation of \$70,125; and the RMPU-City of Fontana Motion of \$79,118. The individual legal projects/activities that were below budget for the Year-To-Date (YTD) period were the Archibald South Plume of \$14,237; the Chino Airport Plume of \$22,218; the Desalter/Hydraulic Control of \$15,383; the Santa Ana River Water Rights of \$13,049; the Santa Ana River Habitat of \$10,566; the Regional Water Quality Control Board of \$6,425; Storage Agreements of \$7,027; the Prado Basin Habitat Sustainability of \$9,350; and the WM Unanticipated of \$12,563. For the six months ended December 31, 2013, the overall cumulative (YTD) budget was \$172,225 and the actual (BHFS) legal expenses totaled \$247,768 which resulted in an over budget variance of \$75,543 or 43.9%.

The OBMP Other Expenses (6909's) were below the budget for the month. As of December 31, 2013 this category of expenses was \$4,105 or 58.8% below the budgeted amount of \$6,977.

Overall, the Optimum Basin Management Program (OBMP) category was \$591,647 compared to a (YTD) budget of \$607,336 for an under budget of \$15,689 or 2.6% as of December 31, 2013.

The table listed below summarizes the Optimum Basin Management Program (OBMP) expenses as of December 31, 2013 compared to the Year-To-Date (YTD) budget. Please be advised that the "\$ Over Budget" and the "% of Budget" columns are a comparison of the (YTD) Actual to the (YTD) Budget, not the 12-month Annual Budget. The 12-month Annual Budget column is presented only to provide the data in a full and complete format. The following details are provided:

	<u>Jul '13 - Dec '13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
6900 · Optimum Basin Mgmt Plan					
6901 · WM Staff Salaries	79,373.66	106,759.97	-27,386.31	74.35%	211,890.00
6903 · OBMP SAWPA Group	12,460.00	11,000.00	1,460.00	113.27%	11,000.00
6906 · OBMP Engineering Services					
6906.1 · OBMP - Watermaster Model Update	112,375.00	101,000.00	11,375.00	111.26%	101,000.00
6906.7 · OBMP - Data Requests	1,123.75	0.00	1,123.75	100.0%	0.00
6906.71 · OBMP - Misc. GM Requests	50,227.90	0.00	50,227.90	100.0%	0.00
6906.72 · OBMP - Data Requests - Non CBWM	15,700.50	0.00	15,700.50	100.0%	0.00
6906.73 · OBMP - Safe Yield	31,577.79	0.00	31,577.79	100.0%	0.00
6906.8 · OBMP - Reports	0.00	50,000.00	-50,000.00	0.0%	50,000.00
6906 · OBMP Engineering Services - Other	38,167.96	159,374.02	-121,206.06	23.95%	318,748.00
Total 6906 · OBMP Engineering Services	249,172.90	310,374.02	-61,201.12	80.28%	469,748.00
6907 · OBMP Legal Fees					
6907.3 · WM Legal Counsel					
6907.30 · Peace II - CEQA	0.00	0.00	0.00	0.0%	0.00
6907.31 · Archibald South Plume	0.00	14,237.48	-14,237.48	0.0%	28,475.00
6907.32 · Chino Airport Plume	8,361.69	30,600.00	-22,218.31	27.39%	61,200.00
6907.33 · Desalter/Hydraulic Control	9,166.95	24,549.98	-15,383.03	37.34%	49,100.00
6907.34 · Santa Ana River Water Rights	1,150.45	14,199.98	-13,049.53	8.1%	28,400.00
6907.35 · Paragraph 31 Motion	0.00	0.00	0.00	0.0%	0.00
6907.36 · Santa Ana River Habitat	684.45	11,250.00	-10,565.55	6.08%	22,500.00
6907.37 · Water Auction	0.00	0.00	0.00	0.0%	0.00
6907.38 · Reg. Water Quality Cntrl Board	0.00	6,425.02	-6,425.02	0.0%	12,850.00
6907.39 · Recharge Master Plan	76,817.90	39,700.00	37,117.90	193.5%	39,700.00
6907.40 · Storage Agreements	2,322.90	9,350.02	-7,027.12	24.84%	18,700.00
6907.41 · Prado Basin Habitat Sustainability	0.00	9,350.02	-9,350.02	0.0%	18,700.00
6907.42 · Safe Yield Recalculation	70,125.35	0.00	70,125.35	100.0%	0.00
6907.42 · RMPU - City of Fontana Motion	79,118.36	0.00	79,118.36	100.0%	0.00
6907.90 · WM Legal Counsel - Unanticipated	0.00	12,562.50	-12,562.50	0.0%	25,125.00
Total 6907 · WM Legal Counsel	247,768.05	172,225.00	75,543.05	143.86%	304,750.00
Total 6907 · OBMP Legal Fees	247,768.05	172,225.00	75,543.05	143.86%	304,750.00
6909 · OBMP Other Expenses					
6909.1 · OBMP Meetings	972.04	0.00	972.04	100.0%	0.00
6909.3 · Other OBMP Expenses	1,900.00	1,977.00	-77.00	96.11%	1,977.00
6909.4 · Printing	0.00	0.00	0.00	0.0%	0.00
6909.5 · Ad Hoc Litigation Committee	0.00	0.00	0.00	0.0%	0.00
6909.6 · OBMP Expenses - Miscellaneous	0.00	5,000.02	-5,000.02	0.0%	10,000.00
Total 6909 · OBMP Other Expenses	2,872.04	6,977.02	-4,104.98	41.16%	11,977.00
Total 6900 · Optimum Basin Mgmt Plan	591,646.65	607,336.01	-15,689.36	97.42%	1,009,365.00

OBMP IMPLEMENTATION PROJECTS COSTS

As of December 31, 2013, the total (YTD) Engineering Services expenses are \$648,254 or 42.4% below the (YTD) budget amount of \$1,124,770. The OBMP Implementation Projects (accounts 7100's – 7700's) were all (Under) budget as of December 31, 2013.

The approved original Engineering Services budget of \$1,825,362 was increased by \$107,406 to the final amended amount of \$1,932,768 for FY 2013/14 as provided in the Task Order. The amount of \$107,406 is comprised of \$19,508 from account (7107.2) and \$87,898 from account (7108.7), both amounts from FY 2012/13 which have been "Carried Over" into the current FY 2013/14 budget. The breakdown of the total Task Order amount of \$1,932,768 includes direct labor costs for Wildermuth Environmental, Inc. (69%) along with other direct charges such as equipment rental, laboratory fees, travel costs, reproduction costs, and outside professional services (31%).

While the year-to-date actual expenses as of December 31, 2013 are currently under budget, there are no immediate plans to rearrange or adjust the overall Engineering Services budget to reflect any anticipated savings. The latest Wildermuth Environmental, Inc. projection for the Engineering Services

budget anticipates an expected overall savings for the fiscal year of \$44,551, with the budget at \$1,888,217. A Task Order Amendment will be forthcoming from Wildermuth requesting an adjustment for those budgeted line items that are expected to be over budget at fiscal year-end (6906.1, 6906.73, 7103.5, 7107.6 and 7108.7).

The table listed below summarized the Year-To-Date (YTD) Actual Wildermuth Environmental, Inc., (WEI) and other Engineering costs compared to the Year-To-Date (YTD) Budget as of December 31, 2013. Please be advised that the "\$ Over Budget" and the "% of Budget" columns are a comparison of the (YTD) Actual to the (YTD) Budget, not the 12-month Annual Budget. The 12-month Annual Budget column is presented only to provide the data in a full and complete format. The following details are provided:

	Jul '13 - Dec '13	Budget	\$ Over Budget	% of Budget	Annual Budget
6906 · OBMP Engineering Services - Other	38,167.96	159,374.02	-121,206.06	23.95%	318,748.00
6906.1 · OBMP - Watermaster Model Update	112,375.00	101,000.00	11,375.00	111.26%	101,000.00
6906.7 · OBMP - Data Requests	1,123.75	0.00	1,123.75	100.0%	0.00
6906.71 · OBMP - Misc. GM Requests	50,227.90	0.00	50,227.90	100.0%	0.00
6906.72 · OBMP - Data Requests - Non CBWM	15,700.50	0.00	15,700.50	100.0%	0.00
6906.73 · OBMP - Safe Yield	31,577.79	0.00	31,577.79	100.0%	0.00
7103.3 · Grdwtr Qual-Engineering	41,570.50	48,440.02	-6,869.52	85.82%	90,880.00
7103.5 · Grdwtr Qual-Lab Svcs	8,990.00	19,394.02	-10,404.02	46.35%	38,788.00
7104.3 · Grdwtr Level-Engineering	60,616.69	98,670.00	-38,053.31	61.43%	197,340.00
7104.8 · Grdwtr Level-Contracted Services	0.00	5,000.02	-5,000.02	0.0%	10,000.00
7104.9 · Grdwtr Level-Capital Equipment	0.00	6,962.50	-6,962.50	0.0%	13,925.00
7107.2 · Grd Level-Engineering	25,245.70	51,499.02	-26,253.32	49.02%	83,490.00
7107.3 · Grd Level-SAR Imagery	34,123.75	45,000.00	-10,876.25	75.83%	90,000.00
7107.6 · Grd Level-Contract Svcs	20,818.91	70,620.00	-49,801.09	29.48%	141,240.00
7107.61 · Grd Level-Chino Hills ASR	23,909.75	20,827.50	3,082.25	114.8%	41,655.00
7107.8 · Grd Level-Cap Equip Exte	0.00	5,214.00	-5,214.00	0.0%	10,428.00
7108.3 · Hydraulic Control-Engineering	27,060.18	63,226.50	-36,166.32	42.8%	126,453.00
7108.31 · Hydraulic Control-PBHSP	0.00	28,087.50	-28,087.50	0.0%	56,175.00
7108.4 · Hydraulic Control-Lab Svcs	24,439.00	12,768.00	11,671.00	191.41%	25,538.00
7108.41 · Hydraulic Control-PBHSP	0.00	24,129.98	-24,129.98	0.0%	48,260.00
7108.7 · Hydraulic Control-Prado Basin Habitat	18,674.59	105,697.50	-87,022.91	17.67%	119,497.00
7108.9 · Hydraulic Control-Contract Svcs	0.00	0.00	0.00	0.0%	0.00
7109.3 · Recharge & Well - Engineering	0.00	10,500.00	-10,500.00	0.0%	21,000.00
7202.2 · Comp Recharge-Engineering Services	0.00	10,662.00	-10,662.00	0.0%	21,324.00
7202.3 · Comp Recharge-Implementation	78,222.11	108,203.33	-29,981.22	72.29%	118,040.00
7303 · PE3&5-Engineering - Other	0.00	19,791.98	-19,791.98	0.0%	39,584.00
7402 · PE4-Engineering	27,181.72	38,107.50	-10,925.78	71.33%	76,215.00
7403 · PE4-Contract Svcs	0.00	10,115.02	-10,115.02	0.0%	20,230.00
7502 · PE6&7-Engineering	8,227.71	50,439.98	-42,212.27	16.31%	100,880.00
7502.1 · PE6&7-Engineering Svcs (Plume)	0.00	0.00	0.00	0.0%	0.00
7602 · PE8&9-Engineering	0.00	11,040.00	-11,040.00	0.0%	22,080.00
Total Wildermuth Environmental, Inc. Costs	648,253.51	1,124,770.39	-476,516.88	57.63%	1,932,768.00 *

* Wildermuth and Subcontractor Engineering Budget of \$1,825,362 plus Carryover Funds from FY 2012/13 of \$107,406 = \$1,932,768
Carryover Funds FY 2012/13 = \$19,508 (7107.2) and \$87,898 (7108.7) = \$107,406

PRADO BASIN HABITAT SUSTAINABILITY PROGRAM

The Prado Basin Habitat Sustainability Program came about as a result of the Peace II Agreement SEIR mitigation measure 4.4-3 and was adopted by IEUA's Board in October, 2010. The purpose of the mitigation measure is to ensure that the Prado Basin riparian habitat will not be impacted by Hydraulic Control. The basic program tasks are to convene a committee that will develop this adaptive management plan, to install necessary monitoring wells, to complete vegetation and aerial surveys, and to implement photo station monitoring. In terms of the financial aspects of this program, there is a cost sharing agreement, which was approved by the Watermaster Board in September, 2012 for a total budget of \$440,000. The cost sharing agreement between IEUA and Watermaster was increased from \$220,000 to \$300,000 effective August 22, 2013 with the approval of the Board. This is a 50/50 cost sharing

agreement between Watermaster and IEUA with a not to exceed amount of \$300,000 for each party. Included in that cost is hiring a consultant to develop the adaptive management plan, WEI performing the project management tasks related to the monitoring well installation, hiring a contractor to construct and install up to seventeen monitoring wells at nine separate sites, and United States Bureau of Reclamation performing vegetation monitoring every three years. Grants have been applied for to offset the cost of this program; however, the Grants were not approved.

The process of invoicing IEUA for their 50% portion of the (WEI) invoices will be completed by Watermaster staff at the end of every quarter. The information listed below is provided for the period of May 1, 2012 through December 31, 2013:

	Wildermuth Environmental, Inc.	50% Billing "TO" IEUA	50% Billing "FROM" IEUA	Costs For Watermaster	Watermaster Staff "Hours"	Watermaster Staff "Costs"
May 2012 - Jun. 2012	\$ 11,143.75	\$ (5,571.88)	\$ -	\$ 5,571.88	4.00	\$ 411.38
Jul. 2012 - Jun. 2013	\$ 120,945.28	\$ (60,472.64)	\$ 6,275.92	\$ 66,748.56	73.00	\$ 7,837.27
Jul. 2013 - Dec. 2013	\$ 18,674.59	\$ (9,337.30)	\$ 474.09	\$ 9,811.39	23.00	\$ 2,354.99
Totals	\$ 150,763.62	\$ (75,381.81)	\$ 6,750.01	\$ 82,131.82	100.00	\$ 10,603.64
	7108.7	7108.71, 7108.72	7108.75			7108.11

OTHER INCOME AND EXPENSE

There were no other significant items to report within the category of Other Income and Expenses for the month ending December 31, 2013.

"CARRY OVER" FUNDING

The Watermaster Board approved the Operating Cash Reserve Policy 4.17 on March 22, 2012. Section 4.17.6 of the policy (Carry-over Expenses) provides Watermaster staff the authority to carryover unfinished capital projects or related expenses from one fiscal year to the next. These expenses would be included as an amendment to the current year's budget. However, because these unfinished capital projects or related expenses had been previously funded from the Assessment process, they would be excluded from the upcoming Assessment process. If these expenses were not excluded, they would be funded for multiple times over. The current policy does not address a minimum or maximum dollar amount or how long the carryover expenses can be maintained.

Once the FY 2012/13 period as of June 30, 2013 was closed, the amount of unfinished capital projects and related engineering costs were calculated and the "Carry Over" funding amount was added to the current FY 2013/14 budget. The Total "Carry Over" funding amount of \$806,730 was posted to the accounts as of July 31, 2013. The total amount of \$806,730 consisted of \$529,924 "Carried Over" from the FY 2012/13 expense funding and \$276,806 "Carried Over" from FY 2011/12 expense funding. The remaining amount of \$104,977 from FY 2011/12 for the Chino Hills ASR Project has been combined with the remaining funding amount of \$122,518 from FY 2012/13 for the Chino Hills ASR Project for a total amount of \$227,495 in account 7107.62 (\$104,977 + \$122,518 = \$227,495).

Unspent funds from the Engineering Services budget from FY 2012/13 in account 7107.2 and 7108.7 (\$19,508 and \$87,898 respectively) were "Carried Over" into the current FY 2013/14 budget. These funds were from the Ground Level Monitoring (7107.2) and the Prado Basin Hydraulic Control (7108.7).

The Recharge Proof of Concept amount of \$300,000 from FY 2012/13 (account 7209) was "Carried Over" into the budget for FY 2013/14. An amount of \$150,000 has been coded to account (7209.1) for the Jurupa Pumping Station and the remaining amount of \$150,000 has been coded to account (7209.2) for the Wineville Basin Proof of Concept.

Watermaster carried over \$171,829 ($\$61,236 + \$30,900 + \$58,193 + \$21,500 = \$171,829$) from FY 2011/12 into the Recharge Improvements Project categories. The amount of \$272,829 was the original total amount from FY 2011/12 less the amount of \$101,000 spent in FY 2012/13 leaving the balance of \$171,829 to carry over into the FY 2013/14 ($\$272,829 - \$101,000 = \$171,829$). The amount of \$61,236 has been appropriated for use for the ongoing Turner Basin Improvements (7690.2); \$30,900 has been appropriated for the Hickory Basin improvement project (7690.3); \$58,193 has been appropriated for the CB20 Turnout improvement project (7690.5); and the remaining amount of \$21,500 has been appropriated for Other Recharge Improvement Projects (7690.9).

As invoices are received from the vendors and booked against these items listed above, the "Carried Over" balance will be reduced throughout the current fiscal year. At June 30, 2014, any remaining balances of the FY 2011/12 and FY 2012/13 expenses (if any), along with any new FY 2013/14 expenses, will then be "Carried Over" into the FY 2014/15 budget.

As of December 31, 2013, the total (YTD) amount remaining of the "Carried Over" funding is \$665,306 ($\$806,730 - \$141,424 = \$665,306$). The following details are provided:

"Carried Over" Expenses At June 30, 2013

		GL Account	
Chino Hills ASR Project	\$ 104,977.00	7107.62	FY 2011/12
Recharge Improvement Project - Turner Basin	\$ 61,236.00	7690.2	FY 2011/12
Recharge Improvement Project - Hickory Basin	\$ 52,400.00	7690.3	FY 2011/12
Recharge Improvement Project - CB20 Turnout	\$ 58,193.00	7690.5	FY 2011/12
Subtotal FY 2011/12 "Carry Over"	<u>\$ 276,806.00</u>		
Ground Level Monitoring - Engineering	\$ 19,508.00	7107.2	FY 2012/13
Hydraulic Control - Prado Basin - Other	\$ 87,898.00	7108.7	FY 2012/13
Recharge Proof of Concept	\$ 300,000.00	7209	FY 2012/13
Chino Hills ASR Project	\$ 122,518.00	7107.61	FY 2012/13
Subtotal FY 2012/13 "Carry Over"	<u>\$ 529,924.00</u>		
Total Balance, June 30, 2013	<u>\$ 806,730.00</u>		

"Carried Over" Expenses At June 30, 2013

Chino Hills ASR Project	\$ 227,495.00	7107.62
Ground Level Monitoring - Engineering	\$ 19,508.00	7107.2
Hydraulic Control - Prado Basin - Other	\$ 87,898.00	7108.7
Jurupa Pumping Station	\$ 150,000.00	7209.1
Wineville Basin Proof of Concept	\$ 150,000.00	7209.2
Recharge Improvement Project - Turner Basin	\$ 61,236.00	7690.2
Recharge Improvement Project - Hickory Basin	\$ 30,900.00	7690.3
Recharge Improvement Project - CB20 Turnout	\$ 58,193.00	7690.5
Recharge Improvement Project - Misc. Basins	\$ 21,500.00	7690.9
Total Balance, June 30, 2013	<u>\$ 806,730.00</u>	

"Carried Over" Balance, July 1, 2013

Less: (Invoices Received To Date FY 2013/14)

Ground Level Monitoring - Engineering	\$ (10,462.25)	7107.2
Hydraulic Control - Prado Basin - Other	\$ (9,493.09)	7108.7
Wineville Basin Proof of Concept	\$ (32,332.18)	7209.2
Recharge Improvement Project - Turner Basin	\$ (58,236.00)	7690.2
Recharge Improvement Project - Hickory Basin	\$ (30,900.00)	7690.3
Updated Balance as of December 31, 2013	<u>\$ 665,306.48</u>	

AUDIT FIELD WORK

Auditors from the audit firm of Charles Z. Fedak & Company were previously onsite at the Watermaster offices on May 29th through May 30th and August 12th through August 14th to conduct scheduled field work for the FY 2012/13 financial audit. Final field work was completed and the audit firm developed the Annual Financial and Audit Reports in early November 2013. The presentation of the "Draft" Annual Financial and Audit Reports to the Board by the Senior Manager of Charles Z. Fedak & Company was

presented on November 21, 2013. The "Final" Annual Financial and Audit Reports were posted to the Watermaster website on December 10, 2013.

ASSESSMENT INVOICING

The Watermaster Board approved the FY 2013/14 Assessment Package at the November 21, 2013 meeting. Watermaster staff also created and emailed the Assessment invoices on Thursday, November 21, 2013. The Assessment invoices were due 30 days from invoice date, so payment should have been received by Watermaster on or before Monday, December 23, 2013, prior to the Holiday office closure. At the time of this report being written, all payments totaling \$10,913,282.83 have been received and posted.

This year's Assessment invoicing included the standard Assessment amounts per the Assessment Package, along with any Special Assessments and the "Excess Cash Reserve" refund credits. The Appropriative Pool had a Special Assessment of \$75,000 as approved during the budgeting process. The \$75,000 was allocated to the Appropriative Pool members based upon prorated actual production numbers from 2012/13. The Non-Agricultural Pool had a Special Assessment of \$60,000 as approved during a Confidential Session on September 12, 2013. The \$60,000 was allocated to the Non-Agricultural Pool members based upon prorated actual production numbers from 2012/13. The Excess Cash Reserves refunds were \$9,493 to the Appropriative Pool members and \$2,491 to the Non-Agricultural Pool members. The refunds were applied as credits on the Assessment invoices and allocated based upon last year's percentage of assessments paid.

This year's Assessment invoicing included the billing for the Pomona Credit for the current year, as well as the prior year's activity which was not billed for. If you recall, last year's payment to the City of Pomona in the amount of \$53,030.93 was paid in the month of March 2013 as approved by the Board on February 28, 2013. The City of Pomona received a credit on their Assessment invoice in the amount of \$53,030.93 for this year.

Also included on the Assessment invoices was the 5th and final "True-Up" billing of the Appropriative Pool members for the Non-Agricultural Pool Stored Water Purchase. Per the terms of the Paragraph 31 Settlement Agreement dated April 18, 2012, the 5th and final annual payment totaling \$3,873,238.87 was due to the Non-Agricultural Pool members for the Stored Water Purchase on or before January 15, 2014. The actual check date of the 5th and final payments was January 6, 2014.

ATTACHMENTS

1. Financial Report - B5

	1/12th (8.33%) of the Total Budget				6/12th (50%) of the Total Budget				100% of the Total Budget			
	For The Month of December 2013				Year-To-Date as of December 31, 2013				Fiscal Year End as of June 30, 2014			
	Actual	Budget	\$ Over(Under)	% of Budget	Actual	Budget	\$ Over(Under)	% of Budget	Projected	Budget	\$ Over(Under)	% of Budget
Income												
4010 · Local Agency Subsidies	0.00	0.00	0.00	0.0%	153,035.68	154,581.00	-1,545.32	99.0%	153,035.68	154,581.00	-1,545.32	99.0%
4110 · Admin Asmnts-Approp Pool	0.00	0.00	0.00	0.0%	6,301,470.30	6,361,227.00	-59,756.70	99.06%	6,351,470.30	6,361,227.00	-9,756.70	99.85%
4120 · Admin Asmnts-Non-Agri Pool	0.00	0.00	0.00	0.0%	251,300.15	241,378.00	9,922.15	104.11%	251,300.15	241,378.00	9,922.15	104.11%
4700 · Non Operating Revenues	2,813.01	2,970.00	-156.99	94.71%	5,933.68	7,425.00	-1,491.32	79.92%	14,834.20	29,700.00	-14,865.80	49.95%
4900 · Miscellaneous Income	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Income	2,813.01	2,970.00	-156.99	94.71%	6,711,739.81	6,764,611.00	-52,871.19	99.22%	6,770,640.33	6,786,886.00	-16,245.67	99.76%
Gross Profit	2,813.01	2,970.00	-156.99	94.71%	6,711,739.81	6,764,611.00	-52,871.19	99.22%	6,770,640.33	6,786,886.00	-16,245.67	99.76%
Expense												
6010 · Admin. Salary/Benefit Costs	132,621.19	53,473.39	79,147.80	248.01%	465,328.40	323,087.89	142,240.51	144.03%	677,747.00	617,747.00	60,000.00	109.71%
6020 · Office Building Expense	8,769.99	8,898.00	-128.01	98.56%	51,450.05	52,932.00	-1,481.95	97.2%	106,630.00	106,630.00	0.00	100.0%
6030 · Office Supplies & Equip.	1,581.36	2,158.33	-576.97	73.27%	10,721.99	11,450.02	-728.03	93.64%	22,900.00	22,900.00	0.00	100.0%
6040 · Postage & Printing Costs	3,221.64	6,183.33	-2,961.69	52.1%	21,316.05	28,950.02	-7,633.97	73.63%	50,400.00	57,900.00	-7,500.00	87.05%
6050 · Information Services	13,184.07	8,708.00	4,476.07	151.4%	75,103.14	79,248.00	-4,144.86	94.77%	140,496.00	140,496.00	0.00	100.0%
6060 · Contract Services	3,922.50	5,500.00	-1,577.50	71.32%	9,368.88	16,500.00	-7,131.12	56.78%	24,800.00	24,800.00	0.00	100.0%
6070 · Watermaster Legal Services	37,769.44	18,925.00	18,844.44	199.57%	211,413.97	132,666.68	78,747.29	159.36%	309,100.00	234,100.00	75,000.00	132.04%
6080 · Insurance	0.00	0.00	0.00	0.0%	26,392.24	19,107.00	7,285.24	138.13%	26,607.00	19,107.00	7,500.00	139.25%
6110 · Dues and Subscriptions	0.00	0.00	0.00	0.0%	13,498.00	13,610.00	-112.00	99.18%	17,825.00	17,825.00	0.00	100.0%
6140 · WM Admin Expenses	1,033.51	500.00	533.51	206.7%	1,430.51	1,500.00	-69.49	95.37%	2,400.00	2,400.00	0.00	100.0%
6150 · Field Supplies	171.96	250.00	-78.04	68.78%	1,304.34	1,400.00	-95.66	93.17%	1,450.00	1,450.00	0.00	100.0%
6170 · Travel & Transportation	1,628.50	1,060.00	568.50	153.63%	9,123.50	9,560.01	-436.51	95.43%	17,670.00	17,670.00	0.00	100.0%
6190 · Conferences & Seminars	2,031.55	650.00	1,381.55	312.55%	7,434.75	7,450.00	-15.25	99.8%	11,000.00	11,000.00	0.00	100.0%
6200 · Advisory Comm - WM Board	2,188.39	4,556.01	-2,367.62	48.03%	12,337.67	27,260.03	-14,922.36	45.26%	54,368.00	54,368.00	0.00	100.0%
6300 · Watermaster Board Expenses	10,363.67	12,650.11	-2,286.44	81.93%	61,259.11	75,772.58	-14,513.47	80.85%	151,289.00	151,289.00	0.00	100.0%
8300 · Appr PI-WM & Pool Admin	4,521.01	11,390.92	-6,869.91	39.69%	48,908.05	68,241.00	-19,332.95	71.67%	136,273.00	136,273.00	0.00	100.0%
8400 · Agri Pool-WM & Pool Admin	3,012.40	4,926.78	-1,914.38	61.14%	19,443.16	29,470.86	-10,027.70	65.97%	58,762.00	58,762.00	0.00	100.0%
8467 · Ag Legal & Technical Services	5,225.00	17,583.33	-12,358.33	29.72%	49,755.00	105,500.02	-55,745.02	47.16%	211,000.00	211,000.00	0.00	100.0%
8470 · Ag Meeting Attend -Special	2,075.00	1,525.00	550.00	136.07%	12,075.00	9,150.00	2,925.00	131.97%	18,300.00	18,300.00	0.00	100.0%
8471 · Ag Pool Expense	4,148.00	12,500.00	-8,352.00	33.18%	9,354.00	40,000.00	-30,646.00	23.39%	65,000.00	65,000.00	0.00	100.0%
8485 · Ag Pool - Misc. Exp. - Ag Fund	0.00	0.00	0.00	0.0%	94.06	200.00	-105.94	47.03%	400.00	400.00	0.00	100.0%
8500 · Non-Ag PI-WM & Pool Admin	2,830.53	9,211.05	-6,380.52	30.73%	54,358.35	55,211.71	-853.36	98.45%	110,314.00	110,314.00	0.00	100.0%
6500 · Education Funds Use Expens	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
9400 · Depreciation Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
9500 · Allocated G&A Expenditures	-15,683.68	-50,660.97	34,977.29	30.96%	-107,001.89	-294,938.45	187,936.56	36.28%	-568,626.00	-568,626.00	0.00	100.0%
6900 · Optimum Basin Mgmt Plan	74,228.67	67,412.31	6,816.36	110.11%	577,612.43	607,336.01	-29,723.58	95.11%	1,178,559.00	1,009,365.00	169,194.00	116.76%
6950 · Mutual Agency Projects	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	10,000.00	10,000.00	0.00	100.0%
9501 · G&A Expenses Allocated-OBMP	6,079.10	20,351.93	-14,272.83	29.87%	44,169.56	118,485.03	-74,315.47	37.28%	228,433.00	228,433.00	0.00	100.0%
7101 · Production Monitoring	5,339.44	6,907.80	-1,568.36	77.3%	30,111.41	41,135.65	-11,024.24	73.2%	81,649.00	81,649.00	0.00	100.0%
7102 · In-line Meter Installation	0.00	5,189.97	-5,189.97	0.0%	1,665.52	52,348.92	-50,683.40	3.18%	104,616.00	104,616.00	0.00	100.0%
7103 · Grdwtr Quality Monitoring	21,717.08	16,230.14	5,486.94	133.81%	76,749.09	104,416.69	-27,667.60	73.5%	200,053.00	202,339.00	-2,286.00	98.87%
7104 · Gdwtr Level Monitoring	7,548.50	22,560.88	-15,012.38	33.46%	84,772.76	146,648.91	-61,876.15	57.81%	244,941.00	292,840.00	-47,899.00	83.64%
7105 · Sur Wtr Qual Monitoring	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%

	1/12th (8.33%) of the Total Budget				6/12th (50%) of the Total Budget				100% of the Total Budget			
	For The Month of December 2013				Year-To-Date as of December 31, 2013				Fiscal Year End as of June 30, 2014			
	Actual	Budget	\$ Over(Under)	% of Budget	Actual	Budget	\$ Over(Under)	% of Budget	Projected	Budget	\$ Over(Under)	% of Budget
7107 · Ground Level Monitoring	39,362.81	43,073.08	-3,710.27	91.39%	104,098.11	420,655.52	-316,557.41	24.75%	594,336.00	594,308.00	28.00	100.01%
7108 · Hydraulic Control Monitoring	13,274.50	26,581.05	-13,306.55	49.94%	73,116.99	249,429.52	-176,312.53	29.31%	401,736.00	406,943.00	-5,207.00	98.72%
7109 · Recharge & Well Monitoring Prog	0.00	1,750.00	-1,750.00	0.0%	0.00	10,500.00	-10,500.00	0.0%	11,000.00	21,000.00	-10,000.00	52.38%
7200 · PE2- Comp Recharge Pgm	14,902.05	16,201.66	-1,299.61	91.98%	543,360.87	913,230.30	-369,869.43	59.5%	1,343,225.00	1,358,042.00	-14,817.00	98.91%
7300 · PE3&5-Water Supply/Desalte	0.00	5,072.12	-5,072.12	0.0%	209.99	30,378.59	-30,168.60	0.69%	47,449.00	60,649.00	-13,200.00	78.24%
7400 · PE4- Mgmt Plan	2,660.55	8,969.89	-6,309.34	29.66%	29,969.99	53,786.45	-23,816.46	55.72%	107,475.00	107,507.00	-32.00	99.97%
7500 · PE6&7-CoopEfforts/SaltMgmt	3,187.50	9,256.85	-6,069.35	34.43%	8,451.99	55,595.33	-47,143.34	15.2%	76,760.00	111,112.00	-34,352.00	69.08%
7600 · PE8&9-StorageMgmt/Conj Use	0.00	3,472.46	-3,472.46	0.0%	2,268.78	20,761.85	-18,493.07	10.93%	30,398.00	41,378.00	-10,980.00	73.46%
7690 · Recharge Improvement Debt Pymt	58,236.00	76,984.67	-18,748.67	75.65%	495,262.50	1,111,637.00	-616,374.50	44.55%	1,111,637.00	1,111,637.00	0.00	100.00%
7700 · Inactive Well Protection Prgm	0.00	41.67	-41.67	0.0%	0.00	249.98	-249.98	0.0%	500.00	500.00	0.00	100.00%
9502 · G&A Expenses Allocated-Projects	9,696.97	30,309.04	-20,612.07	31.99%	62,924.69	176,453.41	-113,528.72	35.66%	340,193.00	340,193.00	0.00	100.00%
Total Expense	480,849.20	490,353.80	-9,504.60	98.06%	3,199,213.01	4,926,378.53	-1,727,165.52	64.94%	7,759,065.00	7,593,616.00	165,449.00	102.18%
Net Ordinary Income	-478,036.19	-487,383.80	9,347.61	98.08%	3,512,526.80	1,838,232.47	1,674,294.33	191.08%	-988,424.67	-806,730.00	-181,694.67	122.52%
Other Income												
4210 · Approp Pool-Replenishment	0.00	0.00	0.00	0.0%	421,361.14	0.00	421,361.14	100.0%	421,361.14	0.00	421,361.14	100.0%
4220 · Non-Ag Pool-Replenishment	0.00	0.00	0.00	0.0%	24,865.44	0.00	24,865.44	100.0%	24,865.44	0.00	24,865.44	100.0%
4225 · Interest Income	262.68	0.00	262.68	100.0%	704.02	0.00	704.02	100.0%	1,584.05	0.00	1,584.05	100.0%
4226 · LAIF Fair Market Value	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
4600 · Groundwater Sales	0.00	0.00	0.00	0.0%	3,873,238.87	0.00	3,873,238.87	100.0%	3,873,238.87	0.00	3,873,238.87	100.0%
Total Other Income	262.68	0.00	262.68	100.0%	4,320,169.47	0.00	4,320,169.47	100.0%	4,321,049.50	0.00	4,321,049.50	100.0%
Other Expense												
5010 · Groundwater Replenishment	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
5100 · Other Water Purchases	3,873,238.88	0.00	3,873,238.88	100.0%	3,873,238.88	0.00	3,873,238.88	100.0%	3,873,238.88	0.00	3,873,238.88	100.0%
9200 · Interest Expense	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
9996 · Refund-Excess Reserves-Approp.	0.00	0.00	0.00	0.0%	9,493.00	0.00	9,493.00	100.0%	9,493.00	0.00	9,493.00	100.0%
9997 · Refund-Excess Reserves-NonAg	0.00	0.00	0.00	0.0%	2,491.00	0.00	2,491.00	100.0%	2,491.00	0.00	2,491.00	100.0%
9998 · Refund-Recharge Debt-Approp.	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
9999 · To/(From) Reserves	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Other Expense	3,873,238.88	0.00	3,873,238.88	100.0%	3,885,222.88	0.00	3,885,222.88	100.0%	3,885,222.88	0.00	3,885,222.88	100.0%
Net Other Income	-3,872,976.20	0.00	-3,872,976.20	100.0%	434,946.59	0.00	434,946.59	100.0%	435,826.62	0.00	435,826.62	100.0%
Net Income	-4,351,012.39	-487,383.80	-3,863,628.59	892.73%	3,947,473.39	1,838,232.47	2,109,240.92	214.74%	-552,598.06	-806,730.00	254,131.95	68.5%

Note: Please see the staff report (Financial Report-B5) for additional detailed information on the account categories.

CHINO BASIN WATERMASTER

II. BUSINESS ITEMS

A. WATERMASTER MID-YEAR REVIEW AND BUDGET AMENDMENT



CHINO BASIN WATERMASTER

9641 San Bernardino Road, Rancho Cucamonga, Ca 91730
Tel: 909.484.3888 Fax: 909.484.3890 www.cbwm.org

PETER KAVOUNAS, P.E.
General Manager

STAFF REPORT

DATE: February 27, 2014
TO: Board Members
SUBJECT: Mid-Year Review of FY 2013/14 and Budget Amendment

SUMMARY

Issue: Mid-Year Review of the Watermaster revenues and expenses for the period of July 1, 2013 through December 31, 2013, along with the accompanying Budget Amendment Form A-13-12-01 between Watermaster accounts.

Recommendation: (1) Receive and file the Mid-Year Review Report for the period of July 1, 2013 through December 31, 2013 as presented. (2) Approve Budget Amendment Form A-13-12-01 as presented.

Financial Impact: The Budget Amendment Form A-13-12-01 will increase the FY 2013/14 Budget from \$7,593,616 to \$7,803,616, an increase of \$210,000. An Operating Reserve Fund of \$780,506 was provided as part of the 2013/14 Assessment Package approved by the Watermaster Board on November 21, 2013, and will be used to cover the budget increase.

Future Consideration

Watermaster Board: February 27, 2014; Receive and file Mid-Year Review Report; approve Budget Amendment Form A-13-12-01 (Requires approval of Advisory Committee)

ACTIONS:

February 13, 2014 – Appropriative Pool – Receive and file Mid-Year Review Report; recommend Advisory Committee approval of Budget Amendment Form A-13-12-01
February 13, 2014 – Non-Agricultural Pool – Receive and file Mid-Year Review Report; recommend Advisory Committee Approval of Budget Amendment Form A-13-12-01 and direct Non Ag Pool representatives to vote at the Advisory Committee and Board meetings subject to changes which they deem appropriate
February 18, 2014 – Agricultural Pool – Receive and file Mid-Year Review Report; recommend Advisory Committee Approval of Budget Amendment Form A-13-12-01
February 20, 2014 – Advisory Committee – Receive and file Mid-Year Review Report; Approve Budget Amendment Form A-13-12-01
February 27, 2014 – Watermaster Board –

DISCUSSION

Each month, a Budget vs. Actual Report is provided to the Pools, Advisory Committee and Board. This report provides a detailed description and analysis of the monthly Watermaster financials and accounts or activities, if any, that are projected to be under or over budget. The Budget vs. Actual report has been created from QuickBooks Enterprise Solutions 13.0, the Watermaster accounting system. The Budget vs. Actual report balances to the supporting documentation in the Watermaster accounting system, as well as the supporting bank statements. The report titled "Budget vs. Actual Report for the Period July 1, 2013 through December 31, 2013 - Financial Report - B5" can be found in the Consent Calendar, Section B, Report 5. This report (B-5) is provided as support and is the basis of the information discussed in the Mid-Year Report. A Mid-Year Review for the period July 1, 2013 through December 31, 2013 is provided to keep all members apprised of the actual and projected total expenses for the current fiscal year. It also provides a process for reallocating budget to other expense categories to provide continued funding, or amending the approved budget to ensure the categories are funded properly.

BUDGET TRANSFERS:

The Chino Basin Watermaster budget has four main budget categories:

- General & Administrative Expenses
- Optimum Basin Management Program Expenses
- Project Expenditures
- Other Income/Expenses

The Watermaster General Manager has authority to transfer funds within the main budget categories up to \$25,000 without Board approval. However, to allow for full transparency in the process, the Pools, Advisory Committee, and the Board will be informed of all budget transfers less than \$25,000.

According to policy No. 4.10.3(b), Budget Transfers greater than \$25,000 *within the same categories* must be formally approved by the Pools, the Advisory Committee, and the Board.

If there are insufficient funds within same category, the Watermaster General Manager may propose a transfer from one main category to another. All budget transfers from one main category to another, regardless of the amount, require approval by the Pools, the Advisory Committee, and the Board.

All budget transfers are processed and recorded in the QuickBooks Enterprise Solutions 13.0 accounting system.

BUDGET AMENDMENT:

If there are no budgeted funds available to transfer to the line item, the Watermaster General Manager will submit a Budget Amendment request to the Pools, Advisory Committee, and then the Board for approval.

All Budget Amendments will be presented to the Pools, Advisory Committee, and the Board for formal approval. Budget Amendments should indicate the anticipated source of funding for the approved increase.

All Budget Amendments are processed and recorded in the QuickBooks Enterprise Solutions 13.0 accounting system.

DISCUSSION

SALARY EXPENSES:

The Watermaster approved budget for FY 2013/14 provided for the salaries budget of \$1,391,641 which was allocated to various GL accounts based upon projected work activities (i.e. Watermaster

Administrative, Pool Meetings, OBMP, Various Projects, etc.). The budget was developed with a staffing level of nine Full-Time Equivalents (FTE's). As of December 31, 2013, the total (YTD) Watermaster salary expenses were \$8,392 or 1.2% below the (YTD) budgeted amount of \$712,405 and the actual staffing level was nine Full-Time Equivalents (FTE's). For the months of July 2013 through November 2013, the vacant Executive Assistant position was being filled by a temporary employee from an Employment Agency. Those temporary employee costs are included as part of the Salaries expenses listed in account 6017.1 below. Regarding the Executive Assistant position, the position was filled by Anna Truong who started officially as a Watermaster employee on Wednesday, December 4, 2013.

Please be advised that the unbudgeted expense of \$60,000 related to the settlement agreement of a personnel related matter is not included as part of the chart listed below. These costs are included in Budget Amendment Form A-13-12-01 in the amount of \$60,000 and recommended to offset the budget shortfall.

The chart listed below summarizes the Year-To-Date (YTD) Actual Watermaster salary costs compared to the Year-To-Date (YTD) Budget. Please be advised that the "\$ Over Budget" and the "% of Budget" columns are a comparison of the (YTD) Actual to the (YTD) Budget, not the 12-month Annual Budget. The 12-month Annual Budget column is presented only to provide the data in a full and complete format.

	<u>Jul '13 - Dec '13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
WM Salary Expense					
6011 · WM Staff Salaries	340,495.85	295,063.89	45,431.96	115.4%	585,623.00
6011.2 · WM Staff - Admin. Paid Leave	0.00	0.00	0.00	0.0%	0.00
6017.1 · Temp Services - Executive Assistant	53,274.46	0.00	53,274.46	100.0%	0.00
6201 · Advisory Committee - WM Staff Salaries	5,949.82	9,960.01	-4,010.19	59.74%	19,768.00
6301 · Watermaster Board - WM Staff Salaries	8,080.28	16,777.58	-8,697.30	48.16%	33,299.00
8301 · Appropriative Pool - WM Staff Salaries	10,754.16	13,691.02	-2,936.86	78.55%	27,173.00
8401 · Agricultural Pool - WM Staff Salaries	8,546.94	11,770.86	-3,223.92	72.61%	23,362.00
8501 · Non-Agricultural Pool - WM Staff Salaries	3,132.98	7,161.69	-4,028.71	43.75%	14,214.00
6901 · OBMP - WM Staff Salaries	79,373.66	106,759.97	-27,386.31	74.35%	211,890.00
7101.1 · Production Monitor - WM Staff Salaries	29,736.41	40,760.65	-11,024.24	72.95%	80,899.00
7102.1 · In-line Meter - WM Staff Salaries	1,665.52	5,361.42	-3,695.90	31.07%	10,641.00
7103.1 · Grdwater Quality - WM Staff Salaries	24,326.01	32,377.66	-8,051.65	75.13%	64,261.00
7104.1 · Grdwater Level - WM Staff Salaries	24,156.07	29,986.41	-5,830.34	80.56%	59,515.00
7105.1 · Sur Wtr Qual - WM Staff Salaries	0.00	0.00	0.00	0.0%	0.00
7107.1 · Grd Level Monitoring - WM Staff Salaries	0.00	0.00	0.00	0.0%	0.00
7108.1 · Hydraulic Control - WM Staff Salaries	112.14	1,186.56	-1,074.42	9.45%	2,355.00
7108.11 · Prado Basin - WM Staff Salaries	2,354.99	3,822.98	-1,467.99	61.6%	7,646.00
7201 · Comp Recharge - WM Staff Salaries	9,473.69	26,326.99	-16,853.30	35.99%	52,252.00
7301 · PE3&5 - WM Staff Salaries	182.76	7,086.59	-6,903.83	2.58%	14,065.00
7401 · PE4 - WM Staff Salaries	1,682.13	4,313.91	-2,631.78	38.99%	8,562.00
7501.1 · PE 6&7 - WM Staff Salaries (Plume)	0.00	3,110.74	-3,110.74	0.0%	6,174.00
7501 · PE6&7 - WM Staff Salaries	224.28	2,044.61	-1,820.33	10.97%	4,058.00
7601 · PE8&9 - WM Staff Salaries	2,268.78	9,546.87	-7,278.09	23.77%	18,948.00
7701 · Inactive Well - WM Staff Salaries	0.00	0.00	0.00	0.0%	0.00
Subtotal WM Staff Costs	605,790.93	627,110.41	-21,319.48	96.6%	1,244,705.00
60185 · Vacation	52,500.57	31,159.98	21,340.59	168.49%	60,320.00
60185.2 · Comp Time Accrual Adjustment	0.00	0.00	0.00	0.0%	0.00
60185.3 · Vacation Accrual Adjustment	0.00	0.00	0.00	0.0%	0.00
60186 · Sick Leave	7,961.38	21,654.00	-13,692.62	36.77%	43,308.00
60186.1 · Sick Leave Accrual Adjustment	0.00	0.00	0.00	0.0%	0.00
60187 · Holidays	37,760.66	32,481.00	5,279.66	116.26%	43,308.00
Subtotal WM Paid Leaves	98,222.61	85,294.98	12,927.63	115.16%	146,936.00
Total WM Salary Costs	704,013.54	712,405.39	-8,391.85	98.82%	1,391,641.00

Going forward, the Watermaster salaries expense should continue to be at or below budget when consolidated.

ENGINEERING (WILDERMUTH ENVIRONMENTAL AND OTHER):

Wildermuth Environmental, Inc. Estimated Cost at Completion (ECAC) report (see Table 1 below), details the line by line categories and calculates a small reserve of funds/under budget variance of \$44,551 within the (WEI) budget for the OBMP and Project related expenses. A Task Order Amendment will be forthcoming from Wildermuth requesting an adjustment for those budgeted line items that are expected to be over budget at fiscal year-end (6906.1, 6906.73, 7103.5, 7107.6 and 7108.7).

Table 1
Chino Basin Watermaster: Invoice Projections for Engineering Tasks for Fiscal Year 2013/14
As of December 31, 2013

Acct #	Description	Original Budget	Revised Budget	Billed Jul-13	Billed Aug-13	Billed Sep-13	Billed Oct-13	Billed Nov-13	Billed Dec-13	Projected Jan-14
6906	OBMP Engineering	\$ 318,748	\$ 298,748	\$ 23,425	\$ 40,239	\$ 10,757	\$ 3,953	\$ 13,470	\$ 14,925	\$ 20,950
6906.1	OBMP - Watermaster Model Applications	101,000	101,000	56,071	25,289	12,875	270	8,013	9,857	30,000
6906.73	OBMP-Safe Yield Recalc	-	20,000	-	-	-	13,239	2,070	14,720	10,000
7103.3	GW Quality - Engineering Services	90,880	90,880	10,610	11,455	6,744	8,028	853	3,584	7,400
7103.5	GW Quality - Laboratory Services	38,788	38,788	-	-	-	7,630	10,600	5,730	5,000
7104.3	GW Level - Engineering Services	197,340	197,340	7,469	12,582	7,752	11,417	12,494	7,549	16,300
7104.8	GW Level - Contract Services	10,000	10,000	-	-	-	-	-	-	-
7104.9	GW Level - Capital Services	13,925	13,925	56	1,298	-	-	-	-	-
7107.2	Ground Level - Engineering Services	63,982	83,490	10,140	3,587	8,285	2,967	8,174	2,239	8,841
7107.3	Ground Level - SAR Imagery	90,000	90,000	-	-	14,000	-	-	20,000	-
7107.6	Ground Level - Contract Services	141,240	141,240	-	-	-	-	3,297	17,124	38,016
7107.61	Ground Level - Chino Hills ASR	41,655	41,655	113	-	1,645	-	-	-	2,000
7107.8	Ground Level - Capital Equipment	10,428	10,428	17	-	316	-	398	-	-
7108.3	HCMP - Engineering Services	126,453	126,453	1,521	686	3,424	4,849	4,009	12,571	6,335
7108.31	HCMP - Eng. Serv. - PBHSP	58,175	56,175	-	-	-	-	-	-	-
7108.4	HCMP - Laboratory Services	25,536	25,536	2,032	-	16,071	2,522	-	-	1,972
7108.41	HCMP - Lab. Serv. - PBHSP	48,260	48,260	-	-	-	-	-	-	-
7108.7	HCMP - Well Installation - PBHSP	31,599	119,497	4,350	1,665	4,959	6,187	793	701	-
7109.3	Recharge & Well Monitoring - Engineering Serv.	21,000	21,000	-	-	-	-	-	-	-
7202.2	Comp Recharge - Engineering Services	21,324	21,324	-	-	-	-	-	-	-
7202.3	Comp Recharge - Implementation RMPU	118,040	118,040	38,960	17,385	17,854	2,460	1,485	78	-
7303	OBMP - Engineering Services - Desalters	39,584	39,584	-	-	-	-	-	-	4,400
7402	OBMP - Engineering Services - MZ1	76,215	76,215	4,664	751	1,388	7,627	10,276	2,476	5,833
7403	OBMP - Contract Services - MZ1	20,230	20,230	-	-	-	-	-	-	6,743
7502	OBMP - Engineering Services - WQC	100,880	100,880	1,049	2,364	853	388	388	3,188	1,000
7602	OBMP - Engineering Services - Storage	22,080	22,080	-	-	-	-	-	-	1,850
Totals		\$ 1,826,362	\$ 1,932,768	\$ 160,478	\$ 117,320	\$ 106,923	\$ 71,536	\$ 76,318	\$ 114,741	\$ 166,640

Acct #	Description	Projected Feb-14	Projected Mar-14	Projected Apr-14	Projected May-14	Projected Jun-14	Total Projected	Under / (Over) Rev. Budget	YTD % Billed Rev. Budget	Projected % Rev. Budget
6906	OBMP Engineering	\$ 25,000	\$ 26,500	\$ 26,800	\$ 25,000	\$ 25,520	\$ 256,538	\$ 42,210	36%	86%
6906.1	OBMP - Watermaster Model Applications	-	-	25,000	-	-	167,375	(66,375)	111%	106%
6906.73	OBMP-Safe Yield Recalc	10,000	10,000	10,000	10,000	10,000	90,029	(70,029)	150%	450%
7103.3	GW Quality - Engineering Services	19,330	12,330	2,030	4,030	2,030	88,423	2,458	45%	97%
7103.5	GW Quality - Laboratory Services	5,000	5,000	-	-	-	38,960	(172)	62%	100%
7104.3	GW Level - Engineering Services	13,600	14,100	17,300	17,300	19,150	157,012	40,328	30%	80%
7104.8	GW Level - Contract Services	-	-	-	-	5,000	5,000	5,000	0%	50%
7104.9	GW Level - Capital Services	5,000	-	-	-	5,000	11,354	2,571	10%	82%
7107.2	Ground Level - Engineering Services	5,623	12,501	9,315	3,467	6,602	81,941	1,549	42%	98%
7107.3	Ground Level - SAR Imagery	-	56,000	-	-	-	90,000	-	38%	100%
7107.6	Ground Level - Contract Services	44,141	-	10,743	-	29,498	142,817	(1,577)	14%	101%
7107.61	Ground Level - Chino Hills ASR	2,000	2,000	8,658	12,619	12,619	41,655	-	4%	100%
7107.8	Ground Level - Capital Equipment	4,816	-	2,607	2,274	10,428	10,428	-	7%	100%
7108.3	HCMP - Engineering Services	9,075	10,840	9,507	4,592	45,622	113,031	13,422	21%	89%
7108.31	HCMP - Eng. Serv. - PBHSP	-	-	-	6,000	50,175	58,175	-	0%	100%
7108.4	HCMP - Laboratory Services	-	-	1,972	-	-	24,569	967	81%	96%
7108.41	HCMP - Lab. Serv. - PBHSP	-	-	-	-	48,260	48,260	-	0%	100%
7108.7	HCMP - Well Installation - PBHSP	16,000	20,000	40,000	17,405	16,599	128,679	(8,182)	16%	108%
7109.3	Recharge & Well Monitoring - Engineering Serv.	2,100	-	3,000	3,000	2,900	11,000	10,000	0%	52%
7202.2	Comp Recharge - Engineering Services	-	-	7,108	7,108	7,108	21,324	-	0%	100%
7202.3	Comp Recharge - Implementation RMPU	-	25,000	-	-	-	103,222	14,818	66%	87%
7303	OBMP - Engineering Services - Desalters	4,400	4,400	4,400	4,400	4,384	26,384	13,200	0%	67%
7402	OBMP - Engineering Services - MZ1	13,013	13,224	7,754	7,044	2,133	76,183	32	36%	100%
7403	OBMP - Contract Services - MZ1	6,743	6,743	-	-	-	20,230	-	0%	100%
7502	OBMP - Engineering Services - WQC	9,000	13,500	9,700	9,300	15,800	66,528	34,352	8%	66%
7602	OBMP - Engineering Services - Storage	1,850	1,850	1,850	1,850	1,850	11,100	10,980	0%	50%
Totals		\$ 196,691	\$ 233,988	\$ 195,137	\$ 135,722	\$ 312,722	\$ 1,888,217	\$ 44,551	20%	98%

Note: Billed includes MVH Laboratory invoices paid directly by Watermaster.

The approved original Engineering Services budget of \$1,825,362 was increased by \$107,406 to the final amended amount of \$1,932,768 for FY 2013/14 as provided in the Task Order. The amount of \$107,406 was comprised of \$19,508 from account (7107.2) and \$87,898 from account (7108.7), both amounts from FY 2012/13 which have been "Carried Over" into the current FY 2013/14 budget. The total Engineering Services budget of \$1,932,768 includes direct labor costs for Wildermuth Environmental, Inc. (69%) along with other direct charges such as equipment rental, laboratory fees, travel costs, reproduction costs, and outside professional services (31%).

The table below summarizes the Year-To-Date (YTD) Actual Engineering (WEI and Other Engineering and Subcontractor) costs compared to the Year-To-Date (YTD) Budget. Please be advised that the "\$ Over Budget" and the "% of Budget" columns are a comparison of the (YTD) Actual to the (YTD) Budget, not the 12-month Annual Budget. The 12-month Annual Budget column is presented only to provide the data in a full and complete format.

As of December 31, 2013, the total (YTD) Engineering expenses are \$476,517 or 42.4% below the (YTD) budget amount of \$1,124,770. While there is a \$476,517 below variance between actual and budget during the first six months of the fiscal year, the Wildermuth projection is that the various projects will absorb the under variance with increased engineering activities in the second half of FY 2013/14. The following details are provided:

	<u>Jul '13 - Dec '13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
6906 · OBMP Engineering Services - Other	38,167.96	159,374.02	-121,206.06	23.95%	318,748.00
6906.1 · OBMP - Watermaster Model Update	112,375.00	101,000.00	11,375.00	111.26%	101,000.00
6906.7 · OBMP - Data Requests	1,123.75	0.00	1,123.75	100.0%	0.00
6906.71 · OBMP - Misc. GM Requests	50,227.90	0.00	50,227.90	100.0%	0.00
6906.72 · OBMP - Data Requests - Non CBWM	15,700.50	0.00	15,700.50	100.0%	0.00
6906.73 · OBMP - Safe Yield	31,577.79	0.00	31,577.79	100.0%	0.00
7103.3 · Grdwtr Qual-Engineering	41,570.50	48,440.02	-6,869.52	85.82%	90,880.00
7103.5 · Grdwtr Qual-Lab Svcs	8,990.00	19,394.02	-10,404.02	46.35%	38,788.00
7104.3 · Grdwtr Level-Engineering	60,616.69	98,670.00	-38,053.31	61.43%	197,340.00
7104.8 · Grdwtr Level-Contracted Services	0.00	5,000.02	-5,000.02	0.0%	10,000.00
7104.9 · Grdwtr Level-Capital Equipment	0.00	6,962.50	-6,962.50	0.0%	13,925.00
7107.2 · Grd Level-Engineering	25,245.70	51,499.02	-26,253.32	49.02%	83,490.00
7107.3 · Grd Level-SAR Imagery	34,123.75	45,000.00	-10,876.25	75.83%	90,000.00
7107.6 · Grd Level-Contract Svcs	20,818.91	70,620.00	-49,801.09	29.48%	141,240.00
7107.61 · Grd Level-Chino Hills ASR	23,909.75	20,827.50	3,082.25	114.8%	41,655.00
7107.8 · Grd Level-Cap Equip Exte	0.00	5,214.00	-5,214.00	0.0%	10,428.00
7108.3 · Hydraulic Control-Engineering	27,060.18	63,226.50	-36,166.32	42.8%	126,453.00
7108.31 · Hydraulic Control-PBHSP	0.00	28,087.50	-28,087.50	0.0%	56,175.00
7108.4 · Hydraulic Control-Lab Svcs	24,439.00	12,768.00	11,671.00	191.41%	25,536.00
7108.41 · Hydraulic Control-PBHSP	0.00	24,129.98	-24,129.98	0.0%	48,260.00
7108.7 · Hydraulic Control-Prado Basin Habitat	18,674.59	105,697.50	-87,022.91	17.67%	119,497.00
7108.9 · Hydraulic Control-Contract Svcs	0.00	0.00	0.00	0.0%	0.00
7109.3 · Recharge & Well - Engineering	0.00	10,500.00	-10,500.00	0.0%	21,000.00
7202.2 · Comp Recharge-Engineering Services	0.00	10,662.00	-10,662.00	0.0%	21,324.00
7202.3 · Comp Recharge-Implementation	78,222.11	108,203.33	-29,981.22	72.29%	118,040.00
7303 · PE3&5-Engineering - Other	0.00	19,791.98	-19,791.98	0.0%	39,584.00
7402 · PE4-Engineering	27,181.72	38,107.50	-10,925.78	71.33%	76,215.00
7403 · PE4-Contract Svcs	0.00	10,115.02	-10,115.02	0.0%	20,230.00
7502 · PE6&7-Engineering	8,227.71	50,439.98	-42,212.27	16.31%	100,880.00
7502.1 · PE6&7-Engineering Svcs (Plume)	0.00	0.00	0.00	0.0%	0.00
7602 · PE8&9-Engineering	0.00	11,040.00	-11,040.00	0.0%	22,080.00
Total Wildermuth Environmental, Inc. Costs	648,253.51	1,124,770.39	-476,516.88	57.63%	1,932,768.00 *

* Wildermuth and Subcontractor Engineering Budget of \$1,825,362 plus Carryover Funds from FY 2012/13 of \$107,406 = \$1,932,768
Carryover Funds FY 2012/13 = \$19,508 (7107.2) and \$87,898 (7108.7) = \$107,406

Wildermuth Environmental, Inc. has provided a narrative description of the "Progress and Estimated Cost at Completion" (ECAC) for the Period July 1, 2013 through December 31, 2013 which is attached on pages 12 through 26.

LEGAL EXPENSES:

A review of the Brownstein Hyatt Farber Schreck (BHFS) legal expenses as of December 31, 2013 shows that the legal costs are over budget by \$142,133 or 34.3% when consolidated. The Watermaster Legal Services budget was developed jointly by the Watermaster staff and Brownstein Hyatt Farber Schreck staff with specific assumptions regarding the tasks and legal activities that would occur during FY 2013/14. The total budget was developed by multiplying the number of hours that would be required to complete the specific tasks by the hourly rate. The BHFS legal services are categorized into three distinct expense categories. The first category is the Watermaster Legal Services (account series 6070's) which captures General and Administrative type Watermaster legal expenses. The second category (accounts 6275, 6375, 8375, 8475 and 8575) captures the legal services directly related to the Pools, Advisory Committee and Board meetings and their specific business activities. The third category (6907's) captures the BHFS legal services directly related to OBMP/Project activities.

The majority of the legal budget has been allocated at 1/12th of the total line item budget per month. However, there were several legal budget items that were not allocated on a 1/12th monthly formula but budgeted to occur (or a majority of the activity to occur) within the first half of the fiscal year. These items budgeted within the first six months were the Annotated Judgment (6072), Personnel Matters (6073) and the Recharge Master Plan (6907.39). The Personnel Matters were costs associated with the contract for the General Manager and the Recharge Master Plan costs were associated with the reporting requirements of the Judgment.

For the first six months, there were some budgeted categories that were under the budgeted amounts and some other budget categories that were over the budgeted amounts. There were also some legal line items that were budgeted for, but had no activity during the first six-months (i.e. Interagency Issues, Party Status Maintenance, Appropriative Pool Issue Resolution, Archibald South Plume, Regional Water Quality Control Board, Prado Basin Habitat Sustainability and Unanticipated). And the reverse, line items that had no budget, but due to unforeseen actions, had activity during the period (i.e. CCG Motion, Safe Yield Recalculation and City of Fontana Motion).

CCG Motion, Safe Yield Recalculation and RMPU-City of Fontana Motion: As new legal activities are established, an account code is developed and assigned to capture the costs. To date, there have been three new accounts created. As of December 31, 2013 the CCG Motion (6078.12) has cumulative year-to-date costs of \$67,578; Safe Yield Recalculation (6907.42) has cumulative year-to-date costs of \$70,125; and RMPU-City of Fontana Motion (6907.43) has cumulative year-to-date costs of \$79,118. Please note these costs were not anticipated when the FY 2013/14 legal services budget was developed and approved.

Personnel Matters: As reported during the current monthly meetings, Watermaster's legal counsel filed an appeal with CalPERS regarding CalPERS original determination (from February 2013) which rejected the base salary of the former CEO, Desi Alvarez, with regards to his retirement pension benefit. There have been several filings of appeal and we are awaiting CalPERS determination. On December 9, 2013 CalPERS notified the attorneys of record that the CalPERS Legal Office received the case on November 22, 2013 and we would be notified when the case has been assigned to an attorney who will represent CalPERS regarding the appeal. Aside from the Alvarez appeal, as a separate issue, a former employee's attorney had recently informed Watermaster of a potential wrongful termination suit against Watermaster. As of December 31, 2013 both activities totaled \$84,739 and these activities were not part of the original fiscal year budget amount of \$757,490. As reported during the Watermaster Board meeting of December 19, 2013 after the closed session, the wrongful termination matter has been settled through mediation in December 2013. These two separate legal activity expenses are recorded under Personnel Matters (6073).

The anticipated activity for this category was the General Manager's annual evaluation, along with the development of the General Manager's employment contract. All of the ongoing employment related costs for the General Manager was budgeted at \$7,000. The cost to date for this activity is \$6,084.

As approved during the June 2013 meetings, the Pools, Advisory Committee and the Board meeting for the month of July 2013 were not held. However, there were several other special and confidential meetings held during the month of July for the Appropriative Pool, Agricultural Pool and Board. As a result, the related meeting expenses from (BHFS) within the accounts (6275, 6375, 8375, 8475 and 8575) were lower than budgeted. Overall, this category of legal expenses as of December 31, 2013 was \$12,157 or 11.1% below the budgeted amount of \$109,320.

The table listed below summarizes the Brownstein Hyatt Farber Schreck (BHFS) expenses as of December 31, 2013 compared to the Year-To-Date (YTD) budget. Please be advised that the "\$ Over Budget" and the "% of Budget" columns are a comparison of the (YTD) Actual to the (YTD) Budget, not the 12-month Annual Budget. The 12-month Annual Budget column is presented only to provide the data in a full and complete format. The following details are provided:

	<u>Jul '13 - Dec '13</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Annual Budget</u>
6070 · Watermaster Legal Services					
6071 · BHFS Legal - Court Coordination	4,531.09	18,762.52	-14,231.43	24.15%	37,525.00
6072 · BHFS Legal - Annotated Judgment	17,122.47	30,291.66	-13,169.19	56.53%	36,350.00
6073 · BHFS Legal - Personnel Matters	90,822.96	7,000.00	83,822.96	1,297.47%	7,000.00
6074 · BHFS Legal - Interagency Issues	0.00	25,200.00	-25,200.00	0.0%	50,400.00
6075 · BHFS Legal - Replenishment Water	0.00	0.00	0.00	0.0%	0.00
6076 · BHFS Legal - Storage Issues	0.00	0.00	0.00	0.0%	0.00
6077 · BHFS Legal - Party Status Maintenance	0.00	12,849.98	-12,849.98	0.0%	25,700.00
6078 · BHFS Legal - Miscellaneous (Note 1)	31,359.71	16,362.52	14,997.19	191.66%	32,725.00
6078.10 · BHFS Legal - Refresh, Recharge, Reunite	0.00	0.00	0.00	0.0%	0.00
6078.11 · BHFS Legal - Safe Yield Recalculation	0.00	0.00	0.00	0.0%	0.00
6078.12 · BHFS Legal - CCG Motion	67,577.74	0.00	67,577.74	100.0%	0.00
6078.20 · BHFS Legal - Approp. Pool Issue Resolution	0.00	22,200.00	-22,200.00	0.0%	44,400.00
Total 6070 · Watermaster Legal Services	211,413.97	132,666.68	78,747.29	159.36%	234,100.00
6275 · BHFS Legal - Advisory Committee	6,387.85	16,800.00	-10,412.15	38.02%	33,600.00
6375 · BHFS Legal - Board Meeting	38,847.70	42,120.00	-3,272.30	92.23%	84,240.00
8375 · BHFS Legal - Appropriative Pool	10,188.02	16,800.00	-6,611.98	60.64%	33,600.00
8475 · BHFS Legal - Agricultural Pool	9,955.49	16,800.00	-6,844.51	59.26%	33,600.00
8575 · BHFS Legal - Non-Ag Pool (Note 2)	31,783.66	16,800.00	14,983.66	189.19%	33,600.00
Total BHFS Legal Services	97,162.72	109,320.00	-12,157.28	88.88%	218,640.00
6907.3 · WM Legal Counsel					
6907.30 · Peace II - CEQA	0.00	0.00	0.00	0.0%	0.00
6907.31 · Archibald South Plume	0.00	14,237.48	-14,237.48	0.0%	28,475.00
6907.32 · Chino Airport Plume	8,381.69	30,600.00	-22,218.31	27.39%	61,200.00
6907.33 · Desalter/Hydraulic Control	9,166.95	24,549.98	-15,383.03	37.34%	49,100.00
6907.34 · Santa Ana River Water Rights	1,150.45	14,199.98	-13,049.53	8.1%	28,400.00
6907.35 · Paragraph 31 Motion	0.00	0.00	0.00	0.0%	0.00
6907.36 · Santa Ana River Habitat	684.45	11,250.00	-10,565.55	6.08%	22,500.00
6907.37 · Water Auction	0.00	0.00	0.00	0.0%	0.00
6907.38 · Reg. Water Quality Cntrl Board	0.00	6,425.02	-6,425.02	0.0%	12,850.00
6907.39 · Recharge Master Plan	76,817.90	39,700.00	37,117.90	193.5%	39,700.00
6907.40 · Storage Agreements	2,322.90	9,350.02	-7,027.12	24.84%	18,700.00
6907.41 · Prado Basin Habitat Sustainability	0.00	9,350.02	-9,350.02	0.0%	18,700.00
6907.42 · Safe Yield Recalculation	70,125.35	0.00	70,125.35	100.0%	0.00
6907.43 · RMPU - City of Fontana Motion	79,118.36	0.00	79,118.36	100.0%	0.00
6907.90 · WM Legal Counsel - Unanticipated	0.00	12,562.50	-12,562.50	0.0%	25,125.00
Total 6907 · WM Legal Counsel	247,768.05	172,225.00	75,543.05	143.86%	304,750.00
Total Brownstein, Hyatt, Farber, Schreck Costs	556,344.74	414,211.68	142,133.06	134.31%	757,490.00

Note 1: The types of legal activities that have been charged against the "Miscellaneous" legal category account 6078 are as follows: (1) Correspondence and discussions with Watermaster staff regarding current issues/topics; (2) Correspondence with Watermaster staff regarding special projects (assessment package, annual report, audit report, business plan, etc.); (3) Brownstein's status review of ongoing Watermaster projects and issues; (4) Brownstein's update of the outstanding issues list; (5) Coordination of ongoing Watermaster projects; (6) Review of draft documents; and (7) Miscellaneous legal research on current and pending issues.

Note 2: The Non-Ag Pool meeting costs appear high because Brownstein has been recording work related to Non-Ag water transfers and invoicing issues in this category.

Projecting the legal services expense forward to June 30, 2014, if we take into account the past expenses/issues that are not expected to continue into the next half of the fiscal year, and project ongoing or any new issues for the upcoming six months, we can estimate that the year-end legal budget will be above the approved budget of \$757,490 by a range of approximately \$150,000 or 20.0%.

Estimated Costs at Year-End (Using 1st Half Actual X 2):		\$	1,112,690
Less:			
Costs Not Anticipated for 2nd Half:			
BHFS - Personnel Matters (6073)	\$	(84,739)	
BHFS Legal - CCG Motion (6078.12)	\$	(67,578)	
BHFS Legal - Non-Ag Pool (8575)	\$	(17,858)	
Recharge Master Plan (6907.39)	\$	(76,818)	
Safe Yield Recalculation (6907.42)	\$	(70,125)	
RMPU - City of Fontana Motion (6907.43)	\$	(79,118)	\$ (396,236)
Add:			
BHFS - Personnel Matters (6073)	\$	22,500	
BHFS - Party Status Maintenance (6077)	\$	12,850	
BHFS Legal - CCG Motion (6078.12)	\$	10,000	
Safe Yield Recalculation (6907.42)	\$	90,000	
RMPU - City of Fontana Motion (6907.43)	\$	50,000	\$ 185,350
Projected Legal Expenses at June 30, 2014:		\$	<u>901,804</u>
Original Approved Budget FY 2013/14:		\$	757,490
Budget Amendment Form A-13-12-01:		\$	<u>150,000</u>
Amended Budget FY 2013/14		\$	<u>907,490</u>

Budget Amendment Form A-13-12-01 in the amount of \$150,000 is recommended by staff to offset the existing budget shortfall.

"CARRY OVER" FUNDING:

The Watermaster Board approved the Operating Cash Reserve Policy 4.17 on March 22, 2012. Section 4.17.6 of the policy (Carry-over Expenses) provides Watermaster staff the authority to carryover unfinished capital projects or related expenses from one fiscal year to the next. These expenses would be included as an amendment to the current year's budget. However, because these unfinished capital projects or related expenses had been previously funded from the Assessment process, they would be excluded from the upcoming Assessment process. If these expenses were not excluded, they would be funded for multiple times over.

As invoices are received from the vendors and booked against these items listed below, the "Carried Over" balance is reduced. At June 30, 2014, any remaining balances of the FY 2011/12 or FY 2012/13 expenses (if any), along with any new FY 2013/14 expenses, will then be "Carried Over" into the established FY 2014/15 budget.

As of December 31, 2013, the total (YTD) amount remaining of the "Carried Over" funding is \$665,306 (\$806,730 - \$141,424 = \$665,306). The following details are provided:

"Carried Over" Expenses At June 30, 2013

		<u>GL Account</u>	
Chino Hills ASR Project	\$ 104,977.00	7107.62	FY 2011/12
Recharge Improvement Project - Turner Basin	\$ 61,236.00	7690.2	FY 2011/12
Recharge Improvement Project - Hickory Basin	\$ 52,400.00	7690.3	FY 2011/12
Recharge Improvement Project - CB20 Turnout	\$ 58,193.00	7690.5	FY 2011/12
Subtotal FY 2011/12 "Carry Over"	<u>\$ 276,806.00</u>		
Ground Level Monitoring - Engineering	\$ 19,508.00	7107.2	FY 2012/13
Hydraulic Control - Prado Basin - Other	\$ 87,898.00	7108.7	FY 2012/13
Recharge Proof of Concept	\$ 300,000.00	7209	FY 2012/13
Chino Hills ASR Project	\$ 122,518.00	7107.61	FY 2012/13
Subtotal FY 2012/13 "Carry Over"	<u>\$ 529,924.00</u>		
Total Balance, June 30, 2013	<u>\$ 806,730.00</u>		

"Carried Over" Expenses At June 30, 2013

Chino Hills ASR Project	\$ 227,495.00	7107.62
Ground Level Monitoring - Engineering	\$ 19,508.00	7107.2
Hydraulic Control - Prado Basin - Other	\$ 87,898.00	7108.7
Jurupa Pumping Station	\$ 150,000.00	7209.1
Wineville Basin Proof of Concept	\$ 150,000.00	7209.2
Recharge Improvement Project - Turner Basin	\$ 61,236.00	7690.2
Recharge Improvement Project - Hickory Basin	\$ 30,900.00	7690.3
Recharge Improvement Project - CB20 Turnout	\$ 58,193.00	7690.5
Recharge Improvement Project - Misc. Basins	\$ 21,500.00	7690.9
Total Balance, June 30, 2013	<u>\$ 806,730.00</u>	

"Carried Over" Balance, July 1, 2013

Less: (Invoices Received To Date FY 2013/14)

Ground Level Monitoring - Engineering	\$ (10,462.25)	7107.2
Hydraulic Control - Prado Basin - Other	\$ (9,493.09)	7108.7
Wineville Basin Proof of Concept	\$ (32,332.18)	7209.2
Recharge Improvement Project - Turner Basin	\$ (58,236.00)	7690.2
Recharge Improvement Project - Hickory Basin	\$ (30,900.00)	7690.3
Updated Balance as of December 31, 2013	<u>\$ 665,306.48</u>	

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BUDGET AMENDMENT FORM:

The attached Budget Amendment Form A-13-12-01 is provided as documentation to clearly show which general ledger accounts are being increased and the source of the funding.



ATTACHMENT A-13-12-01

**CHINO BASIN WATERMASTER
BUDGET AMENDMENT**

To: **All Parties**

Fiscal Year 2013-2014

From : Joseph S. Joswiak, CFO Date: February 13, 2014

Describe reason for the budget amendment here: The unbudgeted expense of \$60,000 related to the settlement agreement of a personnel related matter. The Brownstein Hyatt Farber Schreck legal services for FY 2013/14 were budgeted at \$757,490. There were several unbudgeted expenses during the first 6-months that totaled approximately \$150,000. A Budget Amendment is proposed to increase the total Watermaster budget from \$7,593,616 to \$7,803,616. An Operating Reserve Fund of \$780,506 was provided as part of the 2013/14 Assessment Package approved by the Watermaster Board on November 21, 2013. The funding for the additional \$210,000 will come from this Operating Reserve Fund.

Expenditure Amendment				
<i>Line Item Description</i>	<i>Account Number</i>	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Amendment Amount</i>
Miscellaneous Payments	6015	\$0	\$60,000	\$60,000
BHFS Legal - Personnel Related Matters	6073	\$7,000	\$82,000	\$75,000
Safe Yield Recalculation	6907.42	\$0	\$75,000	\$75,000
TOTAL:				\$ 210,000

Revenue Source				
<i>Line Item Description</i>	<i>Account Number</i>	<i>Original Budget</i>	<i>Amended Budget</i>	<i>Amendment Amount</i>
Operating Reserve Fund	9999	\$780,506	\$570,506	(\$210,000)
TOTAL:				\$(210,000)

<p style="text-align: center;">Amendment Procedure</p> <ol style="list-style-type: none"> Staff takes amendment requests to the Pools, Advisory Committee & Board for approval. The Chief Financial Officer will prepare and process the budget entry. A log will be maintained by the Finance Department detailing the adjustment. A fiscal year file will also be kept to hold all budget amendment forms for auditor review. 	<p style="text-align: center;">Finance Use Only</p> <p>Date Board Approved _____</p> <p>Entered into System By _____</p> <p>Finance Log # _____</p> <p>Date Posted _____</p> <p>Approved By _____</p> <p>Date Approved _____</p>
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**Chino Basin Watermaster
 Budget and Description of Engineering Tasks
 Fiscal Year 2013/2014**

*Progress and Estimated Cost at Completion for the Period:
 July 1, 2013 through December 31, 2013*

6906 – Optimum Basin Management Program: General Engineering
Tasks
<ul style="list-style-type: none"> • Pool, Advisory, Watermaster Meetings • Other General Meetings as Requested • Material Physical Injury Requests, Others • Miscellaneous Data Requests • Miscellaneous GM Requests • Miscellaneous Data Requests-Non CBWM Staff • Water Rights Compliance Reporting • Project Management • Watermaster Model Update and Required Demonstrations Project Management • Support for Appropriative Pool Issue Resolution • OBMP-Safe Yield Recalc
Milestones/Accomplishments
<p>Pool, Advisory, Watermaster Meetings</p> <ul style="list-style-type: none"> • Prepared for and attended selected monthly Pool, Advisory, and Watermaster Board meetings in the period July 2013 through October 2013. • Participated in selected conference calls for agenda preparation for the Watermaster process meetings in the period July 2013 through October 2013. <p>Other General Meetings as Requested</p> <ul style="list-style-type: none"> • Mark Wildermuth participated in the following activities in preparation for the July 30, 2013 Safe Yield Workshop: attended a meeting on July 9, 2013, participated in a conference call on July 24, 2013 and meeting on July 28, 2013. • Mark Wildermuth attended and participated in the July 30, 2013 Safe Yield Workshop. <p>Material Physical Injury Requests, Others</p> <ul style="list-style-type: none"> • No activity in the reporting period <p>Miscellaneous Data Requests</p> <ul style="list-style-type: none"> • Five data requests completed during the period. <p>Miscellaneous GM Requests</p> <ul style="list-style-type: none"> • Six data requests completed during the period.

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

Miscellaneous Data Requests-Non CBWM Staff

- Six data requests completed during the period.

Water Rights Compliance Reporting

- Pursuant to Watermaster's Water Rights Permit 21225, WEI staff prepared and submitted the 2012/13 Annual Streamflow Monitoring Report that describes the impact of stormwater diversions by the Watermaster/IEUA on flow entering the Santa Ana River. The report is due each year to the State Board and the Department of Fish and Game on October 1st. WEI Submitted the draft Streamflow Monitoring Report to Watermaster and General Counsel on September 16, 2013.

Project Management

- Note that most project management activities occur in the individual projects by their task managers. The efforts herein are work by the program manager and technical staff for program management including the compilation of this progress report.
- Analyzed staffing requirements and made assignments for various tasks.
- Reviewed the status of the individual tasks progress and budget.
- Preparation of this the October 2013 Progress and ECAC Report for the period July 1 through September 30.

Watermaster Model Update and Required Demonstrations Project Management

- Completed all simulations.
- Report is in preparation.

Support for Appropriative Pool Issue Resolution

- No activity in this reporting period.

OBMP-Safe Yield Recalc

- Note that this job number was opened in October 2013 to capture cost of the Safe Yield redetermination process. Prior to opening this new job number costs related to the Safe Yield redetermination were captured in 6906 in WEI Task Numbers 002 and 004.
- Mark Wildermuth participated in the following activities in preparation for the December 18, 2013 Safe Yield Workshop: communicated with John Schatz regarding the estimates of Developed yield and to clarify questions from the Appropriative Pool; prepared responses to questions submitted by Parties; prepared a PowerPoint presentation for use at the December 18, Safe Yield Workshop; participated in conference calls to review the questions posed by the Parties with Watermaster staff and legal counsel.
- Mark Wildermuth attended and participated in the December 18, 2013 Safe Yield Workshop

Revised Budget	Billed	ECAC	Projected (Over)/Under
\$419,748	\$249,173	\$513,943	(\$94,195)

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

7103 – PEI: Groundwater Quality Monitoring Program

Tasks

Purpose: [Basin Plan and Max Benefit] Obtain groundwater quality information in and adjacent to Chino Basin. These data are required for the triennial ambient water quality update mandated by the Basin Plan and for the Hydraulic Control Monitoring Program – a maximum benefit requirement in the Basin Plan. The data are also used for the Biannual State of the Basin report and estimating influent water quality to desalter wells.

- Obtain Groundwater Quality Data Routinely from about 900 Wells from All Appropriators and Cooperators in and Adjacent to Chino Basin. This represents about 120,000 records annually in Watermaster's database. Subtasks include:
 - phone calls and meetings with water quality staff
 - uploading data from hardcopy, spreadsheet, and laboratory electronic data deliverables to Watermaster's database.
- Collect and Analyze Groundwater Quality Samples from About 50 Private Wells. Subtasks include:
 - annual re-evaluation of the key well program due to abandoned and destroyed wells
 - selecting the wells to be sampled
 - coordinating and scheduling with Watermaster staff whom is performing the fieldwork, and with the analytical laboratory.
 - uploading field and laboratory data to Watermaster's database.
 - The field work follows the standard operating procedures (SOPs) and the Quality Assurance Project Plan (QAPP) defined in the 2012 HCMP Work Plan.

Milestones/Accomplishments

- Collected, processed, and uploaded into the database January 2013 through June 2013 groundwater quality data from 24 appropriators and cooperators in and adjacent to Chino Basin.
- Provided planning assistance to Watermaster staff for the 2013 Key Well Groundwater Quality Monitoring Program. Thirty-three groundwater quality samples were collected from October 2013 through December 2013 and sent to Eaton Analytical Laboratories.
- Processed, uploaded into the database, and checked for QA/QC 90% of the water quality data obtained from Eaton Analytical Laboratories for the 2013 Key Well Groundwater Quality Program for the 33 wells sampled from October 2013 through December 2013.

Revised Budget	Billed	ECAC	Projected (Over)/Under
\$129,668	\$65,233	\$127,383	\$2,286

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

7104 – PEI: Groundwater Level Monitoring Program			
Tasks			
<p><i>Purpose: [Basin Plan and Max Benefit] Obtain groundwater level information in and adjacent to Chino Basin. These data are required for the triennial ambient water quality update mandated by the Basin Plan and for the Hydraulic Control Monitoring Program – a maximum benefit requirement in the Basin Plan. The data are also used for the Biannual State of the Basin report and for the Chino Basin Groundwater Model.</i></p> <ul style="list-style-type: none"> • Collect and Analyze Groundwater-Level Measurements from About 159 Wells. Subtasks include: <ul style="list-style-type: none"> • annual re-evaluation of the key well program due to abandoned and destroyed wells • scheduling the field work • performing the field work: manual measurements are collected monthly at 81 wells and transducer data is downloaded quarterly at 78 wells. • process, QC, and upload of manual water-level measurements to Watermaster's database • process, QC, and upload of transducer data to Watermaster's database • field work follows the SOPs and the QAPP defined in the 2012 HCMP Work Plan. • Routinely collect, process, QC, and upload water-level measurements to Watermaster's database that were compiled by CBWM staff from all Appropriators and Cooperators in and adjacent to Chino Basin. • Routinely collect, process, QC, and upload transducer data from about 26 wells that was downloaded in the field by CBWM staff. • Twice per year, submit all water level data measured at the 46 representative wells in the Chino Basin for the DWR's Statewide Groundwater Elevation Monitor Program (CASGEM). 			
Milestones/Accomplishments			
<ul style="list-style-type: none"> • Performed 455 groundwater-level measurements at the 81 wells in the Monthly Groundwater-Level Program. • Uploaded all 455 monthly measured water levels into the Watermaster database. • Reviewed and uploaded 400 manual water levels collected by appropriators in the Chino Basin for from April 2013 to October 2013. • Downloaded, processed, analyzed, uploaded to the database, and checked for QA/QC, 2013 third quarter transducer data at 78 groundwater monitoring wells during July through September. • Downloaded, processed, analyzed, uploaded to the database, and checked for QA/QC, 2013 fourth quarter transducer data at 77 groundwater monitoring wells during October through December. • Processed, analyzed, uploaded to the database, and checked for QA/QC, 2013 second quarter transducer data for 20 wells downloaded by Watermaster staff. • Processed, analyzed, uploaded to the database, and checked for QA/QC, 2013 third quarter transducer data for 26 wells downloaded by Watermaster staff. • Revised the Chino Basin CASGEM Monitoring Plan to replace wells that were lost and submitted to the EPA for approval. 			
Revised Budget	Billed	ECAC	Projected (Over)/Under
\$221,265	\$60,617	\$173,367	\$47,898

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

7107 – PEI: Ground Level Monitoring Program	
Tasks	
Purposes:	<i>The first purpose is to verify the protective nature of the current MZI Plan with regard to permanent land subsidence and ground fissuring in the Managed Area. The second purpose is to develop information that will lead to a revised pumping and recharge plan to minimize the risk of future land subsidence and ground fissuring across all of MZI.</i>
<ul style="list-style-type: none"> • Setup and Maintenance of Monitoring Network. Subtasks include: <ul style="list-style-type: none"> • Perform monthly site visits to manually measure and record groundwater levels at piezometers and extensometer readings and collect and process data from backup pressure transducers. • Equipment maintenance at the Ayala Park and Chino Creek Extensometer facilities and across entire monitoring network • Calibrate, and maintain horizontal monitoring equipment across zone of historical ground fissures • Aquifer System Monitoring and Testing. Subtasks include: <ul style="list-style-type: none"> • Collect and organize groundwater-level, groundwater-production, and extensometer data from production wells and piezometer and extensometer facilities in MZI monitoring network. • Conduct controlled aquifer-system stress testing and associated monitoring • Assist the City of Chino Hills with its aquifer injection test at Well CH-16, and to coordinate with the Department of Water Resources on Local Groundwater Assistant Grant reporting and administration • Aquifer System Monitoring and Testing – Outside Pro. Subtasks include: <ul style="list-style-type: none"> • Perform maintenance of the horizontal extensometer and analyze data from the horizontal and vertical extensometers. • City of Chino Hills to conduct its aquifer injection test at Well CH-16. • Ground Level Surveys. Subtasks include: <ul style="list-style-type: none"> • Subcontract and coordinate with Parsons Brinkerhoff (formerly Associated Engineers) to conduct the fall 2013 ground-level survey in Southeast Area, conduct fall 2013 ground-level survey in the Managed Area, install benchmarks and perform an elevation and an EDM survey in the Pomona Area, and conduct the spring 2014 EDM survey in the Managed Area in coordination with timing of the Long-Term Pumping Test. • Ground Level Surveys - Outside Pro. Subtasks include: <ul style="list-style-type: none"> • Conduct the fall 2013 ground-level survey in Southeast Area • Conduct fall 2013 ground-level survey in the Managed Area • Install benchmarks and perform an elevation and EDM survey in the Pomona Area • Conduct the spring 2014 EDM survey in the Managed Area in coordination with timing of the Long-Term Pumping Test. • InSAR. Subtasks include: <ul style="list-style-type: none"> • Coordinate timing of InSAR data collection across western Chino Basin for 2013-14 • InSAR – Outside Pro. Subtasks include: <ul style="list-style-type: none"> • Perform subsidence monitoring across western Chino Basin for 2013-14 	
Milestones/Accomplishments	
<ul style="list-style-type: none"> • Performed monthly routine maintenance and manual checking of water levels at the Ayala Park and Chino Creek Extensometer facilities from July through December, 2013. 	

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

- Maintained a continuous internet connection to the Ayala Park Extensometer Facility to facilitate a "live" data read from the PA-7 piezometer on Watermaster's web site. Worked with contractors to troubleshoot and repair problems on occasion when that connection was interrupted.
- Performed equipment maintenance at the Ayala Park and Chino Creek Extensometer facilities which included, diagnosed malfunctioning A/C unit at the Ayala Park Extensometer, replaced bottom door seal on the door of the Ayala Park Extensometer, maintained internet connection with Ayala Park Extensometer and data sharing to the PA-7 website.
- Performed two quarterly downloads of data from the Ayala Park Extensometer Facility and the cable extensometers at the PC vault, the Chino Creek Estensometer Facility, and the Daniels Horizontal Extensometer. Post-processed, checked and cataloged extensometer and piezometer data. Uploaded extensometer data to the Watermaster database, and selected a representative groundwater level data set to upload to the HydroDaVE database.
- Coordinated timing of collection of InSAR data across the western Chino Basin for 2013-14 with NevaRidge Technologies.
- Coordinated timing of collection of ground-level survey data for 2013-14 with Parsons Brinkerhoff.
- Performed site walk with Parsons Brinkerhoff at the locations of the new benchmark network in the Pomona Area.
- Coordinated with DWR staff on status of AB303 grant for aquifer injection pilot testing at well CH-16.
- Prepared draft text and exhibits for a request for extension of schedule and change of project budget for the CH-16 ASR project from the DWR.
- Prepared the draft Quarterly Progress Reports and Invoices #8 and #9 for the aquifer injection pilot testing at well CH-16, and requested additional information from the City of Chino Hills.
- Ground Level Surveys - Outside Pro. The spring 2014 EDM survey in the Managed Area may not occur during the current fiscal year due to a delay of the Long-Term Pumping Test. This survey costs \$27,900.

Revised Budget	Billed	ECAC	Projected (Over)/Under
\$366,813	\$92,302	\$366,840	(\$28)

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

7108 – PEI: Hydraulic Control Monitoring Program

Tasks

Purpose: [Basin Plan and Max Benefit] Obtain surface water discharge and water quality data from the Santa Ana River and its tributaries and groundwater quality information in and adjacent to Chino Basin. These data are required by the Basin Plan (the surface water stations and frequencies are specified in Table 5-8a) and for the Hydraulic Control Monitoring Program – a maximum benefit requirement in the Basin Plan. The data are also used for the Biannual State of the Basin report and for the Chino Basin Groundwater Model.

- Collect grab surface water quality samples at two surface water stations in the Santa Ana River. Samples are collected quarterly as described in the Regional Board approved 2012 Hydraulic Control Monitoring Program Work Plan, the implementation of which is mandated by the Basin Plan. The Subtasks include:
 - scheduling the field work and coordinating with the analytical laboratory
 - performing the field work
 - uploading field and laboratory data to Watermaster's database.
- Collect annual groundwater quality samples from the 21 HCMP monitoring wells. Subtasks include:
 - scheduling the field work and coordinating with the analytical laboratory
 - performing the field work
 - uploading field and laboratory data to Watermaster's database.
- Collect near-river groundwater samples at the NAWQA and SARWC Wells. The two NAWQA and two SARWC wells are sampled quarterly. Subtasks include:
 - scheduling the field work and coordinating with the analytical laboratory
 - performing the field work
 - uploading field and laboratory data to Watermaster's database.
- Interpretation of HCMP data and data analyses/comparison with metrics. All data generated in the HCMP, as well as the GWQMP and the GWLMP will be analyzed and used to demonstrate the degree of hydraulic control obtained by basin re-operation and desalter production.
- Aerial Photograph. Watermaster will download a digital 2013 aerial photograph of the Chino Basin Area in support of the HCMP.
- HCMP Monitoring Well Master Plan and Grant Applications. Watermaster and IEUA will develop a master plan of new monitoring wells that will be required to demonstrate hydraulic control in Chino Basin as part of the Maximum Benefit requirement.
- Prepare the 2013 Maximum Benefit Annual Report.
- Regulatory support to prepare a revised groundwater monitoring plan and schedule for demonstrating hydraulic control as required in the February 10, 2012 Basin Plan Amendment.
- Meetings
- Prado Basin Habitat Sustainability Program
 - Collect and Compile Existing Data
 - Site Selection and Acquisition
 - CEQA Process
 - Agency Approval of Site Access/Lease Agreements
 - Monitoring Facilities Installation
 - Prepare Sampling and Analysis Plan (SAP) and Health and Safety Plan (HASP)
 - CPT Testing and Monitoring Well Installation

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

- Prepare CPT and Monitoring Well Construction Report
- Assist RBF and Wetland and Permitting with Data Requests to Complete the Adaptive Management Plan as Directed by Watermaster

Milestones/Accomplishments

- Collected quarterly grab surface water quality samples at two stations in the Santa Ana River for the HCMP Surface Water Monitoring Program in July and October 2013. Samples were sent to Eaton Analytical Laboratories.
- Processed, uploaded into the database, and checked for QA/QC, field water quality parameters collected for the HCMP Surface Water Monitoring Program in July and October 2013.
- Processed and uploaded into the database the surface water quality data obtained from Eaton Analytical Laboratories for the HCMP Surface Water Quality Program for the July and October 2013 sampling events.
- Collected quarterly groundwater quality samples at four near river wells (NAWQA and SARWC wells) in July and October 2013. Samples were sent to Eaton Analytical Laboratories.
- Processed, uploaded into the database, and checked for QA/QC, field water quality parameters for the quarterly sampling events at the NAWQA and SARWC wells, and annual sampling event at the HCMP monitoring wells.
- Processed, uploaded into the database, and checked for QA/QC, groundwater quality data from Eaton Analytical Laboratories for the two quarterly sampling events at the NAWQA and SARWC wells.
- Collected annual groundwater quality samples at the 21 HCMP monitoring wells in September 2013. Samples were sent to Eaton Analytical Laboratories.
- Processed, uploaded into the database, and checked for QA/QC, field and laboratory groundwater quality data from Eaton Analytical Laboratories for the annual sampling event at the HCMP monitoring wells.
- Prepared the "Draft 2014 Maximum Benefit Monitoring Program Work Plan and Proposed Schedule for Achieving Hydraulic Control", and submitted to the Regional Board on December 23, 2013.
- Prado Basin Habitat Sustainability Program
 - CPT Testing and Monitoring Well Installation
 - Prepared for and attended the bidder's site walk scheduled by IEUA.
 - Assisted IEUA during contractor bidding process.
 - Provided Watermaster with an updated cost estimate and schedule.
 - Prepared for marking sites for Underground Service Alert clearance and contractor oversight.
 - As Needed Assistance to Develop the Adaptive Management Plan
 - Attended two meetings with RBF.
 - Participated in two conference calls with RBF and Watermaster.
 - Provided 14 maps containing aerial photos of the Study Area.
 - Performed work to fulfill a data request for available aerial photos and depth to groundwater in the Study Area between 1960 and 2011.
 - HCMP Monitoring Well Master Plan and Grant Applications – pending Watermaster and IEUA decision to pursue grants.

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

Revised Budget	Billed	ECAC	Projected (Over)/Under
\$375,921	\$66,360	\$370,714	\$5,207

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

7109 – PEI: Recharge and Well Monitoring Program: Pursuant to the Groundwater Recharge Permit and Maximum Benefit			
Tasks			
<i>Purpose: [Max Benefit] IEUA will prepare reports related to the Chino Basin Groundwater Recycled Water Recharge Program. Watermaster will peer review the reports.</i>			
<ul style="list-style-type: none"> Review Quarterly and Annual Reports for Chino Basin Recycled Water Groundwater Recharge Program Review Start-Up Protocol Plans and Reports as needed. 			
Milestones/Accomplishments			
<ul style="list-style-type: none"> At the request of Watermaster, Quarterly and Annual Reported developed by IEUA were not reviewed this reporting period. We recommend that we resume review of these reports, because Watermaster is a co-permittee on the Chino Basin Groundwater Recharge Program and it would be in Watermaster's best interests to ensure that – to the extent possible – the reports are factually correct, free from errors, and demonstrates compliance with the permit. 			
Revised Budget	Billed	ECAC	Projected (Over)/Under
\$21,000	\$0	\$11,000	\$10,000

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

7202 – PE2: Comprehensive Recharge Plan			
Tasks			
<p><i>The purposes of this task are to provide engineering and institutional support to the Watermaster in the amending the 2010 Recharge Master Plan Update (RMPU) as directed by the Court and the Watermaster Board. This will include the following efforts:</i></p> <ul style="list-style-type: none"> • Finalizing and submitting the 2013 Amendment to the 2010 RMPU to the Watermaster Board for Approval. • File the 2013 Amendment to the 2010 RMPU with the Court. 			
Milestones/Accomplishments			
<ul style="list-style-type: none"> • The 2013 Amendment to the 2010 RMPU was adopted by the Watermaster Board in September. • The 2013 Amendment to the 2010 RMPU was filed with the Court in October as required. • Court approved the 2013 Amendment to the 2010 RMPU but may require Section 5 to be revised later in the fiscal year. 			
Revised Budget	Billed	ECAC	Projected (Over)/Under
\$139,364	\$78,222	\$124,546	\$14,818

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

7303 – Engineering Support for Desalters			
Tasks			
<p><i>Purpose: The purpose of this task is to provide technical support for the CDA, and oversight for the Watermaster Board, on the design, construction, and operational activities associated with the desalter program.</i></p> <ul style="list-style-type: none"> • Subtasks may include: <ul style="list-style-type: none"> • Attend meetings as requested by the Watermaster. • Support Chino Desalter Authority (CDA) Consultant in the desalter expansion design process. • Review well siting. • Review CDA consultant design and construction of production wells for consistency with the OBMP. • Provide groundwater flow modeling support to assess the effects of planned desalter well field operations, including the addition of new wells. • Other tasks as requested by the Watermaster. 			
Milestones/Accomplishments			
<ul style="list-style-type: none"> • No activity in this reporting period. 			
Budget	Billed	ECAC	Projected (Over)/Under
\$39,584	\$0	\$26,384	\$13,200

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

7402 & 7403 – PE4: Management Zone Strategies			
Tasks			
<p><i>Purposes:</i></p> <p>1) To verify the protective nature of the current MZI Plan with regard to permanent land subsidence and ground fissuring in the Managed Area.</p> <p>2) To develop a pumping and recharge plan to minimize the risk of future land subsidence and ground fissuring across all of MZI.</p> <ul style="list-style-type: none"> • PE4/MZ-1: Data Analyses and Reports. Subtasks include: <ul style="list-style-type: none"> • Analysis of production, piezometric, extensometer, ground-level survey, horizontal strain, InSAR, and seismic data • Preparation of the 2013 Annual Report of the Land Subsidence Committee • PE4/MZ-1: Meetings and Administration <ul style="list-style-type: none"> • Develop a scope of work and cost-estimate for FY 2014-15 			
Milestones/Accomplishments			
<ul style="list-style-type: none"> • Prepared for and attended a Land Subsidence Committee Meeting on October 17, 2013. The meeting was held to: <ul style="list-style-type: none"> • review major findings of the 2012 Annual Report of the Land Subsidence Committee • provide the draft report for review by the Land Subsidence Committee members • update the Committee on the progress of the Chino Hills well 16 ASR project • update the Committee on the progress of the and the Long-term Pumping Test • Finalized the 2012 Annual Report of the Land Subsidence Committee. • Began work to prepare the 2013 Annual Report of the Land Subsidence Committee. 			
Revised Budget	Billed	ECAC	Projected (Over)/Under
\$96,445	\$27,182	\$96,413	\$32

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

7502 – Water Quality Committee			
Tasks			
<i>Purpose: These tasks address special water quality issues that impact Chino Basin.</i>			
<ul style="list-style-type: none"> • Water Quality Committee Meetings. This task assumes four, quarterly meetings with the WQC. • As Needed Investigations. This task is for special water quality studies, for example, a perchlorate isotope source study of Hole Lake, and/or a study of low detection limit perchlorate in the Santa Ana River and potential impacts to Chino Basin due to increased desalter and JCSD pumping. • South Archibald VOC Plume. Subtasks include: <ul style="list-style-type: none"> • coordination with PRPs and other stakeholders • preparation of a monthly status report on historical and recent activities for the Watermaster Board Meeting agenda packages. • Review reports and data generated by the PRPs and their consultants. • Chino Airport VOC Plume. Subtasks include: <ul style="list-style-type: none"> • coordination with Chino Airport PRP and other stakeholders, including the CDA. • preparation of a monthly status report on historical and recent activities for the Watermaster Board Meeting agenda packages. • Review reports and data generated by the PRP and their consultants. • ESTCP Cross-Fault Study <ul style="list-style-type: none"> • Attend technical review committee meetings and review pertinent data and the investigation report when it is completed. Provide a summary of potential impacts of the investigation conclusions to Chino Basin parties. • Catalog GeoTracker and EnviroStor sites that have impacted groundwater in Chino Basin. 			
Milestones/Accomplishments			
<ul style="list-style-type: none"> • Water Quality Committee Meetings. No Water Quality Committee meetings occurred during the reporting period. • Prepared monthly status reports on the Chino Airport VOC Plume and South Archibald VOC Plume for the Watermaster Board for August through November 2013. • Reviewed the <i>June 2013 Work Plan for Additional Site Characterization – Chino Airport – San Bernardino County</i>, prepared by Tetra Tech, Inc. for the County of San Bernardino, the September 27, 2013 Work Plan Addendum, and the Work Plan approval letter from the Regional Board on October 28, 2013. Following review of these documents a summary letter was prepared for the Watermaster General Manager. 			
Revised Budget	Billed	ECAC	Projected (Over)/Under
\$100,880	\$8,228	\$66,528	\$34,352

Chino Basin Watermaster

Fiscal Year 2013/2014

Progress and Estimated Cost at Completion for the Period: July 1, 2013 through Dec 31, 2013

7602 – Storage Program General Consulting			
Tasks			
<i>Purpose: This task is for as-needed consulting related to groundwater storage program(s)</i>			
Milestones/Accomplishments			
• No activity occurred during the reporting period.			
Revised Budget	Billed	ECAC	Projected (Over)/Under
\$22,080	\$0	\$11,100	\$10,980

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CHINO BASIN WATERMASTER

II. BUSINESS ITEMS

B. REPLACEMENT OF NORTEL NORSTAR MERIDIAN TELEPHONE SYSTEM



CHINO BASIN WATERMASTER

9641 San Bernardino Road, Rancho Cucamonga, Ca 91730
Tel: 909.484.3888 Fax: 909.484.3890 www.cbwm.org

PETER KAVOUNAS, P.E.
General Manager

STAFF REPORT

DATE: February 27, 2014
TO: Board Members
SUBJECT: Replacement of Nortel Norstar Meridian Telephone System

SUMMARY

Issue: Replacement of Nortel Norstar Meridian telephone system.

Recommendation: Approve staff-recommend purchase of a ShoreTel telephone system (hardware, software, installation and support) from Business Telecommunication Systems, Inc. (BTS) as presented.

Financial Impact: The ShoreTel telephone system purchase has no direct financial impact on the FY 2013/14 budget. The payment for the purchase will come from existing cash in the bank, but the savings on communications related expenses will pay for the system within a 10-month period. The replacement telephone system purchase will be capitalized and depreciated over a 7-year period, per Watermaster policy. There is no direct income statement impact with the exception of the annual depreciation expense which is booked annually at year-end June 30.

Future Consideration

Watermaster Board: February 27, 2014; Approval (Normal Course of Business)

ACTIONS:

February 13, 2014 – Appropriative Pool – No comments provided
February 13, 2014 – Non-Agricultural Pool – No comments provided
February 18, 2014 – Agricultural Pool – No comments provided
February 20, 2014 – Advisory Committee – No comments provided
February 27, 2014 – Watermaster Board –

BACKGROUND

In July 2002, Chino Basin Watermaster purchased a Nortel Norstar Meridian telephone system for \$7,287.82 from Telecom Services. The system included 14 telephones, 1 receptionist expansion module, a voicemail system, and 3 headsets. The telephone system was initially installed at the Watermaster offices located at 8632 Archibald Avenue, Rancho Cucamonga, CA 91730. In August 2003, the telephone system was relocated when Watermaster moved to the existing office location at 9641 San Bernardino Road, Rancho Cucamonga, CA 91730. At the time of the move, 5 additional Norstar telephones were purchased and several additional expansion modules were installed.

When this telephone system was purchased, it was a very reliable and stable system for small to medium sized companies. Over the past 12 years, the telephone system has performed as expected. However, within the past few years, the programmed voicemail system has been wiped clean/deleted several times due to electrical issues. When this occurs, we must hire Telecom Services to restore the system. When we have new staff or employee changes, we cannot do any programming changes ourselves. Any and all changes to the telephone system require contacting Telecom Services and services are preformed at a per-hour rate.

The Norstar Meridian telephone system is no longer produced by Nortel and branded as the "Nortel Norstar" system. In January 2009, Nortel Networks Corporation filed for Chapter 11 bankruptcy and Nortel's Enterprise Solutions business was eventually purchased through auction by Avaya in December 2009 for \$900 million. The recommended migration path from the Norstar system is to a full Voice over Internet Protocol (VoIP) system.

When the FY 2010/11 budget was being developed, staff proposed the purchase of a new Voice over Internet Protocol (VoIP) telephone system at the cost of approximately \$40,000. As a result of the budget workshops and Pool discussions, the proposal was delayed until the FY 2011/12 budget process.

When the FY 2011/12 budget was proposed, staff delayed the purchase of a new Voice over Internet Protocol (VoIP) telephone system until the FY 2012/13 budget process.

VERIZON BUSINESS SOLUTIONS

In early 2012, Watermaster staff started to research telephone systems that utilized the VoIP technology. One of the vendors contacted was Verizon Business Systems which provided a "hosted" VoIP telephone system. Hosted means that the equipment is located offsite and owned and supported by Verizon, not by Watermaster. This telephone system utilized "the cloud" technology. During May 2012, Leonard N. "Trey" O'Neal (an authorized Verizon Account Representative) had numerous conference calls and exchanged emails with Joseph Joswiak, discussing the option of Verizon providing and installing a Verizon Hosted IP Centrex "VoIP" system at our business office. Because Watermaster was already a current customer with Verizon for our cellular telephones, the main telephone lines and (4) T1 lines, it seemed to be a good business decision (a T1 line is a fiber optic line that can carry roughly 60 times more data than a normal residential modem line). On May 30, 2012, Joseph Joswiak signed an agreement/quote from Leonard N. "Trey" O'Neal. This original agreement dated May 4, 2012 stated that (15) Cisco SPA504G telephones would be provided at no additional cost to Watermaster, along with other services to be provided at no additional cost. Watermaster was aware and in agreement to purchase (1) Adtran Router 1234ST PoE SWIA at the approximate cost of \$1,712.64 plus tax and shipping.

In the month of June 2012, during discussion with Verizon staff and Joseph Joswiak, Verizon informed Watermaster that they could not provide the equipment "at no additional cost" as agreed upon in the original terms. Watermaster was informed that Mr. O'Neal, who no longer worked for Verizon, did not have the authority to offer such an agreement. However, after several conference calls, an agreement was reached between Verizon and Watermaster for Watermaster to purchase the equipment from Verizon at the cost of \$9,754.27 and in turn, Verizon would request and provide credits to our monthly telephone services totaling \$7,411.00 once the system and equipment had been installed and was operational. The Watermaster Interim CEO Ken Jeske, signed the purchase contract on June 28, 2012.

Over the next six to seven months, Verizon was contacted every few weeks, and towards the later months, almost weekly with regards to when the equipment and telephones would be delivered and the hosted system operational. In mid January 2013, Watermaster staff was contacted by a senior manager at Verizon Business Systems and told that the Verizon Hosted IP Centrex "VoIP" system was no longer being provided to customers of our size and our order was being cancelled. Around the same time, Watermaster started receiving bills from Verizon for existing (4) T1 telephone lines, along with 4 brand new T1 circuits at approximately \$1,200 per month. These new (4) T1 lines were never installed at Watermaster, but according to Verizon work orders, they were because the work orders were never canceled. For the next eight to nine months, the additional billings continued to be sent monthly and Watermaster staff continued to deduct the amounts from the billing, and only pay the current balance due. Each month, Watermaster staff would contact Verizon Business Systems and file a billing inquiry and claim. It took approximately 11 months for Verizon to finally complete their internal research, review the claims submitted, and review the documentation provided. On December 9, 2013 Watermaster received credits of approximately \$11,000 and applied towards the past due balance. Currently, Watermaster's Verizon Business Services account is current with no past due balances.

STELLAR COMMUNICATIONS AND TELEKENEX

In mid February 2013, Watermaster staff met with Stellar Communications and Telekenex to discuss their solutions for the hosted VoIP system. An onsite demonstration of their telephone product was conducted at the Watermaster offices. While staff was impressed with the overall system, it was determined to be too expensive of a solution for the needs of Watermaster. Also, until the Verizon billing issues were corrected and credits received, and past due balances eliminated, no action was to be recommended by Watermaster staff.

DISCUSSION

Watermaster staff met with Business Telecommunications Systems, Inc. (BTS) on September 24, 2013 to have a product demonstration of the telephone system proposed. Members of the Watermaster staff were able to use the telephone system, see how it functions, and the resulting comments were all positive. Watermaster's IT consultant has also been involved with the discussions and has determined that the ShoreTel system could be installed at each existing workstation with existing network connections, and no new equipment will be required. There are several locations within the Watermaster office that would require new network connections, but this cost is projected at \$500 or less to complete.

Currently, Watermaster pays Verizon Business Systems the amount of \$1,622.00 for (4) T1 lines and the circuit costs. When converting to the new system, T.W. Telecom will lease the fiber optic lines from Verizon and Watermaster's costs will be reduced by \$637.00 per month. No new additional fiber optic lines or circuits will need to be installed in or around the Watermaster office.

The VoIP system uses existing internet connections and all Watermaster telephones will be using voice and data over existing fiber optic lines. There will be no need to have the existing standard analog telephone lines coming into the building. The 8 standard analog telephone connections will be disconnected from Verizon. Watermaster will maintain (1) high speed telephone line for the fax machines and (1) line for the IT consultant to connect remotely to the computer systems in the computer room. These changes will reduce the telephone connection costs by \$390.00 per month.

Watermaster currently pays a standard per-minute charge, per connection, for all conference calls over the standard analog phone lines. By utilizing the VoIP system, the phone calls travel over the internet backbone, not the analog telephone line system. Utilizing a new conference calling system like GlobalMeet or GoToMeeting that includes a large block of available minutes per month, for a low flat charge per month, Watermaster will save additional money. No longer will Watermaster pay for a per-minute charge per connection for conference calling. Currently, when initiating or connecting to a conference call, the user must have a telephone connection or cell phone to connect to the conference call. With the new technology, users can still connect with a telephone or cell phone, but also now have

the availability of connecting using existing desktop PC's, laptops, iPads, iPhones, and other mobile devices. Users can also utilize video conferencing with the ability to share documents online, in real-time. This functionality is not available with traditional analog telephone conferencing. The meeting coordinator can see who is on the conference call and can delete any contact numbers not identified, for confidential meetings. These changes will reduce the average conference calling costs by \$370.00 per month.

When comparing existing monthly communication costs of \$2,682.00, with the proposed monthly communications costs of \$1,285.00, Watermaster has an expected cost savings of \$1,397.00 per month (\$2,682.00 - \$1,285.00 = \$1,397.00). The communication cost savings of \$1,397.00 will continue each and every month. When you compare the total cost of the ShoreTel system of \$12,970.59 with the expected cost savings each month of \$1,397.00, the new ShoreTel system will actually pay for itself within 10 months. The financial analysis is summarized below:

ONGOING COSTS:

	Current Monthly Costs	Proposed Monthly Costs	Proposed Monthly Cost Savings
T1 Lines (Qty of 4)	\$ 1,622.00	\$ 985.00	\$ 637.00
Phone Lines/Fax *	\$ 515.00	\$ 125.00	\$ 390.00
Conference Calling *	\$ 545.00	\$ 175.00	\$ 370.00
	<u>\$ 2,682.00</u>	<u>\$ 1,285.00</u>	<u>\$ 1,397.00</u>

* 12 month average

ONE-TIME COSTS:

ShoreTel Hardware, Software and Phones:	\$ 8,475.41
1 Year Gold Partner Support and Agreement:	\$ 1,521.28
Subtotal:	\$ 9,996.69
Professional Services to program and install:	\$ 2,973.90
Grand Total:	<u>\$ 12,970.59</u>

Total Cost of ShoreTel System:	\$ 12,970.59
Monthly Estimated Savings:	\$ 1,397.00
Payback in Months:	9.3

Chino Basin Watermaster policy allows the General Manager to authorize contracts or purchases up to \$10,000. Purchases or contracts that exceed \$10,000 must be approved by the Board. Because the cost of the ShoreTel system is greater than \$10,000 the Board must approve the purchase.

Watermaster staff recommends approval of the purchase of the ShoreTel VoIP telephone system as presented.

Attachment

1. Quote AAAQ7695 from Business Telecommunication Systems, Inc. detailing ShoreTel hardware and software.
2. Quote AAAQ7929 from Business Telecommunication Systems, Inc. detailing professional services for project coordination, programming, training and deployment of system.
3. Listing of competitive advantages of Business Telecommunication Systems, Inc.
4. Listing of available phone models

ATTACHMENT 1

To: Chino Basin Watermaster
9641 San Bernardino Rd.
Chino, CA 91730
United States
(909) 484-3888

ShoreTel
EQUIPMENT ITEMIZATION
SCHEDULE 1A

**Business
Telecommunication
Systems, Inc.**

Serving all your voice & data needs
549 Bateman Circle - Corona, CA 92880
(951) 272-3100 - Fax (951) 493-3033 - www.bts1981.com
BTS Contact: Larry La Vorgna

Customer Contact: Joseph Joswiak

Quote #: AAAQ7695 Prices good until 3/7/2014 2/7/2014
Proposal to Provide a ShoreTel Enterprise VOIP Phone System with the following ShoreTel Hardware and Software. Proposal to also include Professional Services as listed below for Project Coordination, Programming, Training and Deployment of ShoreTel System.

QTY	PART NUMBER	DESCRIPTION
		ShoreTel Hardware
1	A019.6800	SHORETEL SHOREGEAR 220T1A SMALL BUSINESS 100 EDITION w/ SERVER
		ShoreTel Software
25	B019.6800	SHORETEL EXTENSION & MAILBOX LICENSE INCLUDED IN SBE
1	B019.6801	SHORETEL EXTENSION ONLY LICENSE INCLUDED IN SBE
1	B019.6806	SHORETEL OPERATOR CALL MANAGER LICENSE INCLUDED IN SBE
24	B019.9821	SHORETEL SIP DEVICE LICENSE TRUNK INCLUDED IN SBE
5	B019.6885	SHORETEL APPLICATION DIALER CLICK TO DIAL INCLUDED IN SBE
5	B019.6889	SHORETEL WEB DIALER CLICK TO DIAL INCLUDED IN SBE
3	B019.9802	SHORETEL ADDITIONAL SITE LICENSE INCLUDED IN SBE
25	B019.6805	SHORETEL PERSONAL CALL MANAGER SOFTWARE INCLUDED IN SBE
		ShoreTel IP Phones
15	G019.6775	SHORETEL SHOREPHONE IP 230 BLACK COLOR
		Professional Services and Partner Support
1		1 Year Gold+ Partner Support per Master Warranty and Support Agreement

TOTAL DISCOUNT \$ 9,544.59

HARDWARE AND SOFTWARE \$ 8,475.41
GOLD PLUS PARTNER SUPPORT \$ 1,521.28
PROFESSIONAL SERVICES \$ 0.00

9,996.69

Customer Responsibility to Include, but not limited to:

- 1.) Must meet Shoretel/BTS site requirements, including network, server, and desktop posted on www.bts1981.com
- 2.) Customer may elect to contract BTS on time material to assist with network, server, desktop and site requirements at an hourly rate of \$155.00 per hour.
- 3.) Data cables need to be home ran from network switch to each desktop.
- 4.) If not purchased from BTS, customer to provide Server for Voice Mail as per BTS/ShoreTel requirements.
- 5.) BTS to load 1st desktop with Personal Call Manager Software and train customer on installation of remaining desktops.
- 6.) Troubleshooting of customers desktop on non ShoreTel related issues are billed at BTS standard labor rates.
- 7.) If not purchased from BTS, customer to provide POE switch to power ShoreTel IP phones.

Desktop/Personal & Operator Call Manager Software are Windows-based applications

You have received special pricing on your initial system post install pricing will differ.

plus applicable tax

Approved and Accepted By:

Date:

Printed Name:

02/07/14 Printed By: Vanessa

Page 1 Of 1

ATTACHMENT 2

To: Chino Basin Watermaster
 9641 San Bernardino Rd.
 Chino, CA 91730
 United States
 (909) 484-3888

Proposal
SCHEDULE



Customer Contact: Joseph Joswiak
 jjoswiak@cbwm.org

BTS Contact: Larry La Vorgna

Quote #: AAAQ7929 Prices good for 30 days 2/7/2014
Proposal to Provide the Following Professional Services for Project Coordination, Programming, Training and Deployment of ShoreTel System.

QTY	Part Number	DESCRIPTION
		Professional Services
2		Days BTS Professional Services To Program System Database
1	B810.1000	VONETCO REMOTE ADMINISTRATION SOFTWARE AND SERVER MONITORING
1	B810.1001	1 YEAR SUBSCRIPTION SERVER SECURITY

SHORETEL HARDWARE AND SOFTWARE \$ 373.90

PROFESSIONAL SERVICES \$ 2,600.00

TOTAL \$ 2,973.90

plus applicable tax

Terms: Per Contract

Approved and Accepted By: _____

Date: _____

Printed Name:
 02/07/14 Printed By: Vanessa

Purchase Order # If Required Page 1 of 1

ATTACHMENT 3

Business Telecommunication Systems, Inc.

Serving all of your voice and data needs since 1981

Presents



Business Telecommunication Systems, Inc. (888) 272-2100

Listed below are a few reasons why
Business Telecommunication Systems, Inc.
stands apart from its competitors.

- ✓ We have been serving our customers for 32 years
- ✓ 10 Years installing and supporting ShoreTel systems
- ✓ Earned the prestigious ShoreTel Circle of Excellence award
- ✓ Business Telecommunication Systems has installed over 35,000 ShoreTel IP Handsets.
- ✓ Highest ShoreTel Customer Satisfaction rating 2008 through 2012.
- ✓ All BTS systems are monitored 24 hours 7 days a week by our Support Team.
- ✓ Our Technicians have all ShoreTel ratings.
- ✓ We have the most advanced network testing tools on the market today
- ✓ Our Support Plans includes free customer assistance for database changes

Business Telecommunication Systems, Inc. (888) 272-2100

ATTACHMENT 4

ShorePhone IP 265



- 320x240 Color Display (Backlit)
- 6 Lines
- Full Duplex Speaker Phone

ShorePhone IP 230



- 120x35 Display
- 3 Lines
- Full Duplex Speaker Phone

15 proposed for
Watermaster office

ShorePhone IP 115



- 80x8 Display
- 1 Lines
- Full Duplex Speaker Phone

Business Telecommunication Systems, Inc. 0008272-0100

CHINO BASIN WATERMASTER

IV. INFORMATION

1. Cash Disbursements for January 2014

CHINO BASIN WATERMASTER
Cash Disbursements For The Month of
January 2014

For Informational Purposes Only

Type	Date	Num	Name	Memo	Account	Paid Amount
General Journal	01/04/2014	01/04/2014	Payroll and Taxes for 12/22/13-01/04/14	Payroll and Taxes for 12/22/13-01/04/14	1012 · Bank of America Gen'l Ckg	
				Direct Deposits for 12/22/13-01/04/14	1012 · Bank of America Gen'l Ckg	21,637.38
				Garnishments for 12/22/13-01/04/14	1012 · Bank of America Gen'l Ckg	335.14
				Payroll Taxes for 12/22/13-01/04/14	1012 · Bank of America Gen'l Ckg	10,108.25
				Payroll Checks for 12/22/13-01/04/14	1014 · Bank of America P/R Ckg	881.03
			ICMA-RC	457 Employee Deductions for 12/22/13-01/04/14	1012 · Bank of America Gen'l Ckg	3,438.87
			ICMA-RC	457 Employee Deductions for 12/22/13-01/04/14	1012 · Bank of America Gen'l Ckg	1,017.62
TOTAL						37,418.29
Bill Pmt -Check	01/06/2014	17483	AMERON	Sale of Non-Ag Pool Stored Water	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013			5th and final "True Up" Pymt per settlement	5105 · Purchase of Non-Ag Pool Water	191,909.82
TOTAL						191,909.82
Bill Pmt -Check	01/06/2014	17484	APPLIED COMPUTER TECHNOLOGIES	2453	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	2453		Database Consulting - December 2013	6052.2 · Applied Computer Technol	3,057.80
TOTAL						3,057.80
Bill Pmt -Check	01/06/2014	17485	AQUA CAPITAL MANAGEMENT LP	Sale of Non-Ag Pool Stored Water	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013			5th and final "True Up" Pymt per settlement	5105 · Purchase of Non-Ag Pool Water	886,626.77
TOTAL						886,626.77
Bill Pmt -Check	01/06/2014	17486	ARROWHEAD MOUNTAIN SPRING WATER	0023230253	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	0023230253		Office Water Bottle - December 2013	6031.7 · Other Office Supplies	57.81
TOTAL						57.81
Bill Pmt -Check	01/06/2014	17487	AUTO CLUB SPEEDWAY	Sale of Non-Ag Pool Stored Water	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013			5th and final "True Up" Pymt per settlement	5105 · Purchase of Non-Ag Pool Water	138,024.89
TOTAL						138,024.89
Bill Pmt -Check	01/06/2014	17488	CHEF DAVE'S CAFE & CATERING	4082	1012 · Bank of America Gen'l Ckg	
Bill	12/19/2013	4082		Lunch for 12/19/2013 Board Meeting	6312 · Meeting Expenses	553.40
TOTAL						553.40
Bill Pmt -Check	01/06/2014	17489	DIRECTV	019447404	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	019447404		Office Service for 12/19/13 -1/18/14	6031.7 · Other Office Supplies	94.99
TOTAL						94.99
Bill Pmt -Check	01/06/2014	17490	EUROFINS EATON ANALYTICAL		1012 · Bank of America Gen'l Ckg	
Bill	11/30/2013	L0144906		L0144906	7108.4 · Hydraulic Control-Lab Svcs	1,952.00

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Bill	11/30/2013	L0145548		L0145548	7108.4 · Hydraulic Control-Lab Svcs	1,862.00
Bill	11/30/2013	L0144155		L0144155	8471 · Ag Pool Expense	2,074.00
Bill	11/30/2013	L0145316		L0145316	8471 · Ag Pool Expense	1,456.00
Bill	11/30/2013	L0147077		L0147077	8471 · Ag Pool Expense	838.00
Bill	11/30/2013	L0145317		L0145317	8471 · Ag Pool Expense	838.00
Bill	12/12/2013	L0147511		L0147511	8471 · Ag Pool Expense	2,074.00
Bill	12/13/2013	L0147653		L0147653	8471 · Ag Pool Expense	2,074.00
TOTAL						13,168.00
Bill Pmt -Check	01/06/2014	17491	GENON WEST LP	Sale of Non-Ag Pool Stored Water	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013			5th and final "True Up" Pymt per settlement	5105 · Purchase of Non-Ag Pool Water	588,938.41
TOTAL						588,938.41
Bill Pmt -Check	01/06/2014	17492	GEOSCIENCE SUPPORT SERVICES, INC.	4555-11-15	1012 · Bank of America Gen'l Ckg	
Bill	11/30/2013	4555-11-15		November 2013	7107.61 · Grd Level-Chino Hills ASR	895.00
TOTAL						895.00
Bill Pmt -Check	01/06/2014	17493	GREAT AMERICA LEASING CORP.	14602929	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	14602929		Invoice	6043.1 · Ricoh Lease Fee	3,221.64
TOTAL						3,221.64
Bill Pmt -Check	01/06/2014	17494	GUARANTEED JANITORIAL SERVICE, INC.	10-30054	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	10-30054		Janitorial Service - December 2013	6024 · Building Repair & Maintenance	865.00
TOTAL						865.00
Bill Pmt -Check	01/06/2014	17495	KAVOUNAS, PETER	Travel Expense Reimbursement	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013			Travel expense reimbursement	6171.1 · GM - Reimbursement	19.00
TOTAL						19.00
Bill Pmt -Check	01/06/2014	17496	MATHIS CONSULTING GROUP	15922	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	15922		Staffing/Recruitment Services	6013 · Human Resources Services	2,625.00
TOTAL						2,625.00
Bill Pmt -Check	01/06/2014	17497	MIJAC ALARM	347205	1012 · Bank of America Gen'l Ckg	
Bill	01/01/2014	347205		Commercial monitoring 1/02/14-3/31/14	6026 · Security Services	147.00
TOTAL						147.00
Bill Pmt -Check	01/06/2014	17498	MOBILE COMMUNITY MGMT	Sale of Non-Ag Pool Stored Water	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013			5th and final "True Up" Pymt per settlement	5105 · Purchase of Non-Ag Pool Water	257,494.80
TOTAL						257,494.80

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Type	Date	Num	Name	Memo	Account	Paid Amount
Bill Pmt -Check	01/06/2014	17499	ONTARIO, CITY OF*	Sale of Non-Ag Pool Stored Water	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013			5th and final "True Up" Pymt per settlement	5105 · Purchase of Non-Ag Pool Water	1,334,532.60
TOTAL						1,334,532.60
Bill Pmt -Check	01/06/2014	17500	PARK PLACE COMPUTER SOLUTIONS, INC.	482	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	482		IT Consulting Services - December 2013	6052.1 · Park Place Comp Solutn	4,735.00
TOTAL						4,735.00
Bill Pmt -Check	01/06/2014	17501	PAYCHEX	2013122600	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	2013122600		December 2013	6012 · Payroll Services	343.71
TOTAL						343.71
Bill Pmt -Check	01/06/2014	17502	PRAXAIR	Sale of Non-Ag Pool Stored Water	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013			5th and final "True Up" Pymt per settlement	5105 · Purchase of Non-Ag Pool Water	436,891.71
TOTAL						436,891.71
Bill Pmt -Check	01/06/2014	17503	RAUCH COMMUNICATION CONSULTANTS	Dec-1301	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	Dec-1301		Progress billing - annual report	6061.3 · Rauch	3,922.50
TOTAL						3,922.50
Bill Pmt -Check	01/06/2014	17504	SAN BERNARDINO COUNTY-DEPT. AIRPORTS	Sale of Non-Ag Pool Stored Water	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013			5th and final "True Up" Pymt per settlement	5105 · Purchase of Non-Ag Pool Water	18,012.42
TOTAL						18,012.42
Bill Pmt -Check	01/06/2014	17505	SOUTHERN CALIFORNIA EDISON COMPANY	Sale of Non-Ag Pool Stored Water	1012 · Bank of America Gen'l Ckg	
Bill	12/16/2013			5th and final "True Up" Pymt per settlement	5105 · Purchase of Non-Ag Pool Water	20,807.46
TOTAL						20,807.46
Bill Pmt -Check	01/06/2014	17506	STANDARD INSURANCE CO.	Policy # 00-649299-0009	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	006492990009		Policy # 00-649299-0009	60191 · Life & Disab.Ins Benefits	520.24
TOTAL						520.24
Bill Pmt -Check	01/06/2014	17507	STAPLES BUSINESS ADVANTAGE	8028189630	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	8028189630		Miscellaneous office supplies	6031.7 · Other Office Supplies	58.87
TOTAL						58.87
Bill Pmt -Check	01/06/2014	17508	STATE COMPENSATION INSURANCE FUND	1970970-13	1012 · Bank of America Gen'l Ckg	
Bill	12/23/2013	1970970-13		Premium on account 12/26/13-1/26/14	60183 · Worker's Comp Insurance	786.42
TOTAL						786.42

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Type	Date	Num	Name	Memo	Account	Paid Amount
Bill Pmt -Check	01/06/2014	17509	THE LAWTON GROUP	6017	1012 - Bank of America Gen'l Ckg	
Bill	12/15/2013	20743		Week ending 12/15/13	6017 - Temporary Services	824.00
Bill	12/31/2013	20763		Week ending 12/22/13	6017 - Temporary Services	659.20
TOTAL						1,483.20
Bill Pmt -Check	01/06/2014	17510	UNITED HEALTHCARE	0033519828	1012 - Bank of America Gen'l Ckg	
Bill	12/31/2013	0033519828		Dental insurance - January 2014	60182.2 - Dental & Vision Ins	639.50
TOTAL						639.50
Bill Pmt -Check	01/06/2014	17511	VERIZON	012561121521714508	1012 - Bank of America Gen'l Ckg	
Bill	12/31/2013	012561121521714508		012561121521714508	7405 - PE4-Other Expense	184.55
TOTAL						184.55
Bill Pmt -Check	01/06/2014	17512	VISION SERVICE PLAN	00-101789-0001	1012 - Bank of America Gen'l Ckg	
Bill	12/31/2013	001017890001		Vision insurance - January 2014	60182.2 - Dental & Vision Ins	99.02
TOTAL						99.02
Bill Pmt -Check	01/06/2014	17513	SECRETARY OF STATE	Anna Truong - Notary License	1012 - Bank of America Gen'l Ckg	
Bill	01/06/2014			License fee	6147 - Other Admin Expenses	40.00
TOTAL						40.00
Bill Pmt -Check	01/14/2014	17514	BOWCOCK, ROBERT	12/19/13 Board Meeting	1012 - Bank of America Gen'l Ckg	
Bill	12/19/2013	12/19 Board Mtg		12/19/13 Board Meeting	6311 - Board Member Compensation	125.00
TOTAL						125.00
Bill Pmt -Check	01/14/2014	17515	COMPUTER NETWORK		1012 - Bank of America Gen'l Ckg	
Bill	12/30/2013	89185		Wireless keyboard/mouse, USB hub, cables	6055 - Computer Hardware	349.92
Bill	01/02/2014	89200		Adobe Acrobat Professional software	6054 - Computer Software	495.99
Bill	01/02/2014	89198		Adobe Acrobat Standard software	6054 - Computer Software	375.32
TOTAL						1,221.23
Bill Pmt -Check	01/14/2014	17516	COSTCO WHOLESALE	7003-7309-1000-2744	1012 - Bank of America Gen'l Ckg	
Bill	12/30/2013	7003730910002744		Miscellaneous office supplies	6031.7 - Other Office Supplies	270.99
TOTAL						270.99
Bill Pmt -Check	01/14/2014	17517	CRAIG, ROBERT		1012 - Bank of America Gen'l Ckg	
Bill	12/12/2013	12/12 Appro Pool Mtg		12/12/13 Appropriative Pool Meeting	6311 - Board Member Compensation	125.00
Bill	12/19/2013	12/19 Advisory Comm		12/19/13 Advisory Committee Meeting	6311 - Board Member Compensation	125.00
TOTAL						250.00

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Type	Date	Num	Name	Memo	Account	Paid Amount
Bill Pmt -Check	01/14/2014	17518	CURATALO, JAMES	12/19/13 Board Meeting	1012 · Bank of America Gen'l Ckg	
Bill	12/19/2013	12/19 Board Mtg		12/19/13 Board Meeting	6311 · Board Member Compensation	125.00
TOTAL						125.00
Bill Pmt -Check	01/14/2014	17519	DE BOOM, NATHAN	Ag Pool Member Meeting Compensation	1012 · Bank of America Gen'l Ckg	
Bill	12/12/2013	12/12 Ag Pool Mtg		12/12/13 Ag Pool Meeting	8411 · Compensation	25.00
				Ag Pool Member Meeting Compensation	8470 · Ag Meeting Attend -Special	100.00
TOTAL						125.00
Bill Pmt -Check	01/14/2014	17520	DGO AUTO DETAILING		1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013			Wash 4 trucks on 12/17/13	6177 · Vehicle Repairs & Maintenance	100.00
Bill	01/07/2014			Wash 3 trucks on 1/7/14	6177 · Vehicle Repairs & Maintenance	75.00
TOTAL						175.00
Bill Pmt -Check	01/14/2014	17521	EGOSCUE LAW GROUP	10546	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	10546		Ag Pool Legal Services - December 2013	8467 · Ag Legal & Technical Services	5,225.00
TOTAL						5,225.00
P87						
Bill Pmt -Check	01/14/2014	17522	EUROFINS EATON ANALYTICAL		1012 · Bank of America Gen'l Ckg	
Bill	12/17/2013	L0147878		L0147878	7103.5 · Grdwtr Qual-Lab Svcs	838.00
Bill	12/18/2013	L0148410		L0148410	7103.5 · Grdwtr Qual-Lab Svcs	2,074.00
Bill	12/20/2013	L0148794		L0148794	7103.5 · Grdwtr Qual-Lab Svcs	1,554.00
Bill	12/24/2013	L0149290		L0149290	7103.5 · Grdwtr Qual-Lab Svcs	1,066.00
Bill	12/24/2013	L0149042		L0149042	7103.5 · Grdwtr Qual-Lab Svcs	1,554.00
Bill	12/27/2013	L0149597		L0149597	7103.5 · Grdwtr Qual-Lab Svcs	838.00
Bill	12/27/2013	L0149598		L0149598	7103.5 · Grdwtr Qual-Lab Svcs	1,066.00
TOTAL						8,990.00
Bill Pmt -Check	01/14/2014	17523	FEENSTRA, BOB		1012 · Bank of America Gen'l Ckg	
Bill	12/12/2013	12/12 Ag Pool Mtg		12/12/13 Ag Pool Meeting	8470 · Ag Meeting Attend -Special	125.00
Bill	12/19/2013	12/19 Board Mtg		12/19/13 Board Meeting	8470 · Ag Meeting Attend -Special	125.00
TOTAL						250.00
Bill Pmt -Check	01/14/2014	17524	HALL, PETE*		1012 · Bank of America Gen'l Ckg	
Bill	12/10/2013	12/10 GRCC Mtg		12/10/13 GRCC Meeting	8470 · Ag Meeting Attend -Special	125.00
Bill	12/12/2013	12/12 Ag Pool Mtg		12/12/13 Ag Pool Meeting	8470 · Ag Meeting Attend -Special	125.00
Bill	12/12/2013	12/12 Appro Pool Mtg		12/12/13 Appropriative Pool Meeting	8470 · Ag Meeting Attend -Special	125.00
Bill	12/18/2013	12/18 SY Workshop		12/12/13 Safe Yield Recalculation Workshop	8470 · Ag Meeting Attend -Special	125.00
Bill	12/19/2013	12/19 Advisory Comm		12/19/13 Advisory Committee Meeting	8470 · Ag Meeting Attend -Special	125.00

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Bill	12/19/2013	12/19 Joint Projects		12/19/13 IEUA/CBWM Joint Projects Update Mtg	8470 · Ag Meeting Attend -Special	125.00
Bill	12/19/2013	12/19 Board Mtg		12/19/13 Board Meeting	8470 · Ag Meeting Attend -Special	125.00
TOTAL						875.00
Bill Pmt -Check	01/14/2014	17525	HUITSING, JOHN	Ag Pool Member Compensation	1012 · Bank of America Gen'l Ckg	
Bill	12/12/2013	12/12 Ag Pool Mtg		12/12/13 Ag Pool Meeting	8470 · Ag Meeting Attend -Special	125.00
TOTAL						125.00
Bill Pmt -Check	01/14/2014	17526	KOOPMAN, GENE	Ag Pool Member Meeting Compensation	1012 · Bank of America Gen'l Ckg	
Bill	12/12/2013	12/12 Ag Pool Mtg		12/12/13 Ag Pool Meeting	8411 · Compensation	25.00
				Ag Pool Member Meeting Compensation	8470 · Ag Meeting Attend -Special	100.00
TOTAL						125.00
Bill Pmt -Check	01/14/2014	17527	KUHN, BOB		1012 · Bank of America Gen'l Ckg	
Bill	12/04/2013	12/04 Admin Mtg		12/04/13 Administrative Meeting	6311 · Board Member Compensation	125.00
Bill	12/10/2013	12/10 Fontana Mtg		12/10/13 City of Fontana Resolution Discussion	6311 · Board Member Compensation	125.00
Bill	12/12/2013	12/12 Appro Pool		12/12/13 Appropriative Pool Meeting	6311 · Board Member Compensation	125.00
TOTAL						375.00
Bill Pmt -Check	01/14/2014	17528	PIERSON, JEFFREY		1012 · Bank of America Gen'l Ckg	
Bill	12/12/2013	12/12 Ag Pool Mtg		12/12/13 Ag Pool Meeting	8470 · Ag Meeting Attend -Special	125.00
Bill	12/19/2013	12/19 Advis Comm		12/19/13 Advisory Committee Meeting	8470 · Ag Meeting Attend -Special	125.00
Bill	12/19/2013	12/19 Joint Projects		12/19/13 Joint IEUA/CBWM Projects Update Mtg	8470 · Ag Meeting Attend -Special	125.00
Bill	12/19/2013	12/19 Board Mtg		12/19/13 Board Meeting	8470 · Ag Meeting Attend -Special	125.00
TOTAL						500.00
Bill Pmt -Check	01/14/2014	17529	PREMIERE GLOBAL SERVICES	15245150	1012 · Bank of America Gen'l Ckg	
Bill	12/30/2013	15245150		Call on 12/09 re RMPU Implementation	7204 · Comp Recharge-Supplies	27.90
				Non Ag Pool Meeting call on 12/12	8512 · Meeting Expense	18.17
				Monthly basic fees	6022 · Telephone	49.00
				Monthly basic fees	6022 · Telephone	49.00
TOTAL						144.07
Bill Pmt -Check	01/14/2014	17530	ROGERS, PETER	12/19/13 Board Meeting	1012 · Bank of America Gen'l Ckg	
Bill	12/19/2013	12/19 Board Mtg		12/19/13 Board Meeting	6311 · Board Member Compensation	125.00
TOTAL						125.00
Bill Pmt -Check	01/14/2014	17531	UNION 76	300-732-989	1012 · Bank of America Gen'l Ckg	
Bill	12/30/2013	300732989		December 2013	6175 · Vehicle Fuel	134.50
TOTAL						134.50

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Type	Date	Num	Name	Memo	Account	Paid Amount
Bill Pmt -Check	01/14/2014	17532	VANDEN HEUVEL, GEOFFREY	6311	1012 · Bank of America Gen'l Ckg	
Bill	12/18/2013	12/18 SY Workshop		12/18/13 Safe Yield Recalculation Workshop	6311 · Board Member Compensation	125.00
Bill	12/19/2013	12/19 Board Mtg		12/19/13 Board Meeting	6311 · Board Member Compensation	125.00
TOTAL						250.00
Bill Pmt -Check	01/14/2014	17533	VANDEN HEUVEL, ROB	Ag Pool Member Compensation	1012 · Bank of America Gen'l Ckg	
Bill	12/12/2013	12/12 Ag Pool Mtg		12/12/13 Ag Pool Meeting	8470 · Ag Meeting Attend -Special	125.00
TOTAL						125.00
Bill Pmt -Check	01/14/2014	17534	VERIZON	01259116950792103	1012 · Bank of America Gen'l Ckg	
Bill	12/30/2013	01259116950792103		01259116950792103	6022 · Telephone	505.50
TOTAL						505.50
Bill Pmt -Check	01/14/2014	17535	VERIZON BUSINESS		1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	61876888		61876888	6053 · Internet Expense	1,622.63
Bill	01/08/2014	62817408		62817408	6053 · Internet Expense	1,627.12
TOTAL						3,249.75
General Journal	01/18/2014	01/18/2014	Payroll and Taxes 01/05/14-01/18/14	Payroll and Taxes 01/05/14-01/18/14	1012 · Bank of America Gen'l Ckg	
				Direct Deposits for 01/05/14-01/18/14	1012 · Bank of America Gen'l Ckg	20,987.96
				Garnishments for 01/05/14-01/18/14	1012 · Bank of America Gen'l Ckg	335.14
				Payroll Taxes for 01/05/14-01/18/14	1012 · Bank of America Gen'l Ckg	8,666.19
				Payroll Checks for 01/05/14-01/18/14	1014 · Bank of America P/R Ckg	881.04
			ICMA-RC	457 Employee Deductions for 01/05/14-01/18/14	1012 · Bank of America Gen'l Ckg	3,438.87
			ICMA-RC	457 Employee Deductions for 01/05/14-01/18/14	1012 · Bank of America Gen'l Ckg	1,017.62
TOTAL						35,326.82
Bill Pmt -Check	01/21/2014	17536	ACWA JOINT POWERS INSURANCE AUTHORITY\ 0253005		1012 · Bank of America Gen'l Ckg	
Bill	01/16/2014	0259703		Prepayment - January 2014	1409 · Prepaid Life, BAD&D & LTD	12.67
				January 2014	60191 · Life & Disab.Ins Benefits	4.28
				Prepayment - February 2014	1409 · Prepaid Life, BAD&D & LTD	16.95
TOTAL						33.90
Bill Pmt -Check	01/21/2014	17537	BANK OF AMERICA	XXXX-XXXX-XXXX-9341	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	XXXX-XXXX-XXXX-9341		Hotel expense - Joswiak - BHFS meeting	6141.3 · Admin Meetings	305.44
				Frames for Board commendations	6031.7 · Other Office Supplies	67.92
				Holiday luncheon for staff	6141.1 · Meeting Supplies	422.63
				Uniforms for office staff	6154 · Uniforms	171.96
				Quickbooks service plan renewal	6054 · Computer Software	950.00

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				Hotel expense - Kavounas - ACWA Conference	6191 · Conferences - General	540.20
				Hotel expense - Kavounas - BHFS meeting	6141.3 · Admin Meetings	305.44
				Parking fee - Kavounas - HCMP mtg in Riverside	7108.6 · Hydraulic Control-Supplies	2.00
				Flowers for office staff family member - funeral	6031.7 · Other Office Supplies	92.87
				Truong - training/license renewal - Notary License	6192 · Training & Seminars	442.25
				P. Kavounas meeting w/ Marty Zvirbulis	8312 · Meeting Expenses	13.56
				Hotel expense - Maurizio - ACWA Conference	6191 · Conferences - General	979.10
TOTAL						4,293.37
Bill Pmt -Check	01/21/2014	17538	CALIFORNIA PUBLIC EMPL RETIREMENT SYSTEM		1012 · Bank of America Gen'l Ckg	
Bill	01/15/2014	100000014202111		1959 Survivor Benefit 2012-2013	60180 · Employers PERS Expense	55.20
Bill	01/15/2014	100000014202067		1959 Survivor Benefit 2012-2013	60180 · Employers PERS Expense	331.20
TOTAL						386.40
Bill Pmt -Check	01/21/2014	17539	CALPERS	1394905143	1012 · Bank of America Gen'l Ckg	
Bill	01/15/2014	1394905143		Medical insurance - February 2014	60182.1 · Medical Insurance	5,492.62
TOTAL						5,492.62
P90						
Bill Pmt -Check	01/21/2014	17540	COMPUTER NETWORK	88593	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	88593		Replace check #17428 - lost in the mail	6055 · Computer Hardware	1,234.15
TOTAL						1,234.15
Bill Pmt -Check	01/21/2014	17541	CORELOGIC INFORMATION SOLUTIONS	81065022	1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	81065022		81065022	7103.7 · Grdwtr Qual-Computer Svc	62.50
				81065022	7101.4 · Prod Monitor-Computer	62.50
TOTAL						125.00
Bill Pmt -Check	01/21/2014	17542	CUCAMONGA VALLEY WATER DISTRICT	Lease due February 1, 2014	1012 · Bank of America Gen'l Ckg	
Bill	01/20/2014			Lease due February 1, 2014	1422 · Prepaid Rent	6,160.00
TOTAL						6,160.00
Bill Pmt -Check	01/21/2014	17543	GROOMAN'S PUMP & WELL DRILLING, INC.	13479	1012 · Bank of America Gen'l Ckg	
Bill	01/15/2014	13479		13479	7103.4 · Grdwtr Qual-Contract Svc	690.00
TOTAL						690.00
Bill Pmt -Check	01/21/2014	17544	HR DIRECT / GNEIL	INV1840252	1012 · Bank of America Gen'l Ckg	
Bill	01/07/2014	INV1840252		Posters for Federal HR Posters-12 months (2014)	6031.7 · Other Office Supplies	64.99
TOTAL						64.99
Bill Pmt -Check	01/21/2014	17545	INLAND EMPIRE UTILITIES AGENCY	Feb. 6, 2013 Leadership Breakfast	1012 · Bank of America Gen'l Ckg	

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Type	Date	Num	Name	Memo	Account	Paid Amount
Bill	01/07/2014			Reg. for Kavounas, Maurizio, Truong	6192 · Training & Seminars	60.00
TOTAL						60.00
Bill Pmt -Check	01/21/2014	17546	LEGAL SHIELD	111802	1012 · Bank of America Gen'l Ckg	
Bill	01/15/2014	0111802		Employee deductions - January 2014	60194 · Other Employee Insurance	51.80
TOTAL						51.80
Bill Pmt -Check	01/21/2014	17547	PITNEY BOWES CREDIT CORPORATION	6684246	1012 · Bank of America Gen'l Ckg	
Bill	01/13/2014	6684246		Leasing charge	6044 · Postage Meter Lease	548.64
TOTAL						548.64
Bill Pmt -Check	01/21/2014	17548	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	Payor #3493	1012 · Bank of America Gen'l Ckg	
General Journal	01/04/2014	01/04/2014	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	CalPERS Retirement for 12/22/13-01/04/13	2000 · Accounts Payable	7,091.52
TOTAL						7,091.52
Bill Pmt -Check	01/21/2014	17549	STAPLES BUSINESS ADVANTAGE	8028256532	1012 · Bank of America Gen'l Ckg	
Bill	01/04/2014	8028256532		Miscellaneous office supplies	6031.7 · Other Office Supplies	242.34
TOTAL						242.34
Bill Pmt -Check	01/21/2014	17550	STAULA, MARY L	Retiree Medical	1012 · Bank of America Gen'l Ckg	
Bill	01/31/2014				60182.4 · Retiree Medical	28.49
TOTAL						28.49
Bill Pmt -Check	01/21/2014	17551	THE LAWTON GROUP	6017	1012 · Bank of America Gen'l Ckg	
Bill	01/12/2014	20813		Week ending 1/12/14	6017 · Temporary Services	659.20
TOTAL						659.20
Bill Pmt -Check	01/21/2014	17552	VERIZON WIRELESS	9717805673	1012 · Bank of America Gen'l Ckg	
Bill	01/20/2014	9717805673		Monthly service	6022 · Telephone	295.75
TOTAL						295.75
Bill Pmt -Check	01/21/2014	17553	YUKON DISPOSAL SERVICE	08-K2 213849	1012 · Bank of America Gen'l Ckg	
Bill	01/01/2014	08-k2 213849		Disposal service - January 2014	6024 · Building Repair & Maintenance	106.53
TOTAL						106.53
Bill Pmt -Check	01/21/2014	17554	WESTERN DENTAL SERVICES, INC.	11882	1012 · Bank of America Gen'l Ckg	
Bill	01/09/2014	11882		Dental insurance - January 2014	60182.2 · Dental & Vision Ins	30.00
TOTAL						30.00
Bill Pmt -Check	01/28/2014	17555	BROWNSTEIN HYATT FARBER SCHRECK		1012 · Bank of America Gen'l Ckg	

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<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
Bill	12/31/2013	554455		554455	6078 · BHFS Legal - Miscellaneous	1,477.80
				554455	6375 · BHFS Legal - Board Meeting	196.96
				554455	8375 · BHFS Legal - Appropriative Pool	59.72
				554455	8475 · BHFS Legal - Agricultural Pool	59.72
				554455	8575 · BHFS Legal - Non-Ag Pool	59.72
Bill	12/31/2013	554447		Alvarez	6073 · BHFS Legal - Personnel Matters	357.75
				457 Board Plan	6073 · BHFS Legal - Personnel Matters	1,228.50
				Employment	6073 · BHFS Legal - Personnel Matters	12,238.59
Bill	12/31/2013	554425		554425	6907.33 · Desalter/Hydraulic Control	283.50
Bill	12/31/2013	554426		554426	6275 · BHFS Legal - Advisory Committee	1,260.00
Bill	12/31/2013	554427		554427	6375 · BHFS Legal - Board Meeting	7,470.49
Bill	12/31/2013	554454		554454	8375 · BHFS Legal - Appropriative Pool	1,386.00
Bill	12/31/2013	554429		554429	8475 · BHFS Legal - Agricultural Pool	1,386.00
Bill	12/31/2013	554430		554430	8575 · BHFS Legal - Non-Ag Pool	1,984.50
Bill	12/31/2013	554431		554431	6071 · BHFS Legal - Court Coordination	661.50
Bill	12/31/2013	554432		554432	6907.39 · Recharge Master Plan	2,284.67
Bill	12/31/2013	554433		554433	6907.42 · Safe Yield Recalculation	14,328.00
Bill	12/31/2013	554434		554434	6078.12 · CCG Motion	2,805.30
Bill	12/31/2013	554435		554435	6907.43 · RMPU - City of Fontana Motion	22,713.11
						<u>72,241.83</u>
Bill Pmt -Check	01/28/2014	17556	WILDERMUTH ENVIRONMENTAL INC		1012 · Bank of America Gen'l Ckg	
Bill	12/31/2013	2013394		2013394	7202.2 · Engineering Svc	993.22
Bill	12/31/2013	2013395		2013395	6906.72 · OBMP - Data Requests-Non CBWM	271.25
Bill	12/31/2013	2013396		2013396	7202.2 · Engineering Svc	5,155.00
Bill	12/31/2013	2013397		2013397	7202.2 · Engineering Svc	7,866.00
Bill	12/31/2013	2013398		2013398	6906 · OBMP Engineering Services	620.00
Bill	12/31/2013	2013399		2013399	6906.1 · OBMP - Watermaster Model Update	9,857.25
Bill	12/31/2013	2013400		2013400	7103.3 · Grdwtr Qual-Engineering	3,583.75
Bill	12/31/2013	2013401		2013401	7104.3 · Grdwtr Level-Engineering	7,548.50
Bill	12/31/2013	2013402		2013402	7107.61 · Grd Level-Chino Hills ASR	1,361.25
Bill	12/31/2013	2013403		Neva Ridge	7107.3 · Grd Level-SAR Imagery	20,000.00
Bill	12/31/2013	2013404		2013404	7107.2 · Grd Level-Engineering	877.56
				Parsons Brinkerhoff, Inc.	7107.6 · Grd Level-Contract Svcs	17,124.00
Bill	12/31/2013	2013405		2013405	7108.3 · Hydraulic Control-Engineering	12,571.25
Bill	12/31/2013	2013406		2013406	7108.7 · Hydraulic Control - Prado Basin	701.25
Bill	12/31/2013	2013407		2013407	7202.3 · Comp Recharge-Implementation	77.50
Bill	12/31/2013	2013408		2013408	7402 · PE4-Engineering	2,476.00
Bill	12/31/2013	2013409		2013409	7502 · PE6&7-Engineering	3,187.50
Bill	12/31/2013	2013410		2013410	6906.73 · OBMP - Safe Yield	14,720.00

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Type	Date	Num	Name	Memo	Account	Paid Amount
TOTAL						109,011.28
Bill Pmt -Check	01/28/2014	17557	INLAND EMPIRE UTILITIES AGENCY	1800002292	1012 - Bank of America Gen'l Ckg	
Bill	12/31/2013	1800002292		Turner Basins/Guasti Park Recharge Improvements	7690.2 - Turner Basin Recharge Imprvmt	58,236.00
TOTAL						58,236.00
Bill Pmt -Check	01/30/2014	17558	ARROWHEAD MOUNTAIN SPRING WATER	0023230253	1012 - Bank of America Gen'l Ckg	
Bill	01/29/2014	0023230253		Office Water Bottle - January 2014	6031.7 - Other Office Supplies	11.87
TOTAL						11.87
Bill Pmt -Check	01/30/2014	17559	DIRECTV	019447404	1012 - Bank of America Gen'l Ckg	
Bill	01/24/2014	019447404		Monthly Service for 01/19/14 - 02/18/14	6031.7 - Other Office Supplies	94.99
TOTAL						94.99
Bill Pmt -Check	01/30/2014	17560	EUROFINS EATON ANALYTICAL	L0150794	1012 - Bank of America Gen'l Ckg	
Bill	01/29/2014	L0150794		L0150794	7103.5 - Grdwtr Qual-Lab Svcs	578.00
TOTAL						578.00
Bill Pmt -Check	01/30/2014	17561	GREAT AMERICA LEASING CORP.	14737421	1012 - Bank of America Gen'l Ckg	
Bill	01/16/2014	14737421		Invoice	6043.1 - Ricoh Lease Fee	3,221.64
TOTAL						3,221.64
Bill Pmt -Check	01/30/2014	17562	PRAXAIR DISTRIBUTION, INC.		1012 - Bank of America Gen'l Ckg	
Bill	01/13/2014	48254752		Water quality supplies	7103.6 - Grdwtr Qual-Supplies	62.64
Bill	01/20/2014	48314159		Water quality supplies	7103.6 - Grdwtr Qual-Supplies	12.59
TOTAL						75.23
Bill Pmt -Check	01/30/2014	17563	PRINTING RESOURCES	60587	1012 - Bank of America Gen'l Ckg	
Bill	01/16/2014	60587		Nameplate: Arnold Rodriguez	6031.7 - Other Office Supplies	29.58
TOTAL						29.58
Bill Pmt -Check	01/30/2014	17564	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	Payor #3493	1012 - Bank of America Gen'l Ckg	
General Journal	01/18/2014	01/18/2014	PUBLIC EMPLOYEES' RETIREMENT SYSTEM	CalPERS Retirement for 01/05/14-01/18/14	2000 - Accounts Payable	7,098.90
TOTAL						7,098.90
Bill Pmt -Check	01/30/2014	17565	PURCHASE POWER	8000909000168851	1012 - Bank of America Gen'l Ckg	
Bill	01/29/2014	8000909000168851		To send (2) shipments on Dec. 24th	6042 - Postage - General	43.70
TOTAL						43.70
Bill Pmt -Check	01/30/2014	17566	QUILL	8619822	1012 - Bank of America Gen'l Ckg	

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Type	Date	Num	Name	Memo	Account	Paid Amount
Bill	01/07/2014	8619822		Fine business paper	6031.7 · Other Office Supplies	70.18
TOTAL						70.18
Bill Pmt -Check	01/30/2014	17567	R&D PEST SERVICES	0173512	1012 · Bank of America Gen'l Ckg	
Bill	01/22/2014	0173512		Continuing treatment for ants	6024 · Building Repair & Maintenance	85.00
TOTAL						85.00
Bill Pmt -Check	01/30/2014	17568	STANDARD INSURANCE CO.	Policy # 00-649299-0009	1012 · Bank of America Gen'l Ckg	
Bill	01/27/2014	006492990009		Policy # 00-649299-0009	60191 · Life & Disab.Ins Benefits	520.24
TOTAL						520.24
Bill Pmt -Check	01/30/2014	17569	STAPLES BUSINESS ADVANTAGE	8028448040	1012 · Bank of America Gen'l Ckg	
Bill	01/18/2014	8028448040		Miscellaneous office supplies	6031.7 · Other Office Supplies	313.05
TOTAL						313.05
Bill Pmt -Check	01/30/2014	17570	STATE COMPENSATION INSURANCE FUND	1970970-13	1012 · Bank of America Gen'l Ckg	
Bill	01/29/2014	1970970-13		Premium on account 1/26/14-2/26/14	60183 · Worker's Comp Insurance	786.42
TOTAL						786.42
Bill Pmt -Check	01/30/2014	17571	THE LAWTON GROUP	6017	1012 · Bank of America Gen'l Ckg	
Bill	01/24/2014	20834		Week ending 1/19/14	6017 · Temporary Services	659.20
TOTAL						659.20
Bill Pmt -Check	01/30/2014	17572	UNITED HEALTHCARE	0033788309	1012 · Bank of America Gen'l Ckg	
Bill	01/14/2014	0033788309		Dental insurance - February 2014	60182.2 · Dental & Vision Ins	639.50
TOTAL						639.50
Bill Pmt -Check	01/30/2014	17573	VISION SERVICE PLAN	00-101789-0001	1012 · Bank of America Gen'l Ckg	
Bill	01/29/2014	001017890001		Vision insurance - February 2014	60182.2 · Dental & Vision Ins	99.02
TOTAL						99.02
General Journal	01/31/2014	01/31/2014	Wage Works FSA Direct Debits - Jan. 2014	Wage Works FSA Direct Debits - Jan. 2014	1012 · Bank of America Gen'l Ckg	
				Wage Works FSA Direct Debits - Jan. 2014	1012 · Bank of America Gen'l Ckg	573.08
				Wage Works FSA Direct Debits - Jan. 2014	1012 · Bank of America Gen'l Ckg	573.08
				Wage Works FSA Direct Debits - Jan. 2014	1012 · Bank of America Gen'l Ckg	76.25
TOTAL						1,222.41
					Total Disbursements:	4,289,425.42